

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY MAY 3, 2021

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Wayne Branyan, Mayor; Patrick Groft, Council President; Council Members; William Thompson, Michelle Fletcher, Robert Griffith, Robert Lewis, and Maureen Berezna.

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Chief Jason Loper reports there were 11 calls for service and 13 traffic incidents (citations and warnings) in April. 52 pounds of prescription drugs were collected during the DEA Drug Takeback Day on April 24.
- Lennia Vega has been renting the Fire Hall kitchen every few weeks to bake for her stand at Newberry Peddlers Market. She asks if Council would consider a monthly rate for the usage instead of the kitchen rather than a per time fee. Discussion ensued. A motion was made by Maureen **BEREZNAK**, seconded by Robert **LEWIS** to allow Ms. Vega to use the kitchen as many times as month as needed for \$350, on a month by month basis. Ms. Vega will let Manager Allard know each time she plans to use the kitchen so there are no scheduled conflicts. Motion carried, 6-0.
- Resident Mark Keener inquires about 203 Market Street and 108 Market Street. 203 Market Street will be going to Judicial Sale on June 3rd and will be sold free and clear of all liens. 108 Market Street is awaiting condemnation. Codes Officer Lechene is working on the posting order.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the April 2021 Regular Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- Michelle **FLETCHER** made a motion, seconded by Maureen **BEREZNAK** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 6-0.

SOLICITOR'S REPORT

- No report, discussion items are under New Business

MAYOR'S REPORT

- Mayor Branyan discusses the importance of the upcoming election and reminds all in attendance that everyone, including Independent voters are able to vote in this primary election on the four referendums on the ballot.

COMMITTEE REPORTS

Road Committee:

- The sink hole at Heck Hill and Walnut Lane needs to be done, Engineer Trout met with President Groft to look at the roadway and figure out what needs to be done. He is working up a cost estimate. The cost estimate will then be used for the starting point of the DCED Multimodal Transportation Fund Grant.

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Electric Committee:

- Manager Allard reports the following:
 - Mike Dubbs suggested replacing pole E-63 due to fire at the top of the pole. Councilman Thompson located the pole and contacted Gettle, Inc. to obtain an estimate. The estimate received for replacing the pole, moving over all hardware, and all work associated with the replacement, came in at \$6,875.00. A motion was made by William **THOMPSON**, seconded by Robert **GRIFFITH**, to accept the Gettle, Inc. estimate for \$6,875.00 for replacement of pole E-63. Motion carried, 6-0.

Insurance Committee:

- Manager Allard reports the Annual Premium was received, and due to COVID-19, there is a slight premium decrease.

Building and Grounds Committee:

- President Groft brings forth the following:
 - The swings at the Community Building playground were cut down after one broke and further inspection revealed that all were in danger of breaking and falling down. They were cut down due to the liability issue of allowing them to remain up in the current condition. New swing parts will be ordered to get them back in working condition.
 - Wood carpet for both playgrounds will need to be ordered, but asks that it be held off until after the swings are repaired.
 - All playground structures should be inspected for safety.
 - Inquires if more estimates are needed to fix the soffit at the Community Building. Discussion ensued. Patrick **GROFT** made a motion, seconded by William **THOMPSON** to approve the quote obtained by K. S. Heagy to replace the vinyl soffit at the Community Building and replace with LED lights for \$9,563.00. Motion carried, 5-1, with Robert **GRIFFITH** opposing.
 - Painting Community Building the estimate needs to be reworked according to Councilman Griffith. The estimate obtained by Councilman Griffith from Glen Stoner for painting the metal roof of the library was obtained. Materials are \$1,858.00, labor at \$3,300.00 for a total of \$5,158.00.
- Manager Allard states that Family First Healthcare has reported that birds are now in their office in the ceiling due to the hole in the soffit. There are multiple birds nests and bats. They are requesting that chicken wire or another temporary barrier be put up to keep the birds out until the soffit is repaired, and to remove the birds currently in the building.

OLD BUSINESS

- The trees at 213 Market Street on the Borough Square have still not been dealt with. The property owners didn't want them taken down, but have stated they will not sign a release of liability if the trees were to fall onto their property. A motion was made by Robert **LEWIS**, seconded by Michelle **FLETCHER** to check on the estimates obtained by Councilwoman Bereznak last summer to cut down all three trees and go with the lowest estimate to get the work completed. Motion carried, 6-0.

