

## LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, FEBRUARY 2, 2015

The meeting was called to order by William Thompson, President, leading in the Pledge of Allegiance to the Flag.

### MEMBERS PRESENT

William Thompson, President; Mark Keener, Vice-President; Council Members; Robert Griffith, Robert Smith, and Daniel Soltis.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

### PUBLIC PRESENT

\*SEE ATTACHED SIGN IN SHEET\*

### RECOGNITION OF PUBLIC

- Andrew Clark of Cub Scout Pack 284 requests permission to add a shelf, clean and organize the storage room at the Park Building. Discussion ensued. Council grants Mr. Clark permission to add a shelf and Councilman Robert Smith will meet with Mr. Clark to go through the contents of the storage room.
- Chief Snyder, Newberry Police Department stated the following:
  - Presents the signed 2015 Police Protection Contract.
  - There were fourteen (14) calls for the month of January 2015.
  - Hired an additional two (2) officers.
  - Officer Andy Knob will not likely be back to work for the department.
  - Promoted Steve Lutz to Lieutenant, hopefully will be promoting three (3) people to Sergeant in March.
  - The Department purchased a drone.

### SOLICITOR'S REPORT

Attorney P. Daniel Altland will deliver his report under old business.

### APPROVAL OF MINUTES

Robert **GRIFFITH** made a motion which was seconded by Mark **KEENER** to approve the January 2015 Meeting Minutes. Motion carried, 5-0.

### APPROVAL OF INVOICES AND RECEIPTS

Mark **KEENER** made a motion which was seconded by Daniel **SOLTIS** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 5-0.

### COMMISSION AND REPORTS

Zoning: No Report

Mayor's Report: No Report

Road Commission: No Report

Electric Commission:

- President William Thompson stated the following:

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- Inquired of Councilman Robert Griffith if a quote was received for the install of a light on a pole for East Front Street; Mr. Thompson then stated he received a price quote of \$579.00 for an LED light and \$50.00 for the sensor. Discussion ensued.
- Received a call from a gentleman regarding the disposal of a transformer. Discussion ensued. Will request aide from Paul Fisher for loading the transformer.
- Received an e-mail from Jim Havrilla with an update regarding the Power Supply Extension Contract.
- Had a meeting with Gary Shultz from American Municipal Power "AMP", he stated there are legal changes that have occurred regarding Arc Flash and liability that the Borough needs to be aware of. Discussion ensued.
- Councilman Robert Smith states there are nine (9) electric meters in stock.

### Anne E. Sterline Library:

- Councilman William Thompson stated Sandra Griffith has resigned from the Annie E. Sterline Library Board; Sandra Fogle has since been appointed by the Board and needs Borough Council approval. Discussion ensued. Daniel **SOLTIS** made a motion which was seconded by Robert **SMITH** to approve the appointment of Sandra Fogle to the Annie E. Sterline Library Board. Motion carried, 5-0.

### Insurance Commission:

- Manager Greene stated the Annual Insurance Meeting is scheduled for March.

### Building and Grounds Commission:

Councilman Robert Smith stated the following:

- Park Building:
  - A lens cover over a ceiling light is broken and you can no longer get parts for it. Discussion ensued. Councilman William Thompson thinks he may have one.
  - Fuel Oil tank is full.
- Fire Station:
  - Shed and BBQ pit has been knocked down and hauled away.
  - A urinal in the men's restroom was cracked and leaking water, it has since been replaced at no charge by a subcontractor to Mellon Restorations.
  - There has been high electric usage in the engine bay portion of the Fire Station. To be sure the meter was reading correctly, Steve Brink inspected the system and found no problems; Joey Thomas checked the water heater and found no problems; the sub panels were also inspected and no issues had been found. Upon inspection of the dayroom it was noted that all the baseboard heaters in the day room were on high and the fuel oil heat was turned up. Informed Robert Timko, Fairview Fire Company President of the high usage.
  - Mark Hughes has finished painting the ladies room.
  - The balance of the donation is \$3,390.64 for 2015.
  - The final balance of the 2014 Fairview Fire Company Donation is \$420.20.
  - Fuel oil tanks are full.
- Community Building:
  - There are two (2) thermostats in the doctor's office and there is not a lock box that will work. The thermostat that is set to 78° is located near a large picture window; this potentially being the reason it is cold. Councilman Smith will continue to look into a solution.

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- Paul Fisher replaced the lights in the rear parking lot with his bucket truck at no cost to the Borough.
- The closers on the doors will be re-adjusted to Americans with Disabilities “ADA” standards.

