

## LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY, SEPTEMBER 3, 2013

The meeting was called to order by Robert Griffith, President leading in the Pledge of Allegiance to the Flag.

### MEMBERS PRESENT

Robert Griffith, President; Robert Smith, Vice President; Andrew K. Purcell, Mayor; Council Members; Mark Keener, Nora Sowers, Mary Pelton, William Thompson and Daniel Soltis.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

### PUBLIC PRESENT \*SEE ATTACHED SIGN IN SHEET\*

### RECOGNITION OF PUBLIC

- Resident Andrew K. Purcell stated his interest in filling the interim Mayor position. Discussion ensued. Mary **PELTON** made a motion which was seconded by Daniel **SOLTIS** to appoint Andrew K. Purcell as the Mayor of Lewisberry, term set to expire December 31, 2013. Motion carried, 7-0.
- Shawna Handley, Fairview Township Fire Department reported the following:
  - A work detail has been planned for Saturday, September the 7<sup>th</sup>; the intention being to hang drywall at the Fire Station.
  - A movie night has been planned for Saturday September 14<sup>th</sup>, 2013 and will be held at the Lewisberry Fire Station.
  - A project timeline and quote is being prepared for the repair and paving of the Lewisberry Fire Station Parking lot.

### SOLICITOR'S REPORT

Daniel Altland has had no response from Blue Ridge Cable regarding the renewal of the Cable Contract.

### APPROVAL OF MINUTES

Mark **KEENER** made a motion which was seconded by Mary **PELTON** to approve the August 2013 minutes. Motion carried, 7-0.

### APPROVAL OF INVOICES AND RECEIPTS

Robert **SMITH** made a motion which was seconded by Nora **SOWERS** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 7-0.

### COMMISSION AND REPORTS

#### Zoning Officer Report:

Councilman Daniel Soltis stated that while going through the Zoning Use Permit process, Peter Schilling of Commonwealth Code Inspections discovered that the process Lewisberry Borough has been using is incorrect. Discussion ensued. Manager Greene will contact Mr. Schilling requesting his presence at the October 2013 council meeting to discuss the policies and procedures for issuing zoning use permits.

#### Mayor's Report:

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No Report

### Road Commission:

Councilman Robert Smith stated the following:

- Five (5) Speed Limit Signs need to be replaced and two (2) of the Local Traffic Only signs need to be removed.

### Electric Commission:

President Griffith stated the following:

- The Electric Drop Box needs to be replaced.
- Four (4) Electric Meters and three (3) Fuse Cut-Outs need to be ordered.

Councilman William Thompson stated the following:

- Continues to research and put together price quotes for the purchase and installation of LED Street Lights. Discussion ensued. Decision tabled until the October 2013 meeting.

### Anne E. Sterline Library:

Mary Pelton stated the following:

- Looking for volunteers for the Chili Cook-Off scheduled September 21<sup>st</sup>.

### Insurance Commission: No Report

### Building and Grounds Commission:

Councilman Robert Smith stated the following:

- Park Building:
  - Placed two (2) of the new recycling bins at the Park. Discussion ensued. Manager Greene will contact Penn Waste for extra bins.
  - The price at J&W Hardware for a five (5) gallon bucket of exterior paint is \$125.00. Paint Contractor Bob Ott has fifteen (15), five (5) gallon buckets of paint from a job that was canceled. He has offered to sell the paint to the Borough for \$25.00 per five (5) gallon bucket. Discussion ensued. Mary **PELTON** made a motion which was seconded by Nora **SOWERS** to purchase ten (10), five (5) gallon buckets. Motion carried, 7-0.
  - The Fuel Oil level is  $\frac{3}{4}$  full. Spoke with Earl from Town & Country Fuel, the price for fuel oil is currently \$3.269 per gallon. Discussion ensued. Daniel **SOLTIS** made a motion which was seconded by William **THOMPSON** to fill the fuel oil tanks at both the Park Building and Fire Station. Motion carried, 7-0.
- Fire Station:
  - The balance of the donation is \$1,182.59.
- Community Building: Nothing to report.

### COMMUNICATIONS RECEIVED

PSAB Fall Conference Registration; Time Out, LLC; Way E-News

### NEW BUSINESS

- Manager Greene stated the following:
  - Correspondence from the National Recovery Agency states that due to death of Jana Schaffner, they are requesting exoneration of her 2008, 2009, 2011 & 2012 Per Capita Taxes. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to exonerate Jana Schaffner from the collection of her 2008, 2009, 2011 & 2012 Per Capita Taxes. Motion carried, 7-0.

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- Correspondence from Thomas Alstead, Emergency Management Coordinator, requests adoption of the updated 2013 Emergency Operation Plan. Discussion ensued. William **THOMPSON** made a motion which was seconded by Nora **SOWERS** to approve Resolution 2013-06 adopting the 2013 Emergency Operation Plan. Motion carried, 7-0.
- Correspondence from York County Planning Commission requests adoption of the York County 2013 Hazard Mitigation Plan. Discussion ensued. William **THOMPSON** made a motion which was seconded by Robert **SMITH** to approve Resolution 2013-05 adopting the York County 2013 Hazard Mitigation Plan. Motion carried, 7-0.
- President Griffith appointed Robert Smith, Mark Keener and himself to the 2014 Budget Committee, meeting to be held in October 2013.

### ADJOURN MEETING

Mary **PELTON** made a motion which was seconded by Robert **SMITH** to adjourn the regular meeting. Motion carried, 7-0.

September 3, 2013

Please Print

Name

Affiliation

Shawna Handley

FTFD

Audrey Forcell

RESIDENT

Maureen Berezna

Resident