

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, JULY 9, 2018

The meeting was called to order by Mark Keener, President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Mark Keener, President; Daniel Soltis, Vice-President; Andrew Purcell, Mayor; Council Members; Matthew Showers, William Thompson, Robert Lewis, and Maureen Berezna.

Also Present: Mackensie Greene, outgoing Borough Manager; P. Daniel Altland, Solicitor; Yvonne Allard, new Borough Manager

PUBLIC PRESENT

*SEE ATTACHED SIGN IN SHEET

RECOGNITION OF PUBLIC

- Chief Steve Lutz of Newberry Police Department reports there were twenty seven (27) calls for service within the Borough in June 2018. He also presented data obtained from the speed sign within the Borough, and determined that the highest speed recorded was 40-42 mph. Will continue to enforce speed laws when units are available.

APPROVAL OF MINUTES

- Matthew **SHOWERS** made a motion which was seconded by William **THOMPSON** to approve the June 2018 Regular Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion which was seconded by Daniel **SOLTIS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 6-0.

SOLICITOR'S REPORT

- Nothing to report

MAYOR'S REPORT

- Nothing to report

COMMITTEE REPORTS

Road Committee:

- Councilman Daniel Soltis states fifteen (15) locations were marked for repair. Calls were placed into Nathan's Paving and Sealcoating, Parvin Paving and Sealing, J.R.'s Driveway Service Inc., and Willie's Paving for quotes. Willie's Paving was the only quote obtained as of meeting time. Discussion ensued. Council will wait for more quotes to be obtained.
- There's graffiti on a stop sign Walnut Lane and Lewis Street. Mayor Purcell will replace.
- Some street sign poles are rusting. Councilman Soltis will check on any extras in shed and replace.

Electric Committee:

- Henkles & McCoy replaced two poles, but left the old pole leaning against the new pole and now there are wires hanging down from the old pole and is an eyesore. A call was put in to Henkles & McCoy and letter will be sent in with the invoice check stating Council is dissatisfied with the work and requesting them to return to fix the issue.

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- There was a power outage due to a squirrel in transformer on South Street. Mike Dubbs was called to restore power.
- The new electric laptop had a hard drive failure. The laptop was sent back to Dell for replacement. Bob Stoner was given laptop to reload electric billing software. Laptop is now back with the electric biller.
 - President Keener runs scenario if the electric biller were to quit, a backup plan needs to start being formulated. Discussion ensued. Council will begin looking into upgrading the infrastructure to smart meters and a new billing software.

Insurance Committee:

- There was a recommendation in May 2018 from PIRMA to add an Emergency exit push bar in the kitchen at the Fire Hall. Manager Allard escorted Rob from A.G. Mauro to see the door, and the exit push bar was already installed. Further research discovered the bar was installed by A.G. Mauro in 2016. Will update PIRMA records.

Building and Grounds Committee:

- President Keener brings forth the following:
 - An issue with the Fire Hall front doors. Daylight is seen under the doors. Discussion ensued. Councilman Soltis will look for a door sweep to possibly install to solve the issue.
 - Weeds are growing up around the Borough. Discussion ensued. Councilmen Soltis and Lewis will drive around the Borough and map the problem areas. A motion was made by William **THOMPSON** and seconded by Robert **LEWIS** to preapprove \$400 to clean up the weeds and tree trimming. Motion carried 6-0. Dave Forgas Landscaping will be contacted to do the work once the map is done.
- Councilman Daniel Soltis brought forth the following:
 - An estimate was obtained from A.G. Mauro to replace the front double doors at the Park Building in the amount of \$2,295 for the doors, \$2,800 for installation, and \$130 for glass light in each door, for a total of \$5,225. Discussion ensued. President Keener will contact George Craker, Harkins, and M&M Construction to obtain more quotes.
 - The oven on the left side in the Fire Hall is broken. Councilman Soltis believes he can repair it as it's a pilot assembly that is out. Council agrees to Councilman Soltis performing the repair.
 - A supplier with a lower price for the Community Room HVAC units was found, and the information was passed along to A.C. Aciri and Sons to look into obtaining the units.

