

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, MAY 7, 2018

The meeting was called to order by Mark Keener, President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Mark Keener, President; Daniel Soltis, Vice-President; Andrew Purcell, Mayor; Council Members; Patrick Groft, Matthew Showers, William Thompson, Robert Lewis and Maureen Bereznak.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor; Yvonne Allard, intended hire for Borough Manager

PUBLIC PRESENT

*SEE ATTACHED SIGN IN SHEET

APPOINTMENT OF BOROUGH MANAGER

- President Mark Keener introduces Yvonne Allard as the intended hire for Borough Manager position. Discussion Ensued. William **THOMPSON** made a motion which was seconded by Dan **SOLTIS** to appoint Yvonne Allard as the new Borough Manager. Motion carried 7-0.

RECOGNITION OF PUBLIC

- Resident Maggie Mehalko discusses the new website and states that it is ready to go live. Discussion ensued. Borough Manager Allard will meet with Ms. Mehalko to make the transition.
- William Stanley of Willie's Paving inquires from council what is further needed to get approval for his site design for the property located at the corner of SR 382 and SR 177. Discussion ensued. Solicitor Altland will speak with Hoover Engineering.
- Steve Lutz, Acting Chief of Newberry Township Police Department reported the following:
 - There were seventeen (17) calls made within the Borough for the month of April 2018.

APPROVAL OF MINUTES

- Patrick **GROFT** made a motion which was seconded by Matthew **SHOWERS** to approve the April 2018 Regular Meeting Minutes. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

- William **THOMPSON** made a motion which was seconded by Robert **LEWIS** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment, with the exception of one, George Craker's invoice, until such time that the work done can be verified from a grounds committee member. Then it can be on approval list. Motion carried, 7-0.

SOLICITOR'S REPORT

- An Agreement with the Red Land Food Ministry has been made for the use of the food shed to run electric supply to the rear parking lot lights.

MAYORS REPORT

- Mayor Purcell reports that there will be a Community Yard Sale on Saturday May 26th. The information has been posted to the Community Facebook page.
- There will be a Memorial Day Celebration on Monday May 28, 2018 11:30am-12:00pm at the War Memorial. Mayor Purcell is trying to get Eagle Scout Lance Miller to play the bugle for the ceremony. Flags have been purchased to put out for the celebration.

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- Mayor Purcell wants to follow up with the ordinance violations 108 Market Street. An agenda sent by the property owner was sent previously and no progress has been made.

COMMITTEE REPORTS

Road Committee:

- Councilman Daniel Soltis will look at what roads need repaired and get quotes.
- Nebinger and 3rd needs to be redone as it's in disrepair.
- Walnut Lane from Heck Hill to Nebinger Street needs to be redone as well as it's falling apart.

Electric Committee:

- Councilman William Thompson will call into Henkles & McCoy for pole replacement.
- Electric Biller Chornak's billing computer crashed last month, a new billing computer was purchased and is being set up by Bob Stoner. Some programming issues were noted. Working on resolution.
- The property at 340 E Front has two large dogs, a fence was in place with the electric meter outside the fence away from the dogs, but the fence is now down. The meter was not able to be read and was therefore estimated for the month. Ordinance in place for meter access away from dogs. Ordinance violation will be sent to property owner and advised to repair the fence.

Insurance Committee:

- Manager Greene brings forth a PIRMA Report advising that a panic bar should be installed in the Fire Hall kitchen. Discussion ensued. Councilman Patrick Groft will get estimates for a panic bar to be in compliance with the PIRMA recommendations.

Building and Grounds Committee:

- Councilman Daniel Soltis brought forth the following:
 - A call into Diane Ramp for a long term rental or possibly raising rental fee for buildings due to cleaning issues.
 - The notion of finding a general maintenance person for work within the Borough.
- Manager Greene brings forth the following:
 - A cleaner has been hired.
 - The difficulty in filling mop buckets when cleaning the Fire Hall and Park building, the toilets are in disrepair and the dishwasher at the Fire Hall does not reach an adequate cleaning temperature because there is cold water plumbed to it. Discussion ensued. Manager Greene will meet with Joey Thomas for an estimate.
 - The tabled decision of an estimate from Joey Thomas for the plumbing at the Park Building in the amount of \$1,995.00. Discussion ensued. Decision tabled.
- President Keener inquires about the following:
 - The car stops at the Fire Hall being moved. Discussion ensued. A day to clean up the Borough will be planned.
 - The status of the estimate for replacing Park Building front doors. Discussion ensued. Councilman Soltis will call for an estimate.
 - President Keener spoke with Red Land Community Action Program (herein after referred to as "REDCAP") with regards to the 2017 Building and Maintenance Fund Profit/Loss they state they will have rent increase paid within 2018 calendar year.
 - The grass cutting of the rear parking lot at the Fire Hall. Discussion ensued. Manager Greener will call the mower to cut the back parking lot.

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- Councilman Matthew Showers inquires on preventative maintenance for the new roof top units. Discussion ensued. Councilman Showers will get new filters.
- Councilman Patrick Groft inquires of the status of spraying the playgrounds to then get wood carpet as well as the spreading of the mulch. Manager Greene will inquire with TruGreen and the Lawn Maintenance Contractor as to when the spraying will be done. Council will ask Mark Conte to spread the mulch.

Library Report:

- Resident Robert Griffith representing the Annie E. Sterline Library, asks for clarification on the motion made at the April 2018 Council Meeting with regards to the separation of the Library from the Borough. Discussion ensued. Further discussion to be done in Executive Session.

OLD BUSINESS

- Councilman Robert Lewis inquires about a rut in a resident's front yard from a snow plow. President Mark Keener states that Harkins came out and fixed the issue.

NEW BUSINESS

- Manager Greene brings forth the following for discussion:
 - A rental at Fire Hall stated ants emerged and covered their pizzas. No ants seen before or after rental. Asking for \$50 reimbursement for ruined pizzas. Council denies request.
 - WSRC editing the Intergovernmental Agreement of Cooperation, removing entities that no longer apply after withdrawing from the Commission. William **THOMPSON** made a motion which was seconded by Patrick **GROFT** to approve the edits to the IGA. Motion carried, 7-0.
 - Per Capita Tax for 2013 and 2014 being collected by NRA. Decision to continue collecting per capita back taxes.

TABLE

April 2018 Newberry Township Police Report; PSAB Rental Property Inspection Management Program

ADJOURN MEETING AND MOVE INTO EXECUTIVE SESSION

Patrick **GROFT** made a motion which was seconded by Robert **LEWIS** to adjourn the regular meeting. Motion carried, 7-0.

Please Print

5/7/2018

Name

Affiliation

Bob Shiffert

Library

Oscar + Katie Winters

Residents

William Stank

Maggie Mehalke

Resident