

LEWISBERRY BOROUGH COUNCIL MEETING

WEDNESDAY, MARCH 5, 2014

The meeting was called to order by William Thompson, President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

William Thompson, President; Mark Keener, Vice President; Andrew K. Purcell, Mayor; Council Members; Robert Griffith, Robert Smith, Mary Pelton, Patrick Groft and Daniel Soltis.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Robert Timko, President Fairview Township Fire Department stated the following:
 - Brings forth his concern for the parking lot in front of the bay at the Lewisberry Fire Station. Councilman Robert Smith states the council is aware of this and will be a topic for discussion come spring.
 - Councilman Robert Smith states the invoices for the electric and fuel oil were high for the months of January and February and asks that they keep the engine bay doors closed and leave the thermostat set at 55 degrees. Mr. Timko will address this.
- Doug Morrow of Mellon Certified Restoration distributed and discussed information updating council members on the status of the Fire Station roof collapse.
 - John Walker of John Walker Plumbing and Heating explains how the borough's current heating/ air conditioning system works and compares it to the ductless heating and air conditioning system that they would like to use as a replacement for the old system. Also states the current ducting system in the building is no longer acceptable by code standards and would have to be replaced.
- Resident Nora Sowers brought forth the deteriorating roads in the Borough. Discussion ensued. Councilman Griffith states the Borough is on the short list for receiving a grant from York County to aid in road repairs.

SOLICITOR'S REPORT

Solicitor Altland stated the following:

- Received payment in the amount of \$700.00 in satisfaction of the liens placed on 206 West Front Street.
- Received a call from Mark Wheatley with regard to the judgment the Borough has against his father, Attorney Wheatley; will be mailing copies of invoices pertaining to the judgment.
- Received information from FEMA, the Borough currently does not have a lot of property that is affected. Spoke with the Department of Community and Economic Development (herein referred to as "DCED") and it was stated that it will be at least six (6) months to a year before everything is finalized at that time the Borough's current Floodplain Ordinance will be reviewed noting if there are any changes that need to be made to be compliant with current law.

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APPROVAL OF MINUTES

Mary **PELTON** made a motion which was seconded by Robert **SMITH** to approve the 2014 March Meeting Minutes. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

Daniel **SOLTIS** made a motion which was seconded by Patrick **GROFT** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 7-0.

COMMISSION AND REPORTS

Zoning Officer:

No Report

Mayor's Report:

- Declared two (2) snow emergencies.

Road Commission:

Robert Smith stated the following:

- February 11th and 12th Paul Fisher removed snow from West and East Front Streets and Walnut Street. Will be looking into the purchase of "Road Closed" signs as people were going around the cones that were placed to keep people off of the streets during the clean-up.
- The Snow Blower the Borough currently owns is too small for the heavy snowfalls the Borough has been getting; Bob's Outdoor & Power Equipment, LLC has a larger snow blower at a cost of \$800.00; received \$404.46 for recycling old Street Lights and Stop Signs, this could be used towards the purchase of the snow blower. A ramp will also be needed for the transport of said Snow Blower; quote from Tractor Supply for two bi-fold ramps is \$64.00 a piece for a total cost of \$124.00. Discussion ensued. Robert **SMITH** made a motion which was seconded by Daniel **SOLTIS** to approve the purchase of the Snow Blower from Bob's Outdoor & Power Equipment, LLC and the Ramps from Tractor Supply. Motion carried, 7-0.

Electric Commission:

Robert Griffith stated:

- The installation of the LED Street Lights has been completed. Discussion ensued. With the metering of the old street lights in comparison to the new street lights, there is a projected savings of \$5,900.00 per year.
- The Lewisberry United Methodist Church was having trouble with their elevator, the repairman stated the voltage coming into the church wasn't sufficient. Spoke with Mike Simpson from Henkels & McCoy and had them check the voltage going into the Church and found it to be good.
- Electric Biller, Stacie Chornak, asked to have a change made to the Electric Billing Software, the cost to do so would be \$90.00 to \$100.00. Discussion ensued. Council denied request.
- Would like to upload the Electric Billing Software to the Borough Computer at a cost of \$90.00 to \$100.00. Discussion ensued. Robert **GRIFFITH** made a motion which was seconded by Patrick **GROFT** to approve the cost associated with the installation of the Electric Billing Software on the Borough computer. Motion carried, 7-0.

