

LEWISBERRY BOROUGH COUNCIL
REORGANIZATION MEETING
MONDAY, JANUARY 2, 2018

The meeting was called to order by Andrew Purcell, Mayor, leading in the Pledge of Allegiance to the Flag.

COUNCIL MEMBERS PRESENT

Council Members; Mark Keener, Daniel Soltis, William Thompson, Robert Lewis, Robert Luta, Patrick Groft and Maureen Berezna.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor; Andrew Purcell, Mayor.

PUBLIC PRESENT

SEE ATTACHED

NEWLY ELECTED MEMBERS – OATH OF OFFICE

- Mayor, Andrew Purcell, administered the Oath of Office to newly elected and re-elected Council Members; Mark Keener, Daniel Soltis, Robert Lewis, Robert Luta, Patrick Groft.

NOMINATION AND ELECTION OF OFFICERS

- Daniel **SOLTIS** made a motion to retain the 2017 officers as the 2018 officers, seconded by Maureen **BEREZNA** to appoint Mark Keener as President and Daniel Soltis as Vice President of Borough Council. Motion carried, 5-0, with Mark Keener and Daniel Soltis abstaining from the vote.

APPOINTMENTS

William **THOMPSON** made a motion which was seconded by Robert **LEWIS** to approve the Commission/Committee appointments made by President Mark Keener. Motion carried, 7-0.

SEE ATTACHED

MOVE TO REGULAR MEETING

LEWISBERRY BOROUGH
COMMISSIONS / BOARDS FOR 2018

ELECTRIC COMMITTEE

Mark Keener*
William Thompson
Maureen Berezna

EMERGENCY MANAGEMENT COORDINATOR

Newberry-Tom Alstead

INSURANCE COMMITTEE

Patrick Graft
William Thompson
Mackensie Greene

YORK COUNTY BOROUGH'S ASSOCIATION

Daniel Soltis (Representative)
(Alternate)

YORK COUNTY PLANNING COMMISSION

LIASON OFFICERS:

Mark Keener
Maureen Berezna

LEWISBERRY PLANNING COMMISSION

(4-year term)

Andrew Purcell* (exp. 12/18)
Cindy Lewis (exp. 12/18)
Robert Lewis (exp. 12/21)
Mark Keener (exp. 12/19)
Pam Soltis (exp. 12/20)

LEWISBERRY ZONING HEARING BOARD

(3-year term)

Eric Carr* (exp. 12/19)
Wayne Branyon (exp. 12/18)
Joey Thomas (exp. 12/20)

BUILDING & GROUNDS COMMITTEE

Robert Luta
Patrick Graft*
Daniel Soltis

LEWISBERRY AREA JOINT AUTHORITY BOARD

(5-year term)

Eric Carr (exp. 12/21)
Robert Griffith (exp. 12/19)
Daniel Soltis (exp. 12/19)
Joey Thomas (exp. 12/18)

ROAD COMMITTEE

Daniel Soltis*
Robert Lewis
Patrick Graft

WEST SHORE RECREATION COMMISSION

LIASON OFFICERS:

William Thompson (Representative)
Maureen Berezna (Alternate)
Patrick Graft (Alternate)

CUMBERLAND COUNTY TAX COMMISSION

OFFICERS:

William Thompson (Representative)
Daniel Soltis (Alternate)
Mackensie Greene (Alternate)

ZONING OFFICER

ARRO Consulting, Inc.

RIGHT TO KNOW OFFICER

Mackensie Greene

YORK COUNTY DEPT. OF EMERGENCY SERVICES:

Patrick Graft

* Commission Chairman

Revised January 3, 2018

LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY, JANUARY 2, 2017

The meeting was called to order by Mark Keener, President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Mark Keener, President; Daniel Soltis, Vice-President; Andrew Purcell, Mayor; Council Members; William Thompson, Robert Lewis, Robert Luta, Patrick Groft and Maureen Berezna.

Also Present: Mackensie Greene, Borough Manager

PUBLIC PRESENT

*SEE ATTACHED SIGN IN SHEET

RECOGNITION OF PUBLIC

None

APPROVAL OF MINUTES

Maureen **BEREZNAK** made a motion which was seconded by Robert **LUTA** to approve the December 2017 Regular Meeting Minutes. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

Maureen **BEREZNAK** made a motion which was seconded by Robert **LEWIS** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 7-0.