NEW BUSINESS

- Manager Allard brings forth the following:
 - Council Member Laura Lex's resignation from Borough Council was accepted at the April Council Meeting, and a vacancy now exists and must be appointed. President Groft discusses his support in appointing Daniel Soltis to the vacancy after submitting his letter of interest. A motion was made by

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Robert **GRIFFITH**, seconded by William **THOMPSON** to appoint Daniel Soltis to the vacancy created by Council Member Lex's resignation. Mr. Soltis will serve through December 31, 2021. The remainder of Council Member Lex's term will be converted to a two (2) year seat in the November 2021 election. Motion carried, 6-0.

- Reached out to Fairview Township to inquire if their Emergency Management Coordinator would be willing to assume the position from the current EMC which is tied to Newberry Township. As all services were switched to Fairview Township, this seemed the logical step. However, upon further investigation, Manager Allard and Solicitor Altland discovered an Intergovernmental Agreement between Lewisberry Borough, Newberry Township, and York Haven Borough, establishing the Newberry Area Emergency Agency. In order to leave the agency, notice would need to be given by July 1, effective January 1, 2022, and a new Intergovernmental Agreement would need to be drafted with Fairview Township. Solicitor Altland then inquires if the switch is necessary. Discussion ensued. The Borough will remain in the current agreement.
- President Groft was made aware and let Manager Allard know that the current lawn contractor is unable to fulfil the second year of the contract. The contract is well below the bid threshold, so three quotes were obtained. The specs were also revised to clearly state the softball fields are included and were included in these quotes. The quotes were as follows:
 - The quote obtained from Blue Mountain Services, LLC listed the prices as \$400 per mow; \$30 per hour labor for misc. maintenance; \$300 broadleaf weed control twice annually at the Community Center and Borough Park; \$300 vegetation control at the playgrounds twice annually; and \$125 vegetation control for the brick walkways twice annually at the Community Center.
 - The quote obtained from Shope's Landscaping listed the prices as \$680 per mow; \$40 per hour labor for misc. maintenance per man; \$1450 broadleaf weed control twice annually at the Community Center and Borough Park; \$275 vegetation control at the playgrounds twice annually; and \$135 vegetation control for the brick walkways twice annually at the Community Center. Also \$90 per yard mulch spread; and trimming shrubbery at \$45 per hour per man
 - The quote obtained from A Touch Of Grass listed the prices as \$175 per mow; \$42 per hour labor for misc. maintenance; \$0/NA broadleaf weed control twice annually at the Community Center and Borough Park; \$0/NA vegetation control at the playgrounds twice annually; and \$125 vegetation control for the brick walkways twice annually at the Community Center.
 - A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER**, to accept the quote from A Touch of Grass. Motion carried 5-1, with Robert **LEWIS** opposing.
- The annual audit was completed without any issues. Copies were provided to each council member.
- The DCED has a new grant program available, entitled the Multimodal Transportation Fund, which begins at \$100,000 which would be an option to repair Walnut Lane. The grant would need to stress that the road is a major artery in the Borough and that it needs to be repaired with all issues corrected so residents can use the road for all forms of transportation, walking, biking, scooters, vehicles, etc. The grant closes July 31, 2021. A resolution will need to be passed at the next meeting once the cost estimate is obtained from Engineer Trout.
- Correspondence was received from Ted and Lizz Christiansen, they wish to run their softball camp in conjunction with Red Land Girls Softball for the weeks of June 21, 28, and July 5. Discussion ensued. A motion was made by Robert **LEWIS**, seconded by William **THOMPSON** to allow the use of the fields on the specified dates for \$200. Motion carried, 6-0.

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- A resident called to inquire if anything could be done to enforce the burning ordinance. Manager Allard informed her that she could call Fairview Township PD for enforcement, but she was hesitant to get persons in trouble. Discussion ensued on how to inform new residents of the pertinent ordinances.
- The county is collecting data on any flooded roadways. Discussion ensued. 5th Street and Market Street, cornstalks came across and blocked the grate. The roadway was never closed.
- Councilman Griffith brings forth complaints that the property at 111 Market Street is becoming a junkyard. The backyard is being filled with concrete pieces, refrigerators, and other items. Discussion ensued.
- President Groft would like to establish an hourly rate for council members to perform repairs and handle small jobs around the Borough. Discussion ensued. Manager Allard will investigate the workmen's comp insurance to determine if council is currently covered under the policy.

TABLE

- No items due to COVID-19 pandemic

ADJOURN MEETING

Robert **LEWIS** made a motion seconded by Michelle **FLETCHER** to adjourn the regular meeting. Motion carried, 6-0.

May 3, 2021

Please Print

Name

Affiliation

Terrence Yinger

Resident

Dan Soltis

Resident

Henria Vega

Uses Fire Hall kitchen

Mary Jo Keener

Resident

Mark Keener

Resident