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Anne E. Sterline Library:

- Held a Book and Bake Sale on Saturday, March 8th.
- Sub Sale scheduled for March 12th.
- The next Board Meeting will be held on March 18th.

Insurance Commission:

- The annual insurance meeting with H.A. Thompson showed there will be a 10% increase in the premiums come June of 2014.

Building and Grounds Commission:

Councilman Robert Smith stated the following:

- Park Building:
 - The new sign for the front of the building has been installed.
 - Fuel Oil tank is $\frac{3}{4}$ full.
 - Paul Fisher has removed the tree stump and horseshoe pits.
- Fire Station:
 - The January 2014 electric invoice was \$345.00 and February's was \$611.00.
 - There are no kitchen provisions currently in the Social Hall; would like to take the funds from a recent rental and put it back into the building by purchasing kitchen items.
 - Councilman Mark Keener inquired of the well water that is shared between the Fire House and the neighbor (Motto). Discussion ensued. Council members Patrick Groft and Daniel Soltis will look into this.
 - The balance of the donation for 2014 is \$751.61.
 - Fuel Oil tanks are full.
- Community Building:
 - The new door closures for REDCAP have been installed.
 - New Socket Extenders for the Monument and Flag have been installed.

OLD BUSINESS

- The previously tabled discussion of Animal Control was brought forth for discussion. Discussion ensued; tabled until further contact with resident Scott Six.
- Manager Greene states that due to the damage at the Fire Station the Grant Writing Seminar has been postponed to May 7, 2014.

President William Thompson stated the following:

- Spoke with Joey Thomas in regards to the water/ice on Front Street and inquired of the possibility of installing fifty (50) gallon drums in the basements of the homes to contain the water until the temperatures were warm enough to dispel the water. Quote from Fagers for the purchase of three (3) Two-Hundred Ten (210) gallon drums to put into the basements of the three (3) contributors of the Front Street water/ice issue, would total \$919.25. Discussion ensued. Mr. Thompson will discuss the idea with Beaver-Ulrich funeral home as to their willingness to participate.

NEW BUSINESS

President William Thompson stated the following:

- Correspondence from Sgt. Craig Losty of the York County Quick Response Team requests blue prints of the Borough Building. Discussion ensued. Council approves.

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- Correspondence from Byron Trout regarding the Regional Chesapeake Bay Pollutant Reduction Plan requests input from council on how they would like to participate in the plan. Discussion ensued. Robert **GRIFFITH** made a motion which was seconded by Mary **PELTON** to approve moving forward with York County's Chesapeake Bay Pollutant Reduction Plan at a weighted cost of \$189.50 per year for the next five (5) years. Motion carried, 7-0.
- The Lawn Maintenance Contract is up for renewal. A bid has been submitted by "A Touch of Grass". Discussion ensued. Manager Greene will advertise the bid on Blue Ridge Cable. Decision tabled.

Manager Greene stated the following:

- Correspondence from Deb Janney of PSAB states there is a Procurement Card Program, which would be useful for small purchases. Discussion ensued. Manager Greene will set up an appointment with PFM Financial Services, LLC to discuss the program.
- Tiger Trash, who supplied the Borough with its portable toilets in 2013 has since been bought by Walters Portable Toilets. Discussion ensued. Manager Greene will get more cost quotes from other suppliers.
- The office supply closet has been cleaned, there are records that need to be destroyed.

TABLE

CGA Law Firm; Fairview Township EMS; 2013 York County Real Estate Market Report

ADJOURN MEETING

Daniel **SOLTIS** made a motion which was seconded by Robert **SMITH** to adjourn the regular meeting. Motion carried, 7-0.

March 5~~th~~, 2014

Please Print

Name

Affiliation

TERRY YINGER

Homeowner

Nora Sowers

Homeowner

Lam Seltis

Resident

Doug Morrow

Mellon Certified Rest.

Robert Timko

Fairview Twp. PD