

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY AUGUST 5, 2019

The meeting was called to order by Mark Keener, President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Andrew Purcell, Mayor; Mark Keener, Council President; Council Members; William Thompson, Daniel Soltis, Robert Lewis, Patrick Groft, and Maureen Berezna.

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT

*SEE ATTACHED SIGN IN SHEET

RECOGNITION OF PUBLIC

- Officer reports there were 11 calls for service within the Borough for the month of July. One incident involved a possible attempt at taking a package off a porch, which was thwarted by a Ring doorbell camera. The potential suspect came forward after his picture was released and said he was soliciting for his business. After investigation, Newberry PD discovered his business license had expired and cited him on that. The police department also mentions that Lewisberry Borough does not have a peddlers and soliciting ordinance, which is now recommended. Discussion ensued. Solicitor Altland will draw up a soliciting and peddlers ordinance.
- Steve Barbour and Lisa Vonhauser from Red Land Girls Softball Association attended as President Barbour is leaving the association and wished to introduce Council to the new president, Ms. Vonhauser. Mr. Barbour thanks Council for all the support over the years and hopes for continued support of the program from the community and Council.
- Resident Eric Carr brings forth that with the departure of Joey Thomas, there is now a vacant Borough representative spot on the Lewisberry Area Joint Sewer Authority. Discussion ensued. Council will appoint a new representative after getting recommendations from Sewer Authority President Paul Fisher.
- Resident Jim Nace brings forth that there is no dedicated number to call for an electric emergency. If there is an outage, residents are to contact an electric committee member, such as Councilman Thompson or President Keener, but it's an ineffective system. Discussion ensued. Council will ask the current electric contractor if he'd be willing to be the emergency number to call, since he is usually who is called out by Council to come fix the outage.

APPROVAL OF MINUTES

- William **THOMPSON** made a motion, which was seconded Daniel **SOLTIS** to approve the July 2019 Regular Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- Robert **LEWIS** made a motion, seconded by Patrick **GROFT** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance Fund account invoices, as read for payment. Motion carried, 6-0.

SOLICITOR'S REPORT

- Solicitor Altland reports that his items for discussion come from the Sewer Authority meeting. The first is 108 Market Street, the property owner has requested the vacant rate, and to remove one building unit as the property is being converted to a single family property. The other question raised is work going on at 203 W Front Street, property owner Jim Nace is in attendance and says he's replacing boards on the front porch.

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MAYOR'S REPORT

- Mayor Purcell brings forth the following:
 - The status of 108 Market Street, Manager Allard reports a building permit has been applied for.
 - He contacted Fairview Township Manager Don Martin, regarding a drainage issue near Gross's Market, no response.
 - The delivery of the new recycle mobile carts from Penn Waste did not go very smoothly. Some residents did not receive a new bin. Old bins were not taken as Penn Waste had said they would. Manager Allard reports for residents to call the office, she's compiling a list to send to Penn Waste of the addresses that did not receive a new bin.
 - He has come into possession of security devices to be hung on the Borough buildings to try to deter some of the vandalism that has occurred within the Borough recently. He will work with Dave Forgas on where to mount the devices.
 - Front Street is starting to look a little rough. He'd like to see more pride in the community, especially given the historical significance of some of the buildings around town. Solicitor Altland suggests that the International Property Maintenance Code is in effect, and could solve many of these problems if enforced.

COMMITTEE REPORTS

Road Committee:

- Councilman Soltis reports the potholes and cracks have been marked, listed, and mapped. This information was sent to Willie's Paving, Inc. and J.R.'s Driveway Service, Inc. He's now awaiting estimates from each company.

Electric Committee

- Councilman Thompson advises that AMP has offered an extension on our NextERA contract for another 5 years, to reduce energy costs through December 31, 2032. Utility Engineers has recommended the Borough extend the contract at a savings of 9.63%. Utility Engineers recommends selecting option 1 as it is standard flexibility, and is the option for Boroughs that do not foresee installing BTM generation. Option 2 is for those definitely installing a BTM generation. William **THOMPSON** made a motion, seconded by Patrick **GROFT** to contingently approve the contract extension with NextERA after Councilman Thompson speaks to Tony Defuria from NextERA. Motion carried, 6-0.
- President Keener brings forth a quote for \$995 from IETC to remove the pole on Lewis Street that was replaced last year. The pole is still in the ground and needs to be removed. A motion was made by Robert **LEWIS** and seconded by Daniel **SOLTIS** to approve IETC's quote to remove the pole. Motion carried, 5-0, with Maureen **BEREZNAK** abstaining due to her husband being employed by the company.

