

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, AUGUST 3, 2015

The meeting was called to order by Mark Keener, Vice-President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Mark Keener, Vice-President; Andrew Purcell, Mayor; Council Members; Robert Griffith, Robert Smith, Patrick Groft, Mary Pelton and Daniel Soltis.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT

SEE ATTACHED SIGN IN SHEET

RECOGNITION OF PUBLIC

- Resident Nora Sowers states her concern for a pine tree located on the corner of Second and Penn Street that impairs sight distance. Also, there are quite a few skunks in the borough. Discussion ensued. Councilman Robert Griffith and Robert Smith will look into the possibility of trimming the tree and how to take care of the skunks.
- Stacy Gromlich, President and Community Liaison of the West Shore Recreation Commission stated the following:
 - The Commission continues to have a great partnership with the West Shore School District and have renewed a two (2) year lease.
 - All participating communities have authorized the changes made to the Intergovernmental Agreement.
 - There are four (4) employees of the West Shore Recreation, please use them for any questions the council or residents may have.
- Resident Bob Conley stated he has called Gordon Brown of Gordon L. Brown & Associates, three (3) times in regards to the permit he needs for the placement of a sewage tank. Discussion ensued. Solicitor Altland will speak with Gordon L. Brown and Associates.

SOLICITOR'S REPORT

- Brought forth proposed Ordinance 2015-06 amending Chapter 1 of the Lewisberry Code of Ordinances adopting a schedule of Attorney Fess to be assessed in connection with the collection of delinquent accounts under the Municipal Claims and Tax Liens Act. Discussion ensued. Daniel **SOLTIS** made a motion which was seconded by Mary **PELTON** to approve the Ordinance 2015-06. Motion carried, 6-0.
- President William Thompson has submitted his resignation from Borough Council effective September 6, 2015. Discussion ensued. Patrick **GROFT** made a motion which was seconded by Daniel **SOLTIS** to approve William Thompson's resignation effective September 6, 2015. Motion carried, 6-0.

APPROVAL OF MINUTES

Patrick **GROFT** made a motion which was seconded by Robert **GRIFFITH** to approve the July 2015 Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 6-0.

COMMISSION AND REPORTS

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Mayor's Report:

- Would like to thank William Thompson for his service to the council.
- Scheduled to perform two weddings in September.
- Yard of the month has been awarded to Beth and Jerry Schultz.
- Has resigned from the Annie E. Sterline Library Board, however is still volunteering.
- Received a phone call Sunday the 2nd from a renter of the park building, will discuss under New Business.
- States at the last meeting, he would like to rescind his tie vote for the removal of Maple and Pine Trees at the Fire Station. Would like to state that the maple trees should stay but the pine trees could be removed. Discussion ensued. Councilman Robert Smith stated the maple trees will not be removed, that only the pine trees will be removed.

Road Commission:

Councilman Robert Griffith stated the following:

- Pot holes filled on Heck Hill Road and Front Street.

Councilman Robert Smith stated the following:

- The parking restriction signs have been installed.

Electric Commission:

- Councilman Robert Griffith stated there was a power outage within the Borough; Dubb's Electrical Construction went to turn off the current, the main switch would not turn off. Would like to call Henkel's & McCoy to give an estimate for the repair. There is also a pole at Walnut Lane and South Street that needs inspected. Discussion ensued. Patrick **GROFT** made a motion which was seconded by Robert **SMITH** to approve the cost associated with the inspection of the pole and the repair of the switch up to \$5,000.00. Motion carried, 6-0.
- Manager Greene gives an update on the three (3) delinquent tenant electric accounts. Also correspondence from Stacie Chornak, Electric Biller states there are two properties whereby the account holder's family members have ceased payments. Discussion ensued. The Sinsabaugh property meter will be pulled with a note left with the process and re-obtaining a meter and Councilman Robert Griffith will speak with the Hughes property family member currently paying the invoices.

Anne E. Sterline Library:

- Chili cook off to be held in September 19th.
- Sub Sale to be held August 19th.

Insurance Commission:

- No Report

Building and Grounds Commission:

Councilman Robert Smith stated the following:

- Park Building and Grounds:
 - Councilman Robert Smith stated there was a sign taken off of the maintenance building and was found in the grass, it has since been rehung.
 - Councilman Patrick Groft stated there were kids on the Community Building playground that were hitting things with baseball bats.
- Fire Station:
 - Councilman Robert Smith stated Mark Hughes has almost finished painting.
 - Councilman Mark Keener stated he spoke with Fairview Township Manager, Steve Smith, with regards to the sinking driveway. Mr. Smith stated he looked at the driveway and when the repairs need to be made the township may provide the tools and manpower if the Borough supplies the materials.

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- Councilman Robert Smith stated Eric Calkins of Fairview Township Fire Department, cited his displeasure at the Borough speaking with the Township instead of the Fire Department about the driveway repair.
- Councilman Patrick Groft stated the End Caps for the plumbing should be available soon so that he may finish at the Fire Station.
- Community Building:
 - Councilman Robert Smith stated he received correspondence from Jim Hamburger of Family First Health stated that a reporter will be conducting an interview with their doctor, would the Borough pull weeds out front of the building. Councilman Smith and Brough employee pulled the weeds. Discussion ensued.
 - Councilman Robert Smith resigns as Commission Chair for Buildings and Grounds.

OLD BUSINESS

- Manager Greene reminded council members to update their NIMS Compliance.

NEW BUSINESS

Manager Greene stated the following:

- An audit performed by the PA Department of Transportation on the Liquid Fuels Fund found that the current Bond amount of \$10,000.00 is too low and that upon further investigation the insurance company has stated that the Borough Manager also needs to be appointed as the Secretary/Treasurer. Discussion ensued. Robert **SMITH** made a motion which was seconded by Patrick **GROFT** to appoint Mackensie Greene as the Secretary/Treasurer of Lewisberry Borough and to increase the Bond amount to \$50,000.00. Motion carried, 6-0.
- Received correspondence from a Short Term Investment Firm, would council like to look into this. Discussion ensued. Manager Greene will ask for more information.
- There was a Park Building Rental July 26th for a family reunion. The renters has asked for an extra ten (10) tables and twenty (20) chairs. The renters stated their displeasure that this was not complied with. Councilman Robert Smith stated that by code, per the size of the Buildings, the allotted amount of tables and chairs is for 160 people, thereby the Borough could not give them the extra tables, however we did supply them with the chairs. Discussion ensued. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to have Manager Greene rewrite the contract to include the 160 Maximum number of people, table and chairs allowed in the building and the ½ hour additional amount of time they are allowed for each set-up and tear-down, any additional time will be charged \$25.00 per hour. Motion carried, 6-0.
- Councilman Patrick Groft states the Park Building door should be rekeyed. Discussion ensued.

TABLE

Lewisberry Area Joint Sewer Authority Audit Report; PSAB Fall Leadership Conference; York County Solid Waste Annual Report.

ADJOURN MEETING

Daniel **SOLTIS** made a motion which was seconded by Patrick **GROFT** to adjourn the meeting. Motion carried, 6-0.

Please Print

8/3/2015

Name

Stacy Gaudich

Affiliation

WS Rec

Terry Yinger

Resident

Pam Saults

Resident

M. Macdonald

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Bureau Beetzak

" "

Jeff Conkey

" "

Maureen Keadle

Resident