SOLICITOR'S REPORT

P. Daniel Altland brought forth for approval to advertise Electric Ordinance §2018-01. Discussion ensued. Maureen **BEREZNAK** made a motion which was seconded by Robert **LUTA** to approve Ordinance 2018-01 for advertisement. Motion carried, 7-0.

MAYORS REPORT

Mayor Andrew Purcell states his objectives and goals for his next four year term as Mayor.

COMMITTEE REPORTS

Road Committee:

- Discussion on areas of Borough roads that need attention.

Electric Committee:

- William Thompson stated the following:
 - Mike Dubbs removed the test meters. Also had him look at a street light on Lewis Street that may need the sensor replaced.
 - Gary Shultz of AMP is holding a meeting at Cabela's on March 29th from 9-1, there will be vendors in attendance, if anyone would like to participate.
 - The average amount paid for electric by the Borough under the new contract is 7.2¢.
- President Mark Keener stated the meter covers are in, will give Mark Danner a couple to have on hand and put the others in the electric shed.

LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY, JANUARY 2, 2017

- VP, Daniel Soltis stated the main line coming into the residence at 312 Market Street was loose and creating low voltage and a high amperage drawl. They called someone in to make the repair, the Borough should be receiving an invoice from Kolba.

Insurance Committee:

- None

Building and Grounds Committee:

- Councilman Patrick Groft inquired as to the heat in the Engine Room at the Fire Hall. Discussion ensued. President Mark Keener reads the quote from Dolan Oil for replacement of heating unit in the Engine Room. Patrick **GROFT** made a motion which was seconded by Daniel **SOLTIS** to accept the quote as written. Motion carried, 7-0.
- Councilman Robert Lewis stated all of council should get together in the spring and go through the Borough Buildings. Discussion ensued. Councilman Patrick Groft states all of council should also have a set of keys for each building.
- Manager Greene stated the following:
 - 2017 balance of the Fairview Township Donation is \$1,949.38.
 - H & H will be looking at the stand alone heating units in the Community Room and Library tomorrow, January 3rd.
 - The Park Building has been cleaned thoroughly and is ready to be winterized.
- President Keener stated the following:
 - He will talk to Fairview Township about looking into getting a remote open/closer for the Engine Room bay door.
 - With the cold weather, daily checks should be done on the buildings.
 - Would like the Buildings & Grounds Committee get together and discuss and put together a list of possible improvements that could be made.
- Councilman Patrick Groft removed the crosswalk sign for the winter.

Library Report:

- No Report

OLD BUSINESS

Manager Greene brings forth for discussion the Lawn Maintenance and Snow Removal Contracts will be expiring April 31, 2018. Discussion ensued. The Buildings and Grounds Committee will revise the Lawn Maintenance Bid Specs to be approved at the February 2018 meeting.

NEW BUSINESS

Manager Greene states the following:

- Brought forth for approval Resolution 2018-01 appointing Debra Popp as Lewisberry Borough's Tax Collector. Discussion Ensued. Daniel **SOLTIS** made a motion which was seconded by Maureen **BEREZNAK** to approve Resolution 2018-01 appointing Debra Popp for a four (4) year term, such term would end if a qualified Borough Resident were to be elected. Motion carried, 7-0.
- Brings forth an invoice just received VIA email from Harcon Services, Inc. for snow plowing in the amount of \$1,087.50. Patrick **GROFT** made a motion which was seconded by Robert **LEWIS** to approve payment of the Harcon Invoice. Motion carried, 7-0.

LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY, JANUARY 2, 2017

- Ordered a toner cartridge for the copier shared with the Library, typically this is something the Library orders. Discussion ensued. Manager Greene will look into the terms on the current copier contract.

TABLE

December 2017 Newberry Township Police Department Report; Rabbit Transit 2017 Annual Report; Thank you letter from Search and Rescue.

ADJOURN MEETING

Patrick **GROFT** made a motion which was seconded by William **THOMPSON** to adjourn the regular meeting and move into Executive Session. Motion carried, 7-0.

Please Print

January 2, 2018

Name

Affiliation