Insurance Committee:

- Manager Allard reports that the annual PIRMA inspection took place in July, the inspector provided a few recommendations to reduce potential liability exposures as follows:
 - The kitchen door to the outside in the park building should have a panic bar. Councilman Groft will call for a quote.
 - The exit lights in all buildings need checked, bulbs and/or batteries need replaced. Councilman Thompson will ask Mike Dubbs of Dubbs Electrical Construction to service the lights.
 - The fire extinguishers at the park building have tags from 2017 on them and need checked. Manager Allard has scheduled them to be checked when Kint comes to check the other buildings in September.

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Building and Grounds Committee:

- Manager Allard reports the following:
 - The exterior door of Family First Healthcare at the rear of the Community Building is reported to be leaking. Councilman Groft will look at it and obtain a quote for a new door if needed.
 - The TruGreen contract was signed for the spraying of the wood carpet at the playgrounds, now awaiting scheduling.

OLD BUSINESS

- Manager Allard reports the following:
 - She wishes again to revisit getting the codification done now that the General Fund has come back up. The proposals from December are still valid, American Legal Publishing Corporation proposes \$500 one-time fee to set up, and then \$19/page for any editing, \$250/year for online hosting of the code for subsequent years. This includes the editing for online and paper code, and 10 sets of hard copies of the code to go in the binders. General Code proposes \$2,500 for the entire project. However, General Code has a higher fee annually to maintain and host the online code. A motion was made by Robert LEWIS, seconded by Patrick GROFT to approve American Legal Publishing Corporation to update the Borough Code. Motion carried, 6-0.
 - Correspondence was received from M&T Bank last month regarding a change in the fee structure for the Borough funds. Manager Allard met with the bank vice president, and switched the accounts to checking accounts that are a better fit for the Borough and will not charge the fees associated with the interest checking accounts.
 - There were no applicants for the vacant council seat that Councilman Showers resigned in June.

NEW BUSINESS

- Manager Allard brings forth the following:
 - Red Land Youth Basketball League contacted the Borough inquiring about use of one of the buildings to use one or two times a month for their board meetings. A similar agreement is in place with Red Land Girls Softball Association (herein known as "RLGSA"), the current fee is \$400 annually for RLGSA for use of the park building and community building for their meetings twice monthly. A motion was made by William THOMPSON, seconded by Daniel SOLTIS to extend the same terms to Red Land Youth Basketball League, use of the fire hall twice monthly, Monday-Thursday evenings at a rate of \$400 annually. Motion carried, 6-0.
 - Manager Allard will be going on maternity leave at the end of August/beginning of September. Former Manager Greene has agreed to cover the month of September as Interim Manager. Manager Allard has offered to go unpaid for the month as Manager Greene will be covering the office work and should be paid the manager salary for the month. A motion was made by Maureen BEREZNAK and seconded by Daniel SOLTIS to pay both managers the manager's salary for the month of September. Motion, 6-0.
 - York County Parks and Recreation hosts a program called Christmas Magic at Rocky Ridge Park November-January. They are offering municipalities a coupon code for residents for a buy one get one free admission if the Borough would like to participate. There is no cost to participate and will give Borough residents the coupon code, which can be sent out in the electric bills, and posted on the Facebook page. Council wishes to participate.
 - While contacting the Pennsylvania State Association of Boroughs (herein known as "PSAB") web support regarding adding a second email address for the electric company, it was again mentioned

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that the Borough website is outdated and not user friendly. They offer at managed website with design services for \$349 per year. The new website that a graduate student was working on has run into multiple issues and at this point will not be ported over or functional. A motion was made by Daniel **SOLTIS**, seconded by Patrick **GROFT** to approve a new website design and managed website from PSAB. Motion carried, 6-0.

- Councilman Thompson reports the West Shore Recreation budget meeting took place and there is no change in the Borough dues for 2020 and remains at \$905.
- President Keener addresses the purchase of the new billing software, Redline Data Systems, and when the rollout should take place. Discussion ensued. The training for the new software should commence in August.
- Mayor Purcell reports he invited the new postmaster to the meeting as post office boxes will not be offered free for Front Street residents any longer. However, this requires more discussion, and will need answered by the postmaster. Mayor Purcell will again invite the postmaster to attend the next meeting to come discuss the situation and the post office's plan moving forward.

TABLE

July 2019 Police Report; Power July 2019, YoCo Connect July/August 2019, PennDOT LTAP #194 Summer 2019, PennDOT Moving Forward Summer 2019, Conservation Horizons Summer/Fall 2019

ADJOURN MEETING

William **THOMPSON** made a motion, seconded by Patrick **GROFT** to adjourn the regular meeting. Motion carried, 6-0.