

## LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY OCTOBER 5, 2020

The meeting was called to order by Patrick Groft, President, leading in the Pledge of Allegiance to the Flag.

### MEMBERS PRESENT

Wayne Branyan, Mayor; Patrick Groft, Council President; Council Members; Robert Griffith, Robert Lewis, William Thompson, and Maureen Berezna.

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

### PUBLIC PRESENT \*SEE ATTACHED SIGN IN SHEET\*

### RECOGNITION OF PUBLIC

- Chief Lutz reports there were 40 calls for service within the Borough for the month of September. There were no Part I or Part II offenses. For 2020 the Borough is currently at 164 calls for the year, in 2019 at the same time the number was 147. Chief Lutz introduced Supervisor Mario Eckhart, who produced the proposed police protection contract for the upcoming year.
- John Minito from West Shore Recreation Commission thanks Council for their continued support of the Recreation Commission. He discusses the challenges that 2020 has brought due to the COVID-19 pandemic. The per capita contribution rate will remain at \$2.50 per capita. The Commission is also asking if possible, an advance payment for the 2021 contribution usually due in January be paid in December. Council will discuss it during new business.
- Resident and Annie E. Sterline Library Board member Sandy Fogle mentions that there are multiple bats in the Community Building. Discussion ensued. President Groft will take a look to see if there is a hole in the roof where they may be coming in.

### APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded by Robert **LEWIS** to approve the September 2020 Regular Meeting Minutes. Motion carried, 5-0.

### APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Robert **LEWIS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 5-0. A motion was made by Maureen **BEREZNAK**, seconded by William **THOMPSON**, to pay \$15,000 out of the Road Fund for the Shiloh Paving and Excavating invoice for the repaving of Lewisberry Court, with the balance of \$50,930 to be transferred from the Electric Fund to the General Fund to be paid.

### SOLICITOR'S REPORT

- Solicitor Altland states he and some council members will be meeting with representatives from Family First Healthcare the next day to discuss a direct lease with the Borough. The question of revising the fireworks ordinance was also discussed at the last meeting, and Solicitor Altland would like clarification on what Council would specifically like banned and allowed. He states that the Borough ordinance cannot be more restrictive than the state law. Discussion ensued. Solicitor Altland suggests repealing the Borough ordinance and the allowance of display fireworks, and instead going with what the state law dictates.

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### MAYOR'S REPORT

- Mayor Branyan reports that he got a call from Newberry Police Department one night that the door to the Community Building was unlocked. He locked it up and there were no further issues.

### COMMITTEE REPORTS

#### Road Committee:

- President Groat brings forth the following:
  - states he and Paul Fisher will be looking into the sink hole on Walnut Lane and Heck Hill Road.
  - reports that the 5<sup>th</sup> Street project has been completed, and everything is put back together and has been seeded.

#### Electric Committee:

- Manager Allard states Elk Systems has installed the server computer to house the electric billing database. It is now housed in the Borough office. Coordination will be made to migrate the database to the new computer.
- Councilman Thompson reports that Utility Engineers P.C. has rescheduled their annual conference at Cabela's to April 2021, if the situation will allow. He would like to ask Mike Dubbs to attend if he can. He also reports that the PMEA annual conference was canceled due to COVID-19 and was held virtually.

#### Insurance Committee:

- No report

#### Building and Grounds Committee:

- President Groat reports that some lights are out, in the front and rear of the Fire Hall, are in need of dusk to dawn replacement lights. East Front Street and Penn Street has a streetlight needing sensors as well. He will see if there are any additional and make a list to give to Mike Dubbs.
- Manager Allard reports that Cleaner Winter reported that the front doors at the Park Building were not latching correctly. President Groat will go take a look.
- Councilman Lewis states Dave Forgas will be out of state this winter, and therefore a new person will be needed to shovel and snow blow the buildings.

