

# LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY SEPTEMBER 4, 2018

The meeting was called to order by Mark Keener, President, leading in the Pledge of Allegiance to the Flag.

## MEMBERS PRESENT

Mark Keener, President; Daniel Soltis, Vice-President; Andrew Purcell, Mayor; Council Members; Matthew Showers, William Thompson, Robert Lewis, Patrick Groft, and Maureen Berezna.

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

## PUBLIC PRESENT

\*SEE ATTACHED SIGN IN SHEET

## RECOGNITION OF PUBLIC

Joel Washok from Penn Waste, Inc. delivering the sealed refuse contract bid. He explained labor market issues, and insurance as the driving factors for their bid price.

## APPROVAL OF MINUTES

- William **THOMPSON** made a motion which was seconded by Maureen **BEREZNAK** to approve the August 2018 Regular Meeting Minutes. Motion carried, 7-0.

## APPROVAL OF INVOICES AND RECEIPTS

- William **THOMPSON** made a motion which was seconded by Robert **LEWIS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 7-0.

## SOLICITOR'S REPORT

- Solicitor Altland reports that his invoices have been high the last two months due to the library negotiations, however, once the lease is signed and filed, the bill will be divided in half and the Annie E. Sterline Library will be billed their half.

## MAYOR'S REPORT

- Mayor Purcell has drafted a letter to the property owner of 108 Market Street. The property is in disrepair and is in violation of many codes within the International Property Maintenance Codes (IPMC). The Mayor will send this letter and get Shawn Lechene from ARRO, the Code and Zoning Officer involved.

## COMMITTEE REPORTS

### Road Committee:

- Councilman Daniel Soltis brings forth the following:
  - He has found a local vendor for street signs and poles. The information will be passed on to Manager Allard to establish an account with the vendor.
  - He and Councilman Lewis went back through emails and found the request for a mailbox repair from a resident that was knocked down by a snowplow last winter. Both Councilmen went out and restored the resident's mailbox.
- Manager Allard advises Council that she met with Joshua Kopp the liquid fuels administrator from PennDOT, he advised that the Borough cannot accept the paving bids from Willie's Paving or J.R.'s Driveway Paving using liquid fuels monies unless the material is changed from ID2 to 9.5mm super pave. The question was then raised whether Council would like to move forward using alternate funding or have



## LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY SEPTEMBER 4, 2018

the quotes changed to reflect the change in material. Council decided to use alternate funding, and save the liquid fuels distribution for snow removal instead.

### Electric Committee:

- Mike Dubbs from Dubbs Electrical Constuction performed a walk around inspection of the Borough's primary distribution system that could possibly cause outages in the future. The primary notations were trees overgrown onto the lines or close to the power lines. Council asks Manager Allard to contact tree trimmers to obtain pricing quotes.
- Councilman Thompson reports that Mike Dubbs was called out on Sunday September 2, 2018 as the lights were dimming in the Borough. Councilman Thompson contacted Met-Ed and they reported it was an issue within their substation that went down the lines.
- President Keener states the following:
  - There are numerous weeds about 10 feet deep and 6 feet high near a telephone on a resident's property, however Borough has the right of way to access the pole. Councilman Thompson will contact the property owner to ask permission.
  - He contacted Frontier Communications to move the lines from the old pole at 2<sup>nd</sup> and Lewis Street to the new pole. They are non-responsive to phone calls. Discussion ensued. Mayor Purcell will try to get them to come out.

### Insurance Committee:

- No report

### Building and Grounds Committee:

- Manager Allard brings forth the following:
  - The water going off continued to be a problem at the Community Center. Council called out J.T. Thomas Plumbing to emergency repair the system. The water has been fine since the repair. Discussion ensued. The problem will continued to be monitored.
  - Mark Conte reported the rubber roof at the Park Building has a hole in it. Discussion ensued.
  - Water continues to pool on the floor at the Park Building due to the HVAC unit in the ceiling. An overflow safety valve will be installed.
- Councilman Daniel Soltis brought up the following:
  - Four lights in a row are out at the Community Building. Discussion ensued. Mike Dubbs will be called to look at it.
  - The HVAC units in the Community Room and the current quotes from Entek for the units and C.F. Acri & Son to install the units. A motion was made by Daniel **SOLTIS** and seconded by Patrick **GROFT** to set up an account with Entek, purchase the units, and deliver them to C.F. Acri & Son, and have C.F. Acri & Son install the units. Motion carried 6-0, with Matthew **SHOWERS** abstaining from the vote.
- President Keener has not received any further information from M&M Builders regarding the front doors at the Park Building. Councilwoman Bereznak will contact M&M Builders and try to obtain a solid quote.