Library Report:

- A letter was sent by the Annie E. Sterline Library on July 9, 2018 bringing forth a list of items to include in a new agreement between the library and the Borough. The Council reviewed the letter and discussed the items. Contention remained over some of the items. Discussion ensued over the items in contention. Council decided as follows:
 - The library shall pay \$400 per month, fixed for two (2) years with a clause to terminate by either party with sixty (60) days written notice.
 - Beginning in September 2020, the monthly rental payment shall be subject to negotiation and set for every two (2) years that the library is in existence.
 - Council will exempt the Library from shared cost of the roof top air conditioning units and masonry work done on the building in 2017.
 - The Library will pay 50% of replacing and repairing its own HVAC units.
 - The Borough allows the use of the Community Building commons and the Park Building four (4) times total per year and allows the use of two rooms within the Borough Park Building so long as the space is available.

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- The Borough continues to allow the library to include inserts with the electric mailings to inform residents of Library events.
- The solicitor cost of amending the Articles of Incorporation and By-Laws for the Annie E. Sterline Library will be split between the Borough and the Library.
- The library will have exemption from payment of any other future capital expenses pertaining to the Community Building. The library will only be responsible for the monthly rent and maintenance of the space they occupy within the building.
- A motion was made by William **THOMPSON** and seconded by Matthew **SHOWERS** to approve this agreement. Motion carried 5-1, with Maureen **BEREZNAK** as the nay. A motion was then made by William **THOMPSON** and seconded by Daniel **SOLTIS** to rescind the previous motion due to the 60 day termination clause. Motion carried 6-0. A motion was then made by William **THOMPSON** and seconded by Daniel **SOLTIS** that the library will pay \$400 per month in rent through September 2020, and all other terms of the agreement remain the same. Motion carried 4-2 with Maureen **BEREZNAK** and Robert **LEWIS** as the nays.

OLD BUSINESS

- Manager Allard reports the playground wood carpet was delivered and spread by Mark Conte. Playgrounds are now ready for the summer season.
- Councilman Lewis inquires as to the status of Red Land Community Action Program (herein referred to as "REDCAP") moving to the Park Building. Manager Allard reports that the square footage of the building was requested by the REDCAP board. President Keener will go measure the square footage of the building.

NEW BUSINESS

- Manager Allard reports the following:
 - That she was informed by the current cleaner of some recent damages to the Park Building after rentals. Discussion ensued. Council decided to refund fifty percent of the security deposit.
 - The tables at the Park Building in rough shape. Cleaner Appel shared a photo album of the current tables. They need replaced, Council will hold off until REDCAP decision is made.
 - Park Building floors need buffed, discussion ensued. Council will hold off on any improvements for 30 days until REDCAP decision is made.
 - The Penn Waste contract is up for extension. The current contract expires September 30, 2018. The contract allows for a one year extension. The proposal set forth is an extension from October 1, 2018 to September 30, 2019 for \$3,120 per month, the current rate is \$2,919.98 per month. Discussion ensued. Per current contract, extension can be approved by municipality and contractor with no price increase if both agree. Manager Allard will reach out and agree to extend the contract with no price increase and cite the section on extension in the contract.
 - Outgoing Manager Greene cleaned out old records for destruction. A resolution was brought forth to destroy the records. A motion was made by William **THOMPSON** to approve the resolution, seconded by Maureen **BEREZNAK**. Motion carried, 6-0. Records will be destroyed.
 - A PennDOT audit was conducted in June and the Borough passed, however one invoice from Gordon L. Brown and Associates from 2016 that was paid in 2017 was cited as being against PennDOT regulations. All monies from PennDOT must be spent within the calendar year it was received. Manager Allard advises Council of these regulations for the future.
 - Penn Waste has sent out new recycle guidelines, Councilman Showers suggests a mailing go out in the electric bills, as well as posting on the website and Facebook page.

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- President Keener reports there are currently two goats residing in the Borough at 204 Market Street. This is a violation of ordinance §2-101. A letter will be sent to the resident to advise them of the ordinance and ask that the goats be removed.
- Councilwoman Maureen Berezna inquires if there is a recycling center available to Borough residents to drop off electronics. Solicitor Altland advises that Fairview Township allows Borough residents to drop electronics at their recycling center.

TABLE

Power Grid International; We Love YoCo York County Economic Alliance Annual Report 2017; York County Conservation District Conservation Horizons; Emergency Planning for Three Mile Island 2018/2019; Lewisberry Area Joint Authority Financial 2017-2018

ADJOURN MEETING

Daniel **SOLTIS** made a motion which was seconded by William **THOMPSON** to adjourn the regular meeting. Motion carried, 6-0.

Please Print

July 9, 2018

Name

Affiliation

Bob Smith

Johnson