

## LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, DECEMBER 1, 2014

The meeting was called to order by William Thompson, President, leading in the Pledge of Allegiance to the Flag.

### MEMBERS PRESENT

William Thompson, President; Mark Keener, Vice-President; Andrew Purcell, Mayor; Council Members; Robert Smith, Robert Griffith and Mary Pelton.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

### PUBLIC PRESENT

\*SEE ATTACHED SIGN IN SHEET\*

### RECOGNITION OF PUBLIC

- Manager Greene stated Newberry Township reported Chief Snyder of the Newberry Police Department is unable to attend tonight's meeting, the November report is as follows:
  - There were nine (9) calls within the Borough for the month of November 2014.
- Robert Timko, President Fairview Township Fire Department stated the following:
  - Is in receipt of donations that were originally sent to the old Lewisberry Fire Company.
  - Marshall Collins is the incoming Fairview Township Volunteer Fire Department Vice-President.
  - Mayor Purcell commends the Department on their Search and Rescue efforts of a missing person.

### SOLICITOR'S REPORT

- No Report

### APPROVAL OF MINUTES

Mary **PELTON** made a motion which was seconded by Mark **KEENER** to approve the November 2014 Meeting Minutes. Motion carried, 5-0.

### APPROVAL OF INVOICES AND RECEIPTS

Robert **SMITH** made a motion which was seconded by Mark **KEENER** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 5-0.

### COMMISSION AND REPORTS

Zoning: No Report

Mayor's Report:

- Received Snow Closing/Emergency information from the networks, would like to discuss what constitutes as a Snow Emergency in the Borough. Discussion ensued. Councilman Robert Smith stated that in past years the Fire Station parking lot would be cleared first and then cars on Front Street would then be moved to that rear parking lot so that Front Street could then be plowed.
- Has been in contact with the US Postal Service in Washington, DC to try and get consistency with mail delivery within the Borough. Will keep council apprised.

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- States his budget concerns with the operating costs of the Borough Buildings. Discussion ensued.
- A photo of the old school house was received by resident Thomas Hetrick.
- There is a Stop Sign at Lewis and Front Street that will need to be replaced.

### Road Commission:

- Councilman Robert Smith stated there are forty-two (42) trees that need trimmed and a brush pile that needs cleaned up on 5<sup>th</sup> Street Ext.; quote from Alpine Services is for \$2,800.00 and a call has yet to be returned from Firewood Extractors. Discussion ensued. Mark **KEENER** made a motion which was seconded by Robert **SMITH** to approve the tree trimming at a cost of \$2,800.00 from Alpine Services; unless a quote from Firewood Extractors comes in less expensive. Motion Carried, 5-0.

### Electric Commission:

- President William Thompson stated correspondence from AMP forecasted the total electric expenditure for 2015 to be approximately \$258,000.00.
- Resident Maureen Berezna stated there is a petition going around in the Borough with regards to the electric rate. Discussion ensued.

### Anne E. Sterline Library:

- Mary Pelton stated the following:
  - Expresses gratitude to Mayor Andrew Purcell for obtaining a \$5,000.00 grant from Target for the library.
  - There is a "Tea" being held at the library the following evening from 6-8 and asks members from council to attend, as they have not had any response from the invitations.
  - Holiday Tea scheduled for the 6<sup>th</sup> of December.

### Insurance Commission:

- Councilman Robert Smith Met with John Johns from HA Thompson, the seating capacity for the Park Building and Fire Hall is One-Hundred and Sixty (160) people.

### Building and Grounds Commission:

Councilman Robert Smith stated the following:

- Park Building:
  - Fuel Oil tank is  $\frac{3}{4}$  full.
- Fire Station:
  - Installed a new American Flag in front of the building.
  - Posted the Occupancy Permit and Seating Occupancy Limit signs.
  - Kitchen walls and doors were painted.
  - Fireman stated when using the hot water in the restroom there was a foul odor. Spoke with Joey Thomas who stated this is from the hot water sitting stagnant in the tank. The tank has been cleaned. Mr. Thomas suggested the Borough consider installing a smaller twenty (20) gallon hot water tank and using the fifty (50) tank in the kitchen in place of the Eighty (80) gallon tank; the estimated cost to do so would be \$780.87. Discussion ensued. Councilman Robert Smith will continue to look into other possible solutions.
  - Fireman Jeff Stevens stated there was no heat in the engine room. Thomas Doherty stated the wire between thermostat and furnace had been cut. Mr. Doherty also found a fuel oil leak; which he then proceeded to take care of. Councilman Smith spoke with

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Mellon Restorations, the invoice from Thomas Doherty will be paid for by Mellon Restorations and John Walker.