### OLD BUSINESS

- A second letter was sent to the resident at 204 Market Street regarding the ordinance violation pertaining to the goats the resident is keeping. Discussion ensued. The resident may be a renter. It was decided to send a letter to the property owner giving them an additional 10 days before penalties begin accruing. President Keener would also like a letter sent pertaining to the grass height ordinance violation sent to the same property owner.



## LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY SEPTEMBER 4, 2018

- Councilman Soltis brought up the use of inflatables on Borough property by renters. Solicitor Altland advises that parents cannot release a claim for a child through a release if a child is injured from an inflatable. He advises the insurance company be contacted to determine the Borough liability in the event of injury. Manager Allard will contact the insurance company.

### NEW BUSINESS

- The refuse contract was up for bid as the 2016-2018 contract expires on September 30, 2018. Manager Allard placed all required bid notices and received only a sealed bid from Penn Waste, Inc. by the required deadline. The bid from Penn Waste, Inc. for contract years 2018-2020 totaled \$41,565 per year. Contract years 2016-2018 was \$34,560 per year. Robert **LEWIS** made a motion which was seconded by Daniel **SOLTIS** to accept the refuse bid from Penn Waste, Inc. for contract years 2018-2020 with an optional one year extension without a price increase for \$41,565 annually.
- Manager Allard brings forth the following:
  - A resolution to increase the refuse collection monthly fee beginning October 1, 2018 from \$18 per month to \$21 per month in response to the new contract price. The new monthly refuse collection fee to the Borough from Penn Waste, Inc. will be \$3463.75 per month. The Borough currently collects from 166 residences, making the monthly cost per residence \$20.87. Robert **LEWIS** made a motion, which was seconded by Matthew **SHOWERS** to pass the resolution increasing the monthly refuse fee collected in the electric bills. Motion carried, 7-0.
  - No proposals were received for the snow removal contract. Since it is just a proposal, it was suggested to contact contractors directly for quotes. Discussion ensued. Manager Allard will contact Foust Services LLC, Harcon Services, and Black's Landscaping and ask for quotes.
  - Correspondence was received from the West Shore Recreation Commission (henceforth known as "WSRec") to approve their 2019 budget and municipal contribution rate. The contribution rate will remain the same in 2019 at \$2.50 per capita. Robert **LEWIS** made a motion, Patrick **GROFT** seconded the motion to approve the WSRec 2019 budget and contribution rate. Motion carried, 7-0.
  - The cleaning position was advertised after the last cleaner resigned. A number of applicants were reviewed and the most promising brought forth to Council. Discussion ensued. Council advises Manager Allard to contact Carie Winter and offer her the position.
  - Redland Community Action Program (herein known as "REDCAP") has provided a no smoking window cling sign to be posted in the window of the Community Building. They propose a sign be put in the first parking spot closest to the food shed. Discussion ensued. Council doesn't feel a sign is necessary at this time.
  - A grant application for 100% matching funds from GameTime Playgrounds was received. Discussion ensued. Mayor Purcell would like to take the lead on the grant application.

### TABLE

August 2018 Police Report; Central Penn Business Journal Top 250 Private Companies 2018; PennDOT Moving Forward Summer 2018; PennDOT LTAP Technical Information Sheet #190 Summer 2018

### ADJOURN MEETING

Daniel **SOLTIS** made a motion which was seconded by William **THOMPSON** to adjourn the regular meeting. Motion carried, 7-0.



Please Print September 4, 2018

Name

Joel Washok

Affiliation

Penn Wash, Inc.