### OLD BUSINESS

- Solicitor Altland stated the following:
  - Red land Girls Softball Association (herein after referred to as “RLGSA”) submitted for approval, as per the last the council discussions, a revised Lease with the Borough for a term of five (5) years for the use of the softball fields. Discussion ensued. Robert **SMITH** made a motion which was seconded by Robert **GRIFFITH** to approve the RLGSA five (5) year lease as written. Motion Carried, 5-0.
  - H.A. Thompson requests council approval of changes made to the Pennsylvania Intergovernmental Risk Management Association (herein after referred to as “PIRMA”) Agreement originally signed by the borough in 2003. Discussion ensued. Mark **KEENER** made a motion which was seconded by Robert **GRIFFITH** to approve the updates made by PIRMA to the Intergovernmental Contract. Motion carried, 5-0.
- Manager Greene stated the following:
  - Correspondence from York County Planning Commission (herein after referred to as “YCPC”) regarding the York County Chesapeake Bay Project states that due to a missed deadline by the Department of Environmental Protection (herein after referred to as “DEP”) that was in the original Intergovernmental Agreement, a revised Agreement needs to be approved. Ordinance §2015-01 has been advertised authorizing entering into the Intergovernmental Agreement. Discussion ensued. Dan **SOLTIS** made a motion which was seconded by Mark **KEENER** to approve Ordinance §2015-01 thereby approving and entering into an Intergovernmental Agreement with YCPC for the Chesapeake Bay Project. Motion Carried, 5-0.
  - Ordinance §2015-02 advertised by York Haven allows for entering into a new Intergovernmental Agreement, by and between Lewisberry Borough, Newberry Township and York Haven to provide for the creation of a Regional Emergency Management Agency within York County to represent the aforementioned municipalities during actual or potential natural or man-caused disaster emergencies within the Municipalities. Discussion ensued. Robert **SMITH** made a motion which was seconded by Robert **GRIFFITH** to approve the Ordinance §2015-02 thereby approving and entering into an Intergovernmental Agreement with Newberry Township and York Haven for EMA services. Motion Carried, 5-0.
  - Met with a representative from M&T Bank for the purpose of receiving information about their banking institution. Discussion ensued. Dan **SOLTIS** made a motion which was seconded by Mark **KEENER** to approve moving Borough funds to M&T Bank and applying for credit with a limit of \$750.00. Motion Carried, 5-0.
  - Spoke with Byron Trout with regards to the meetings he attends on behalf of the Borough for the York County Chesapeake Bay Project. The Borough originally appointed Councilman Robert Griffith and Mayor Andrew Purcell to be voting members of the Board; Mr. Trout informed Manager Greene that the Borough could appoint him as a voting member as well. Discussion ensued. Robert **GRIFFITH** made a motion which

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was seconded by Robert **SMITH** to approve the appointment of Byron Trout to act on behalf of the Borough and appoint him as a voting member. Motion Carried, 5-0.

### NEW BUSINESS

- Manager Greene stated the following:
  - Presents Tax Collector Patricia Gordon's 2014 Tax Exoneration list for approval. Discussion ensued. Robert **SMITH** made a motion which was seconded by Mark **KEENER** to approve the 2014 Tax Exonerations. Motion Carried, 5-0.
  - Presents the proposed 2014 Per Capita Tax Collections list to be submitted to National Recovery Association. Discussion ensued. Mark **KEENER** made a motion which was seconded by Robert **SMITH** to approve submission of the 2014 Per Capita Tax Collections list. Motion Carried, 5-0.
- President William Thompson stated there will be a TMI drill held on April 14<sup>th</sup>.

### TABLE

- 2015 Seedling Sale; Training (New Tools & Opportunities for Advancing sound Land Use); 2014 PSAB Annual Report

### MOVE TO EXECUTIVE SESSION

Robert **SMITH** made a motion which was seconded by Robert **GRIFFITH** to move into an Executive Session to discuss personnel. Motion carried, 5-0.

### MOVE TO REGULAR MEETING

Daniel **SOLTIS** made a motion which was seconded by Robert **GRIFFITH** to utilize Vanguard Cleaning Services at the Community Building. Motion carried, 5-0.

### ADJOURN MEETING

Daniel **SOLTIS** made a motion which was seconded by Robert **SMITH** to adjourn the meeting. Motion carried, 5-0.

February 2, 2015

Please Print

Name

Affiliation

Ram Seltis

Resident

Maureen Betts

Resident

Andrew Clark

Cub Pack 2894

John Snyder

Newberry Trap PD