

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY JUNE 7, 2021

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Wayne Branyan, Mayor; Patrick Groft, Council President; Council Members; William Thompson, Michelle Fletcher, Robert Griffith, Daniel Soltis, and Maureen Berezna.

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Chief Jason Loper reports there were 6 calls for service and 6 traffic incidents (citations and warnings) in May. The department is planning National Night Out on August 3rd, but instead of the traditional event, they plan to make stops around their service area, including the Borough. President Groft inquires about speed limits on Borough roads. Discussion ensued. Solicitor Altland will look into laws regarding posting a speed limit for Borough owned roads.
- Resident Frank Grumbine states a neighbor is riding an ATV at all hours making a lot of noise which is bothersome. Discussion ensued.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the May 2021 Regular Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- William **THOMPSON** made a motion, seconded by Michelle **FLETCHER** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 6-0.

SOLICITOR'S REPORT

- Solicitor Altland discusses the speed limits and believes the vehicle code allows the Borough to set the speed limit at 25 mph if it is not a state road and a residential area. He will further research and advise council.

MAYOR'S REPORT

- Mayor Branyan discusses the emergence of the cicadas in the Borough. He also reports that UPMC Pinnacle is offering the one shot Johnson & Johnson COVID-19 vaccine at HACC and tells council if anyone knows anyone still looking for the vaccine, they are available there. In a final note, he informs council that the Borough was featured on a television program called "Terror in the Woods" on the Travel Channel.

COMMITTEE REPORTS

Road Committee:

- The sink hole at Heck Hill and Walnut Lane needs to be done, Engineer Trout met with President Groft to look at the roadway and has provided the cost estimate for the DCED Multimodal Transportation Fund Grant. The cost estimate covers tying in new stormwater basins, build up the base of the road, and repave. It spans the entirety of Walnut Lane from Heck Hill Rd to Market Street.

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- Council member Soltis discusses that if the DCED grant does not come to fruition, Low Volume Roads may be an option to repair Walnut Lane. South Street may also qualify for the Low Volume Roads program.

Electric Committee:

- Councilman Thompson states he received communication from NextERA that they will be having a conference in Bedford, PA at the Bedford Springs Resort August 4th-6th. Two persons are invited, Councilman Thompson asks if anyone else would like to attend with him.
- The pole replacement by Gettle, Inc. last month went wonderfully. All wires and hardware were moved on to the new pole and work was completed within the one day time frame.
- President Groft inquires if additional estimates for tree trimming around the power lines were received. No additional estimates were received aside from what was received from Blue Mountain Services quoted at \$3,600.
- Councilman Soltis inquires if a back up for the electric biller has been appointed yet. Discussion ensued.

Insurance Committee:

- Manager Allard reports that following discussion last month, Borough Council is in fact not covered under the Workman's Comp policy. Council members are technically not Borough employees, so whenever performing maintenance functions for the Borough, they are not covered. Discussion ensued. A motion was made by William **THOMPSON**, seconded by Michelle **FLETCHER** to hire on council members that will be performing maintenance activities and pay at an hourly rate of \$17.50 per hour. Time sheets will be submitted by Council members when called on to do a maintenance activity. This will effectively make them Borough employees and covered by the Workman's Comp policy. Motion carried, 6-0.

Building and Grounds Committee:

