

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY JANUARY 6, 2020

The meeting was called to order by Patrick Groft, President

MEMBERS PRESENT

Andrew Purcell, Mayor; Patrick Groft, Council President; Council Members; William Thompson, Daniel Soltis, Robert Lewis (excused after Solicitor's Report), Laura Lex, Robert Griffith, and Maureen Berezna.

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT

*SEE ATTACHED SIGN IN SHEET

RECOGNITION OF PUBLIC

- Sargent Bosco sent in Chief Lutz's place reports that there were 12 calls within the Borough for December 2019.
- Resident and former Council President Mark Keener turned in his keys, and reports that prior to the expiration of his term that he had contacted Mike Dubbs to get a new meter for the laundromat since it was malfunctioning. Mr. Dubbs is trying to dig up a manual for the new meter as it seems to have multiplier on it. He also spoke to Garden Spot Electric, as they bought out IETC, however, they said they wouldn't be in that business. He suggests that the Borough look into a new contractor for electric issues.
- Resident Terrance Yinger mentions that there will be a special election on Tuesday January 14 at the Fire Hall to elect a new state senator. He also mentions someone is throwing cigarette butts and dog droppings are being left in front of his residence. He asks if he can report this to Newberry Township Police Department. Because there is an ordinance regarding animal defecation, Newberry PD can be contacted.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion which was seconded by William **THOMPSON** to approve the December 2019 Regular Meeting Minutes. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Robert **LEWIS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 7-0.

SOLICITOR'S REPORT

- Solicitor Altland brings forth the following:
 - He is working with the attorney for Red Land Community Action Program (herein known as "REDCAP") as they plan to dissolve. A meeting was held on December 19, REDCAP wants to have it all settled by March 31 in order to dissolve. The three non-profit entities that REDCAP is interested in passing over their monies to are New Hope Ministries, Family First Health Care, and Community Progress Council. Council would prefer Family First Health Care to be given the space and expand the office as they are already located in the Community Building, and have expressed interest in expanding. Whoever is chosen will be negotiating a new lease direct with the Borough, whereas right now Family First Health Care subleases through REDCAP.
 - FirstLight is a company that negotiated a pole attachment agreement with the Borough last year. One condition of the agreement was they needed to have the Borough electric engineer inspect the structural integrity of the poles prior to hanging cable. A PA One Call was received last week informing that FirstLight was going to begin installing underground conduit. He contacted FirstLight

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reminding them of the agreement as there has not been any word on the electric engineer being contacted yet, and therefore cable cannot be hung until that step of the agreement is fulfilled.

MAYOR'S REPORT

- Mayor Purcell brings forth the following:
 - A presentation to Mark Keener for his 21 years of dedicated service to the Lewisberry Borough community. A plaque was presented.
 - A copy of the 2015 International Property Maintenance Code was obtained and will be reviewed.

COMMITTEE REPORTS

Road Committee:

- Councilman Soltis tightened bolts. He will get to the low volume roads study sometime in the spring.

Electric Committee:

- Manager Allard reports the following:
 - The trifold paper was ordered and delivered, now the Electric Biller requests a stamp applicator. The applicator is sold through the USPS for \$25, a roll of stamps is loaded in and then the stamps are separated from the roll and applied to the envelopes. Council is fine with the purchase of the applicator.
 - The electric billing software was attempted to be installed on the Borough computer, however technical difficulties were present during the install. The Borough computer is old, 2013, and was budgeted to be replaced in 2019. Manager Allard will look into buying a new computer so the software can be installed as a back up, and to improve day to day functioning and work productivity.
 - The new billing software has a credit card payment portal that comes with the system should the Borough chose to enable it. However, Electric Biller Chornak is not ready for this to be rolled out. The information given is that there would be a 3% service charge added on to the customer's bill when paying online via Visa or Mastercard. A 0.7% fee added to pay via ACH e-check. Council believes these rates are too high, and also that residents would not be interested in paying their bills this way.
- Councilwoman Berezna reports that Gettle and Able were the two companies that took over the electric services from IETC.

Insurance Committee:

- No report

Building and Grounds Committee:

- Former President Keener mentions he ran into Dave Forgas who inquired if the Borough was still interested in having him do the snow blowing. He shovels and snow blows the sidewalks in front of the buildings, puts down salt, and the Borough sidewalks. A motion was made by Maureen **BEREZNAK**, seconded by William **THOMPSON** to have Dave Forgas continue to do the snow removal from the sidewalks for the Borough owned buildings.
- Manager Allard reports the following:
 - The Borough cleaner has reported that the medical center is putting food or something into the trash and animals are getting into it. There are not enough cans behind the building. She is also only taking the bags down to the curb whereas it really should be going in cans. Discussion ensued. Councilman Soltis will go to J&W Hardware and get 2 large wheeled cans.
 - Red Land Youth Basketball Leagues (HEREIN known as "RLYBL") has asked to use the Fire Hall once a month for their board meetings. The original idea was brought forth in August, and was voted

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on to approve the use of the building. An invoice letter will be sent and keys issued to the RLYBL president.

- President Groft has winterized the park building and will reopen in March.

OLD BUSINESS

NEW BUSINESS

- Manager Allard brings forth the following:
 - Correspondence was received from the Newberry Area Emergency Management Coordinator Tom Alstead, the 2020 Emergency Operations Plan has to be adopted. Resolution 2020-01 was drafted to adopt the EOP. Laura **LEX** made a motion, seconded by Daniel **SOLTIS** to pass resolution 2020-01 to adopt the 2020 Newberry Area EMA Emergency Operations Plan. Motion carried, 6-0
 - Correspondence was received from AMP, Inc. asking for municipalities to write to their legislature to co-sponsor HR 2772 regarding advance refunding. This bill will help municipalities with local electric companies, such as the Borough. It helps to bring money back into the community through refunding to AMP through the federal government. William **THOMPSON** made a motion, seconded by Robert **GRIFFITH** to send the letter to the legislature showing Lewisberry Borough's support for the bill. Motion carried, 6-0.
 - The DCED quarterly Uniform Construction Code filing must now be done online and paid online via credit card or ACH. Manager Allard says she will need to pay the filing with the credit card from now on. Council agrees.
- Councilman Thompson asks if the burning day can be changed. Currently burning is done on Saturdays. However, it's been difficult getting a good Saturday to burn. Discussion ensued. Solicitor Altland mentions that Fairview Township may be opening a facility to take lawn waste to in the future, and when that occurs, it may need to be revisited.

TABLE

December 2019 Police Report; PennDOT Technical Information Sheet #196 Winter 2019; PennDOT Moving Forward Winter 2019; WSRec Winter-Spring 2020; Power Magazine 2019

ADJOURN MEETING

Daniel **SOLTIS** made a motion seconded William **THOMPSON** to adjourn the regular meeting. Motion carried, 6-0.

Monday January 6, 2020
Please Print

Name

TERENCE R YINGER

Affiliation

Resident