

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, DECEMBER 2, 2013

The meeting was called to order by Robert Griffith, President leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Robert Griffith, President; Robert Smith, Vice President; Andrew K. Purcell, Mayor; Council Members; Mark Keener, Nora Sowers, Mary Pelton, William Thompson and Daniel Soltis.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Redland Girls Softball Association, President Tim Moyer stated the following;
 - President of the stated the association would like to replace the existing 16' X 12' shed/concession stand at the Borough Park with a larger 32' X 12' foot shed. Discussion ensued. Mark **KEENER** made a motion which was seconded by Robert **SMITH** to approve the placement of a larger shed to be used for concessions and storage at the Borough Park. Motion carried, 7-0.
 - Requests the ability to remove a tree that is close to the shed. Discussion ensued. Council approves the removal of the tree.
- Peter Schilling of Commonwealth Code Inspection Service, Inc. relays to Borough Council the policies and procedures related to the issuance of zoning/building use permits. Discussion ensued. Mary **PELTON** made a motion which was seconded by Nora **SOWERS** to appoint Peter Schilling of Commonwealth Code Inspection Service, Inc. as the Lewisberry Borough Zoning Officer. Motion carried, 7-0.
- Resident Teri Miller inquired of the pile of brush that she had brought forth previously. Discussion ensued. Councilman Robert Smith will look into the cost to have it removed.
- Chief Snyder, Newberry Police Department stated the following:
 - The November report is not yet available.
 - Requests approval of the 2014 Police Protection Contract. Discussion ensued. William **THOMPSON** made a motion which was seconded by Daniel **SOLTIS** to approve the 2014 Newberry Police Protection Agreement. Motion carried, 7-0.

SOLICITOR'S REPORT

Solicitor Altland stated the following:

- The Borough's current Ordinance needs to be modified for the renewal of the Cable Franchise Agreement; this will be available for signature at the next Borough Council Meeting.
- Have not yet received the funds from Attorney Charles Wheatley for reimbursement of legal fees. Will keep council apprised.

APPROVAL OF MINUTES

Mary **PELTON** made a motion which was seconded by William **THOMPSON** to approve the November 2013 minutes. Motion carried, 7-0.

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APPROVAL OF INVOICES AND RECEIPTS

Robert **SMITH** made a motion which was seconded by Nora **SOWERS** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 7-0.

COMMISSION AND REPORTS

Mayor's Report:

Andrew Purcell stated the following:

- Will be working on implementing a monthly or quarterly newsletter beginning in January.
- Has trees from Arbor Day, would like to donate them to the Borough.
- It was reported that there is language sprayed at the Community Park Pavilion, will look into it further.
- A resident has complained about standing water on a property located on Front Street. Discussion ensued. Further investigation into the problem will be conducted and dealt with appropriately by Solicitor Altland.

Road Commission:

No Report

Electric Commission:

William Thompson stated:

- The loan from AMP was approved for the purchase of the LED lights and the check has been received.
- Received two quotes for the purchase of the forty-seven (47) LED Street Lights and Sensors; Wesco Distribution Inc., \$29,586.50 and Schaedler Yesco, \$34,075.00. Also received two quotes to install the lights; Henkels & McCoy, Inc., \$6,938.61 and Abel Electrical Communication \$7,785.00. The Lights and Sensors have been ordered from Wesco Distribution, once they are in, will call Henkels & McCoy, Inc. to do the install.

Robert Griffith stated:

- Henkels & McCoy gave a quote to install a 50kva transformer on Front Street in the amount of \$1,761.93. Discussion ensued. Mark **KEENER** made a motion which was seconded by Daniel **SOLTIS** to approve the install of the transformer. Motion carried, 7-0.

Anne E. Sterline Library:

Mary Pelton stated the following:

- The new librarian has set new hours for the library, held a Holiday Workshop, and has scheduled some kids programs.

Insurance Commission:

No Report

Building and Grounds Commission:

Councilman Robert Smith stated the following:

- Park Building:
 - The dumpster bin enclosure has been repaired.
 - Fuel Oil tank 3/4 full.
 - Mayor Purcell stated he has a new security light that he would like to donate. Discussion ensued.

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- Fire Station:
 - Parts to convert the stove over to propane, missing oven racks and missing burner knobs have been ordered and should be in within the week and will be installed next week.
 - A bad smell was reported in the engine room men's restroom, Joey Thomas of Thomas & Doherty emptied the hot water heater, flushed it with bleach and refilled. This will need to be done on a yearly basis.
 - No heat in engine room was also reported, the furnace had a service switch turned off.
 - The kitchen has no soap powder and ultra-dry agent for the dishwasher. A quote was received from Econo-Labs; four (4) nine pound (9lb) kegs of powder, \$173.25 and a four and a half gallon (4½ gal.) bucket of drying agent and \$184.53, for a total of \$357.78. Discussion ensued. Mary **PELTON** made a motion which was seconded by Nora **SOWERS** to approve the purchase of the soap and drying agent. Motion carried. 6-1, with Mark Keener opposing.
 - The balance of the donation is \$131.32.
 - Fuel Oil tanks are full.
- Community Building:
 - There were reports of mice in the building. Councilman Smith purchased decon bait traps and placed them in the Library, Borough Office and Redcap.

OLD BUSINESS

- Manager Greene presents the 2014 Budget for final approval. Discussion ensued. William **THOMPSON** made a motion which was seconded by Daniel **SOLTIS** to approve the Electric Fund, General Fund and Road Fund 2014 Budget. Motion carried, 7-0.

NEW BUSINESS

- Manager Greene requests approval for the following:
 - 2014 Notice of Meetings to be advertised. William **THOMPSON** made a motion which was seconded by Robert **SMITH** to approve the 2014 Notice of Meetings. Motion carried, 7-0.
 - Tax Ordinance §2013-02 Mary **PELTON** made a motion which was seconded by Robert **SMITH** to approve Tax Ordinance §2013-02. Motion carried, 7-0.
- President Robert Griffith stated the following:
 - Received a certified letter from the Department of Environmental Protection stating the Borough has received a five (5) year extension on our MS4 Stormwater permit.
 - A letter has been drafted to Exelon Corporation requesting a transfer ownership of the old siren pole to the Borough. Discussion ensued. Robert **SMITH** made a motion which was seconded by Mark **KEENER** to approve the request for the transfer of ownership of the old Siren pole. Motion carried, 7-0.
 - A form letter was received by AMP; the purpose of the letter is to help public utility companies clarify to their residents what being a "municipally owned" electric company means for them. Discussion ensued. A revised version of the letter will be brought forth at the next meeting.
- Councilwoman Mary Pelton brought forth the feasibility of branding the Park Building. Discussion ensued. Robert Smith will look into different options.

ADJOURN MEETING

William **THOMPSON** made a motion which was seconded by Mary **PELTON** to adjourn the regular meeting. Motion carried, 7-0.