- Councilman Soltis states he needs to pick up UV lights for the Park Building.
- Councilwoman Fletcher states a quote for new swing chains was received from General Recreation for \$31.75 per chain. Eight chains are needed. There is a \$30 fee for shipping, totaling \$284. Manager Allard will accept the quote and get them ordered.
- Manager Allard brings forth the following:
 - Wood carpet for both playgrounds will be ordered while the new swing chains are being shipped.
 - The soffit at the Community Building was replaced. The work was completed without issue.
 - A list was submitted by Maintenance Worker Malley regarding items that need attention at the Fire Hall. Discussion ensued. Manager Allard will ask Maintenance Worker Malley what work he cannot perform himself on the list.
 - Painting the Community Building estimate needs to be reworked due to the soffit still being included on the current estimate. Discussion ensued. A motion was made by Maureen **BEREZNAK**, seconded by Michell **FLETCHER** to accept the painting estimate if it comes in under the current \$7,665 once the soffit painting is removed from it. Motion carried, 6-0.
 - The estimate obtained by Councilman Griffith from Glen Stoner for painting the metal roof of the library was obtained. Materials are \$1,858.00, labor at \$3,300.00 for a total of \$5,158.00. A motion was made by Daniel **SOLTIS**, seconded by William **THOMPSON** to accept the quote from Glen Stoner for painting the Annie E. Sterline Library roof. Motion carried, 6-0.

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OLD BUSINESS

- Estimates were received for the removal of the trees at 213 Market Street on the Borough Square. Alpine Tree Service came in at \$3,250, Out on A Limb quoted \$3,400, Blue Mountain Services quoted \$5,210. This includes cutting down all three trees, grinding all stumps, seed and straw, and all debris cleanup. Discussion ensued on if the trees are in fact Borough property. A motion was made by Michelle **FLETCHER**, seconded by Daniel **SOLTIS**, to accept the proposal from Alpine Tree Service for \$3,250 once the trees are measured and ensure they are within 83' from the center line to make them on the Borough Square and therefore Borough property. Motion carried, 6-0.
- President Groft states that Red Land Girls Softball Association has again discussed putting in dugouts at the ballfields. The proposed dugouts will be constructed of chain link fence. Discussion ensued. Manager Allard will let Ms. Vonhauser and RLGSA know that they are welcome to move forward with the current plans.

NEW BUSINESS

- Manager Allard brings forth the following:
 - A resolution must be passed by Council in order to apply for the DCED Multimodal Transportation Fund Grant. Therefore, Resolution 2021-01 is introduced. The resolution names Manager Allard and President Groft as the officers appointed to handle all related documents pertaining to the grant and requests \$240,294.60 from the DCED Multimodal Transportation Fund Grant to restore Walnut Lane. A motion was made by William **THOMPSON**, seconded by Daniel **SOLTIS** to pass the resolution. Motion carried, 6-0.
 - The American Rescue Plan Act of 2021 is open for application. The Borough has been allotted \$37,262.24. The funding will come in two tranches. The first this year, and the second next year. There are very specific guidelines on what the monies can be used for. Manager Allard will apply for the funding through the DCED, who has been tasked with administering the funds to the Non-Entitlement Units (municipalities). A motion was made by Michelle **FLETCHER**, seconded by William **THOMPSON** approving the application of Lewisberry Borough for the American Rescue Plan Act 2021. Motion carried, 6-0.
 - The Microsoft Office subscription is not in compliance with the terms of use, therefore the plan needs to be switched over to a business subscription. The monthly fee for the Manager laptop and the desktop computer in the office will be \$12.50 per month, and the subscription for the electric biller laptop will be \$8.25 per month. A motion was made by Michelle **FLETCHER**, seconded by William **THOMPSON**, to approve the switch of the Microsoft Office 365 subscription for \$20.75 per month for the three Borough owned computers. Motion carried, 6-0.
 - The Zoning Hearing Board still has a vacancy on it. A member needs to be appointed to fill the vacancy from Michelle Fletcher being appointed to Council last year. A motion was made by William **THOMPSON**, seconded by Robert **GRIFFITH** to appoint Frank Grumbine to the Zoning Hearing Board. Motion carried, 6-0.
 - Two vacancies will also exist on the Planning Commission, so Manager Allard asks Council to begin thinking of who they would like to appoint to the vacancies.

TABLE

- No items due to COVID-19 pandemic

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ADJOURN MEETING

William **THOMPSON** made a motion seconded by Maureen **BEREZNAK** to adjourn the regular meeting.
Motion carried, 6-0.

June 7, 2021

Please Print

Name

Frank Grumbine

Affiliation

Resident