- Fireman Eric Hawkins called and stated there was a problem in the day room, that the ceiling was “glowing cherry red”. Kevin Sorenson found an electrical short in one of the ceiling lights and also a ceiling beam had two notches cut into it from the install of the old lights. Councilman Smith and Terence Yinger reinforced the compromised beams and new lights were installed.
- Mellon Restoration sent a new HVAC team to make the repairs to the fuel line.
- Himself and Terence Yinger raked and bagged the leaves around
- The balance of the donation is \$140.57.
- Fuel oil tank is 7/8 full.
- Community Building:
  - Jim Hamburger called and stated the hallway restroom and the exam room #2 sinks were consistently dripping and the exit sign light to the back door was burned out, the repairs have been made.
  - Bortek Industries stated that if the Borough were to purchase all of the hand soap for the Borough Buildings from them; they would supply and install new dispensers free of charge.

### OLD BUSINESS

- President William Thompson stated the following:
  - Brought forth the proposed 2015 General Fund, Electric Fund and Road Fund Budget for final approval. Discussion ensued. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve the 2015 General Fund, Electric Fund and Road Fund Budget. Motion Carried, 5-0.
  - Exelon Corporation has agreed to transfer ownership by way of a Bill of Sale of their siren pole to the Borough. Discussion Ensued. Mark **KEENER** made a motion which was seconded by Robert **GRIFFITH** to approve the Bill of Sale from Exelon for the purchase of the pole in the amount of \$1.00. Motion Carried, 5-0.

### NEW BUSINESS

- President William Thompson states the following:
  - Based on budget discussions, the Blue Ridge Cable Pole Rental Fee will increase from \$16.80 to \$20.00 per pole by way of Resolution 2014-04. Robert **SMITH** made a motion which was seconded by Robert **GRIFFITH** to approve Resolution 2014-04. Motion carried, 5-0.
  - Based on budget discussions, the Frontier Pole Rental Fee will increase from \$16.80 to \$20.00 per pole by way of Resolution 2014-05. Robert **GRIFFITH** made a motion which was seconded by Mary **PELTON** to approve Resolution 2014-05. Motion carried, 5-0.
  - Based on budget discussions, the 2015 Lewisberry Borough Real Estate Tax will be raised from 1.3 mills to 1.6 mills on each dollar of assessed valuation; the \$5.00 Per Capita Tax will be removed from the Tax Levy; the Real Property Transfer Tax and the Earned income Tax Rate will stay the same as 2014 at ½ of 1% by way of Tax Levy

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Ordinance §2014-04. Mary **PELTON** made a motion which was seconded by Mark **KEENER** to approve Tax Levy Ordinance §2014-04. Motion carried, 5-0.

- Correspondence from the West Shore Recreation Commission, herein after referred to as “WSREC”, has requested approval of changes made to the Intergovernmental Agreement. Discussion ensued. Mary **PELTON** made a motion which was seconded by Mark **KEENER** to approve the changes made by the WSREC to the Intergovernmental Agreement. Motion carried, 5-0.
- The Borough currently charges Liz Christiansen \$80.00 for rental of the Borough Softball Fields for a five (5) week softball camp; in turn participants of the camp are charged \$185.00. Discussion ensued. Decision tabled.
- Manager Greene received a quote for the weekly cleaning of the Community Building from Vanguard Cleaning Systems. Discussion ensued. Council will continue to utilize employee Terence Yinger for the cleaning.
- Manager Greene met with representatives of PNC Bank to discuss banking options for the Borough. Discussion ensued. Manager Greene will also look into other financial institutions.
- Councilman Robert Smith stated Red Land Girls Softball Association is requesting a lease with the Borough for the rental of the softball fields instead of a yearly agreement. Discussion ensued. President William Thompson and Councilman Robert Smith will meet with Tim Moyer of the Association to discuss the terms.
- Councilman Mark Keener stated there are two vehicles on the front lawn of a property that do not have engines. Discussion ensued. Mayor Andrew Purcell will look into this.

### TABLE

Stormwater Management Training; PSAB Communications; Pacific Trading & Recycling LLC; CGA Municipal News; York County Economic News.

### ADJOURN MEETING

Mark **KEENER** made a motion which was seconded by Mary **PELTON** to adjourn the regular meeting. Motion carried, 5-0.

December 1, 2014

Please Print

Name

Terry Yinger

Robert Tinker

Maureen Berzahn

Affiliation

Resident

Fairview Twp. F.O.

Resident