

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, AUGUST 6, 2018

The meeting was called to order by Mark Keener, President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Mark Keener, President; Andrew Purcell, Mayor; Daniel Soltis (late arrival during committee reports), Vice President; Council Members; Matthew Showers, William Thompson, and Maureen Berezna.

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT

*SEE ATTACHED SIGN IN SHEET

RECOGNITION OF PUBLIC

- No Public Present

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion which was seconded by William **THOMPSON** to approve the July 2018 Regular Meeting Minutes. Motion carried, 4-0.

APPROVAL OF INVOICES AND RECEIPTS

- William **THOMPSON** made a motion which was seconded by Matthew **SHOWERS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 4-0.

SOLICITOR'S REPORT

- Nothing to report

MAYOR'S REPORT

- Mayor Purcell reports he would like to address 108 Market Street again. Owner had set forth a list of repairs with a timeline of completion by December 2017, nothing has been done. The building is in disrepair and pieces are falling off. Mayor Purcell contacted Building and Zoning Officer Shawn Lechene, and will contact him again, as well as compose a second letter to the owner of the property.

COMMITTEE REPORTS

Road Committee:

- Sixteen (16) pothole locations were marked for repair. J.R.'s Driveway Service Inc., and Willie's Paving submitted quotes to complete the repairs. Discussion ensued. A motion was made by Matthew **SHOWERS** and seconded by Maureen **BEREZNAK** to go with Willie's Paving for the pothole repairs, barring any objection from the Road Committee. Motion carried 4-0.
- Some street sign poles are rusting. Councilman Soltis will check on any extras in shed and replace.

Electric Committee:

- There was a power outage due to the recent storms. President Keener called Mike Dubbs to come restore power. President Keener also asked Mike Dubbs to go around the Borough to inspect the infrastructure, fuses, etc., and report back what needs to be done to prevent power failures in the future.
- Council member William Thompson reports the following:
 - He informed Mike Dubbs of the PMEA conference in State College next month, so he can visit the vendors, and if he chooses to, the Borough will pay for his lodging overnight.

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- There will be a conference in Kutztown August 9, 2018 on Energy Markets, Updates, and AMP Services, that he will be attending.
- Councilman Daniel Soltis reports he contacted IETC regarding possibly doing the high voltage electric service from now on rather than Henkles and McCoy. He obtained a rate sheet. Discussion ensued. Council will review the rate sheets.

Insurance Committee:

- No Report

Building and Grounds Committee:

- Manager Allard reports that the water continues to go out at the Community Building, which is causing a problem for the tenants of the building. Family First Healthcare especially needs reliable water. Discussion ensued. Decision was made for Manager Allard to obtain quotes from J.T. Thomas Plumbing, and Rhoades Water Systems to replace the UV light system.
- Councilman Daniel Soltis brought forth the following:
 - The oven on the left side in the Fire Hall that is broken, a new thermocouple was obtained, but is too short. The correct length will be obtained and the repair made.
 - There is some cable hanging down from the roof of the Community Building. Upon further investigation, it was discovered to be cable wire. Councilman Soltis will go up and put it inside the roof of the building for a neater appearance.
 - An amendment to the rental contracts for the rental buildings to state no bounce houses allowed on Borough property, as the Borough could be held liable for any accidents or injuries.
 - The playground equipment should also be evaluated for safety, especially the high slide at the Borough Park.
 - C.F. Aciri and Sons, Inc. has agreed to install the Community Room HVAC using the units obtained from Entek, with the quote obtained. It adds up to savings of about \$5000 going through Entek as the supplier and C.F. Aciri & Sons, Inc. as the labor.
 - He has found a road sign supplier online, and will meet with Manager Allard to use the Borough credit card to order new signs and posts for the signs and posts that need replacing.
- President Keener reports he called Mark Detrick to replace the doors at the Park Building. He obtained a quote of \$800 for install. A price for the doors themselves is waiting to be obtained.

Library Report:

- At the council meeting on July 9, 2018 a new agreement was set forth between the Annie E. Sterline Library and the Borough. The Annie E. Sterline Library has agreed to the terms of the agreement and a new lease was drafted by Solicitor Altland.
 - Solicitor Altland asks that Manager Allard look into the terms of the shared copier so that it can be included in the agreement.
 - Solicitor Altland amended the Articles of Incorporation and By-Laws for the Annie E. Sterline Library and has set up how the library appoints its members and term lengths for their members.
 - Solicitor Altland reports the Annie E. Sterline Library will need to be removed as an endorsement on the Borough's insurance policy when the policy is up for renewal and the library will need to obtain their own insurance. This information was included in the new lease agreement.
 - A motion was then made by William **THOMPSON** and seconded by Daniel **SOLTIS** to approve the new lease and by-laws amendments for the Annie E. Sterline Library. Motion carried, 5-0.

OLD BUSINESS

- Manager Allard reports the following:

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- The Penn Waste refuse contract is expiring September 30, 2018. A one year extension was proposed. The proposal set forth was an extension from October 1, 2018 to September 30, 2019 for \$3,120 per month, the current rate is \$2,919.98 per month. Per current contract, extension can be approved by municipality and contractor with no price increase if both agree. Penn Waste did not agree, so the contract will be going out to bid. Solicitor Altland will instruct Manager Allard on requirements.
- A letter was sent to the resident at 204 Market Street regarding being in violation of ordinance pertaining to keeping of farm animals, specifically, goats. The resident Amanda Blessing, responded by saying the goats are "therapy goats." Solicitor Altland says a therapy animal has no legal protections under the American with Disabilities Act, as they are not service dogs which are the only protected animals, and therefore cannot circumvent the Borough ordinance. A certified letter will be sent to the resident advising them of the ordinance violation, the penalties, and notifying them that they need to rehome their goats.
- A resident informed the Borough that her mailbox was knocked over by a snow plow during last winter, but is now requesting the Borough restore her mailbox that has been down since then. Council will not repair the mailbox as too much time has passed since the incident occurred.

NEW BUSINESS

- Manager Allard reports the following:
 - That former Manager Greene held the offices of Right to Know Officer, and was on the Insurance and Cumberland County Tax Commission Committees. Manager Allard will now need to fill these vacancies. A motion was made by Maureen BEREZNAK and seconded by William THOMPSON to appoint Manager Allard to these offices. Motion carried, 5-0.
 - The Pennsylvania State Association of Boroughs is holding a seminar on Municipal Budgeting and Finance. Manager Allard would like to attend to broaden her knowledge of municipal finance. The seminar is \$125. Council approves and will pay the fee for Manager Allard to attend.
 - Tobacco Free York Young Lungs at Play requests Borough participation to hang a sign on the playground and write a policy. Council does not believe we need this as no one has ever been seen smoking on the playground.
 - The snow removal contract needs to be put out to bid as it is up for renewal. Discussion ensued. Snow removal bid notice will be advertised and bids will be read next meeting.
- Council member Matthew Showers brought up an issue with a walnut tree which sits on the property line between his property and the Borough Community Building. He would like to chop down the tree, and inquired if the Borough would share cost or if he is permitted to remove the tree. Discussion ensued. If Councilman Showers would like to remove it, he can, but the Borough will not share the expense.

TABLE

July 2018 Newberry Township Police Report

ADJOURN MEETING

Matthew SHOWERS made a motion which was seconded by Daniel SOLTIS to adjourn the regular meeting. Motion carried, 5-0.

Please Print August 6, 2018

Name

Affiliation