

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY DECEMBER 10, 2018

The meeting was called to order by Mark Keener, President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Andrew Purcell, Mayor; Mark Keener, Council President; Council Members; Daniel Soltis, Robert Lewis (had to leave during Building and Grounds Committee Report), Matthew Showers, Patrick Groft, and Maureen Bereznak.

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT

*SEE ATTACHED SIGN IN SHEET

RECOGNITION OF PUBLIC

- Chief Steve Lutz reports there were 22 calls for service within the Borough for the month of November. Four were traffic accidents. Chief Lutz also noted the snow storm may have contributed to the number of incidents.

APPROVAL OF MINUTES

- Matthew **SHOWERS** made a motion which was seconded by Robert **LEWIS** to approve the November 2018 Regular Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- Robert **LEWIS** made a motion, seconded by Patrick **GROFT** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 5-0, with Matthew **SHOWERS** abstaining from the vote due to an invoice from C.F. Acri and Son, Inc. for whom he is employed.

SOLICITOR'S REPORT

- Solicitor Altland is working with the attorney for Fulton Bank regarding the electric account in default on the Konevitch property located at 203 Market Street, which is in foreclosure and going to auction. Solicitor Altland has also been working with Councilman Thompson on drafting an ordinance to allow customer owned electric generation. However, after research, he has concluded that allowing customers to interconnect into the grid and sell back to the grid is very involved, and not required. The new ordinance drafted allows the generation, but not interconnection or resale. Patrick **GROFT** made a motion, seconded by Daniel **SOLTIS** to advertise the ordinance for approval at the January 2019 meeting. Motion carried, 6-0.

MAYOR'S REPORT

- Mayor Purcell wants to wish everyone a happy holiday season and extend his thanks for all everyone on council does for the Borough.

COMMITTEE REPORTS

Road Committee:

- Councilman Soltis reports he has contacted D. B. Krieg and has an order in for new road signs and poles. The order is ready for pickup, and Councilman Soltis will be picking them up in the next week.

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Electric Committee:

- Manager Allard reports that there was a delinquent account where a tenant moved out and the account was sent to collections. Collections was unsuccessful, and therefore a letter was sent to the property owner to collect the default amount. The property owner is requesting where in Borough Code is collection on a default tenant and then the property owner specified. Solicitor Altland points out the ordinance as §12-102 E.
- President Keener brings forth the following:
 - A recent issue with the electric billing software prompts revisiting the possibility of smart meters once again. Councilman Showers will look into the system used by Berlin Borough.
 - Squirrel guards will be purchased to prevent future outages due to squirrels getting in the transformers.
 - Dubbs Electrical Construction will also be providing a quote for the overhead grid repairs to compare to the one received by IETC in October.
- Councilman Groft reports that the shelves in the electric shed are bowing. He suggests metal shelves are looked into for the future.

Insurance Committee:

- No report

Building and Grounds Committee:

- Councilman Soltis brings forth the following:
 - The heat in the fire hall was not working, so a service call was put into C.F. Acri and Son, Inc. A leak was detected and repaired.
 - Some chairs were thrown out at the Fire Hall due to some sharp edges posing a risk when folding.
 - He and Councilman Lewis distributed the new tables between the Park Building and Fire Hall. He also believes a few of the wood tables should be left in case any roasters or high heat small appliances are to be used on the tables.
 - The Borough needs to look into a preventative maintenance contract for the HVAC units in all the buildings.
- Councilman Showers presents a preventative maintenance contract from C.F. Acri and Son, Inc. for the Borough's HVAC units. Oil furnace service at the park building was not included in the proposed contract. Filters, cleaning, yearly changing of belts, visual checks of the systems are included in the contract price. Daniel **SOLTIS** made a motion, seconded by Patrick **GROFT** to approve the C.F. Acri and Son, Inc. preventative maintenance contract for \$1746 to include the heater in the fire hall, but not including the oil furnaces in the main engine bay. Motion carried, 4-0, with Matthew **SHOWERS** abstaining from the vote.
- Manager Allard brings forth the following:
 - The park building was out of heating oil on Saturday when a rental was scheduled. Councilman Soltis contacted Manager Allard to arrange for an emergency delivery. Town & Country, previously used for heating oil, quoted \$150 emergency delivery fee. Dolan Oil was also contacted, but would only deliver if the Borough was put on auto delivery. The decision was made to put the heating oil on auto delivery with Dolan Oil.
 - The park building doors were ordered, and should be arriving soon. A delivery timeframe of 4-6 weeks was quoted.

OLD BUSINESS

- Manager Allard reports the following:

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- The 2019 budget was advertised and is now up for approval. Total operating budget for 2019 is projected at \$453,572.50. A motion was made by Patrick **GROFT** seconded by Daniel **SOLTIS** to approve the 2019 budget. Motion carried, 5-0.
- The 2019 Meeting Dates need to be advertised, but prior to advertising, the dates were double checked. All is correct. Meeting dates will be advertised as discussed at the November 2018 meeting.

NEW BUSINESS

- Manager Allard brings forth the following:
 - The 2019 Newberry Police Protection contract is up for approval. \$21,344.00 per year, payable in installments \$1,778.67 per month for 24 hour police protection. A motion was made by Daniel **SOLTIS** and seconded by Robert **LEWIS** to approve the contract terms. Motion carried, 6-0.
 - Pennsylvania State Association of Boroughs and the Department of Labor offer a solvency fee where the Borough would possibly be absolved if an unemployment claim were to be brought against the Borough. Matthew **SHOWERS** made a motion, which Maureen **BEREZNAK** seconded, to approve the solvency fee payment of \$40. Motion carried, 5-0.
 - The 2019 tax levy of 1.6 mils needs to be approved. The levy remains the same as 2018. A motion was made by Patrick **GROFT**, seconded by Daniel **SOLTIS** to pass the 2019 tax levy. Motion carried, 5-0.
 - A proposal from American Legal for the Borough codification was received. A previous company was contracted to do the codification from 2015-2017, however, that company never completed the work and then backed out a few months ago. American Legal proposes \$19/page for editing, a minimum one-time fee of \$500 to begin the process. The proposal was tabled until another quote is obtained from a second codification company.
 - A few commission appointments are expiring at the end of the month. Those commissions are Joey Thomas to the Lewisberry Area Joint Authority; Andrew Purcell and Cindy Lewis to the Lewisberry Planning Commission; and Wayne Branyon on the Lewisberry Zoning Hearing Board. A motion was made by Daniel **SOLTIS** seconded by Patrick **GROFT** to reappoint the expiring commissions to a new term. Motion carried, 5-0.
 - A call was received from Jen Starks from ECC Technologies requesting a pole attachment agreement for a company called FirstLight to attach to the electric poles throughout the Borough. The information was passed on to Solicitor Altland for further review. He will follow up with ECC Technologies on the scope of the project and what it entails.

TABLE

November 2018 Police Report; PennDOT Technical Information Sheet #191 Fall 2018; PennDOT Moving Forward Fall 2018; YoCo Connect Nov/Dec 2018

ADJOURN MEETING

Matthew **SHOWERS** made a motion seconded Patrick **GROFT** to adjourn the regular meeting. Motion carried, 5-0.

Please Print January 7, 2019

Name

Appiliation