### OLD BUSINESS

- President Groat states that the International Property Maintenance Code 2018 has been reviewed, and he doesn't see any changes needing to be made. Solicitor Altland will bring a draft ordinance to the next meeting to adopt the IPMC 2018.
- Manager Allard states two proposals for the 2020-2022 snow removal contract have been received. Blue Mountain Services has resubmitted as they stated their proposal last month was for three trucks. The new proposal prices are as follows: \$140 per hour for plowing, \$210 per hour for spreading cinders, and \$300 per hour to remove the snow from the streets and transport to the Boro Park. The proposal from Harcon Services is: \$160 per hour for plowing, \$200 per hour for the salt truck, \$225 per ton of rock salt, \$300 per hour to move snow from streets to Boro Park. Discussion ensued. A motion was made by Robert **LEWIS**, seconded by Robert **GRIFFITH** to accept the proposal from Blue Mountain Services for snow removal for the contract period 2020-2022.

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### NEW BUSINESS

- Manager Allard brings forth the following:
  - Since Dave Forgas will not be able to do the snow removal for the buildings this winter, a new person will need to be hired. A recommendation was made by Dave Forgas for Brandon Malley, who has done the job with him previously. However, Mr. Malley would need to be a part time employee of the Borough since he does not have his own insurance and cannot be hired as an independent contractor without the proper insurance. Discussion ensued. Council agrees to hire Mr. Malley at a rate of \$17.50 per hour and as a part time hourly employee of the Borough.
  - Correspondence was received from West Shore Recreation Commission, as discussed earlier by West Shore Rec Board Member John Minito. WSRec is asking for an advance on the first payment due in January 2021 to be paid in December 2020, if possible, due to the financial strain the Commission has endured due to the COVID-19 pandemic. Discussion ensued. William **THOMPSON** made a motion, seconded by Robert **GRIFFITH** to pay the entire 2021 contribution of \$905 in advance. Motion carried, 5-0.
  - The 2021 Budget is being drafted. A committee is needed. Councilwoman Bereznak, Appointed Councilwoman Fletcher, and President Groft volunteer to be on the budget committee.
  - The QuickBooks software the Borough currently has is the 2012 edition. It is no longer supported, and it has been recommended that the software be upgraded. Elk Systems quoted the 2021 version at \$210. A motion was made by Maureen **BEREZNAK**, seconded by William **THOMPSON** to upgrade the QuickBooks software. Motion carried, 5-0.
  - Correspondence was received from Missy Crain, Girl Scouts Troop Leader, thanking Council for the use of the Fire Hall on Thursday evenings. She inquired if there is a service project the girls could complete for the Borough as a thank you. Discussion ensued. Manager Allard will reach out to Ms. Crain and see if the girls would be interested in cleaning up the old cemetery at the end of 5<sup>th</sup> Street.
  - A phone call was received from Newberry Township resident Tom Meals, who states he has a new telescope, and is requesting to use the Borough Park after hours to use the telescope to view astronomical phenomena. Council agrees to allow Mr. Meals to use the park at night for astronomy purposes.
- President Groft brings forth the following:
  - A vacancy was created when Councilman Soltis resigned last month. Patrick **GROFT** motions to nominate resident Michelle Fletcher to fill the vacancy, Robert **LEWIS**, seconds the nomination. She has been interested in becoming more involved for a few years now. She put in for the Borough Manager position in 2018, and the Mayor vacancy earlier this year. A motion was made by Maureen **BEREZNAK**, seconded by Robert **LEWIS** to appoint Michelle Fletcher to the council member vacancy. Motion carried, 5-0.
  - A date is needed to be set for Trick or Treat. Newberry Township is set for October 31. Discussion ensued. A motion was made by Maureen **BEREZNAK**, seconded by William **THOMPSON**, to hold Trick or Treat Thursday, October 29, 2020 6-8 pm. Motion carried, 5-0.
- Councilwoman Bereznak states she has received numerous complaints from residents regarding the bank between Nebinger Street and Lewisberry Court. Discussion ensued if the Borough is the legal owner of the area in question or if the adjacent property owners are the rightful owners. Determination was that it is Borough property. Manager Allard will ask Dave Forgas if he can do it, if not Blue Mountain Services will be contacted.

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TABLE

- September 2020 Police Report

ADJOURN MEETING

William THOMPSON made a motion seconded Robert LEWIS to adjourn the regular meeting. Motion carried, 5-0.

October 5, 2020

Please Print

Name

Affiliation

John Minito

West Shore Rec

Sandy Fogle

Resident / Annie E.  
Sterline Library

Michelle Fletcher

Resident