

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, FEBRUARY 4, 2013

The meeting was called to order by Robert Griffith, President leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Robert Griffith, President; Robert Smith, Vice President; Matthew Kiner, Mayor; Mark Keener, Nora Sowers, Mary Pelton, Daniel Soltis and William Thompson.

Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Shawna Handley, President, Fairview Township Fire Department reported the following:
 - There have been six (6) calls year to date for the Borough.
 - The Engine lettering is complete, would like to spend the remaining \$700.00 of the grant money on changing the building lettering to possibly read “Lewisberry Community Fire Station” and also place magnets on the doors reading “Fairview Township Fire Department” with the logo.
 - Looking to possibly apply for a \$2,000.00 consolidation grant through the DCED, with the hope of funding new fob locks, with panic hardware on the doors.
 - Station 3 duty room project update; with council’s approval Fairview would like to replace 500 square feet of the first floor flooring area, with an approximate cost of \$458.00, the glue would be an additional \$50.00. The walls in the second floor area, to include sixteen (16) sections of sheet rock at a cost of \$104.00, supplies would be an additional \$40.00, at a total cost of \$652.00. The labor would be performed by the Fire Department members at no cost and completed within 60-90 days. The first floor office area would be comprised of conference tables, chairs, living room furniture and a television, the second floor area would be a bunk area for storms and disasters. Current roster for Station 3 is thirteen (13), and they are in the process of training engine drivers. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve the disbursement of \$652.00 associated with replacement of the first floor flooring and 2nd floor wall installation. Motion carried, 7-0.
 - Robert Smith stated the engine bay door had been left open when there was a call out.
 - Jeremy Mulligans, Fairview Township EMS, distributed a sample of the mailers intended to be mailed out to Lewisberry Residents on Wednesday, February 13th. Discussion ensued. Manager Greene will send correspondence to Newberry Township stating the change in EMS to Fairview.
- Chief John Snyder, Newberry Police Department:
 - There were seventeen (17) calls within the Borough for the month of January 2013.
 - Mark Keener stated there is an issue on Front Street with vehicles parking to close to the curb, Officer Snyder will look into this.
- Ted Christiansen, speaking on behalf of Liz Christiansen, requests permission from council to hold her six (6) week softball camp June 17, 2013 through August 4, 2013 at the Lewisberry Borough Ball Fields. Discussion ensued. Mark **KEENER** made a motion which was seconded by William **THOMSON** to approve field use for the softball camp. Motion carried, 7-0.

SOLICITOR’S REPORT

Daniel Altland stated the following:

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- Initiated correspondence with Mr. Miller of Blue Ridge Cable regarding Renewal of the Cable Franchise Agreement, has yet to receive a response.
- Met with President Griffith concerning the funds distributed for the PPL litigation, correspondence has been sent to Charles Wheatly, Esq. requesting a refund for the monies spent on litigation; Wheatley has agreed to the reimbursement, Solicitor Altland will follow up.

APPROVAL OF MINUTES

William **THOMPSON** made a motion which was seconded by Mary **PELTON** to approve the January 2013 minutes. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

Robert **SMITH** made a motion which was seconded by Nora **SOWERS** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 7-0.

COMMISSION AND REPORTS

Zoning Officer Report:

- Arthur Trout stated the following:
 - There were zero (0) permits issued for the month of January 2013.
 - Numerous inquiries have been made regarding property located at 206 W. Front Street. Discussion ensued.
- Robert Smith brought forth the possibility of appointing Arthur Trout as an Ordinance Code Enforcement Officer. Discussion ensued. Arthur Trout will be watching for ordinance violations, however; no official appointment will be made at this time.

Mayor's Report:

- No Report

Road Commission:

Robert Smith stated the following:

- Street light at South and Parsons Street is out; Dubbs Electrical Construction will be replacing the bulb as soon as possible.

Electric Commission:

- William Thompson reviewed the LED Street Light Analysis received from GE. GE is willing to send the Borough two (2) sample street lights. Discussion ensued. William **THOMPSON** made a motion which was seconded by Mark **KEENER** to approve the acquisition of two (2) sample LED bulbs. Motion carried, 7-0.

Robert Griffith stated the following:

- AMP is sending a representative to the Borough on Thursday the 10th to perform an infrared scan of the transformers.

Anne E. Sterline Library:

Mary Pelton stated the following:

- A Board meeting was held on January 30th. Four (4) board members are resigning, Pam Soltis, Betty King, Shirley Hall and Lewis Mummert. The Board requests council approve the appointment of Robert Smith for Lewis Mumert, Ginny Bitner for Betty King and Tina Owens for Shirley Hall. They are still looking for a replacement for Pam Soltis. Discussion ensued. Nora

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SOWERS made a motion which was seconded by Mary **PELTON** to approve the appointments. Motion carried, 6-0, with Robert Smith abstaining from the vote.

- A Book and Bake sale will be held at the Park Building on March 9, 2013.

Insurance Commission: No Report

Building and Grounds Commission:

Robert Smith stated the following:

- Park Building:
 - The emergency lighting repairs are almost completed.
 - Repaired water damage.
 - The double stacked window frame and casing is rotted. Replacement cost per Lowes is \$809.07 installed. Discussion ensued. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve replacement of the window. Motion carried. 6-1, with Mark Keener opposing.
 - Painting in the kitchen is complete and the social hall is about half done. Thank you to Art Trout, Terrance Yinger, Mary Pelton, Norma Smith and Nora Sowers for painting.
 - Baseboard heater panels are bent, replacements were ordered at a total cost of \$45.00.
 - Daniel Soltis brought forth for discussion damages incurred from the use of Borough Park Building by the Boy Scout Troup. Mary Pelton also stated that on two (2) separate occasions the Park Building was being used without prior knowledge and that these events interfered with previously scheduled events. Discussion ensued. President Griffith and Manager Greene will draft a letter to the Boy Scout Troup stating stipulations for the continued use of the Park Building.
- Fire Station:
 - Repairs to the emergency lighting in the engine room are complete.
 - Thomas Doherty had to fix the transformer in the Furnace.
 - Sinks were installed and once the concrete has cured the tile will be put down.
 - The balance of the donation for 2013 is \$4,123.41.
- Community Building:
 - January 22nd at 12:30 am the Fire Alarm went off. President Griffith inspected the building. The security system has not been serviced since installed; the cost to do so is \$325.00. Robert **SMITH** made a motion which was seconded by William **THOMPSON** to approve the cost associated with servicing the alarm system. Motion carried, 7-0.
 - Jim Hamburg, representative of the Health Center is requesting permission from council to install two (2) cameras, at their expense; one in the foyer and one in the office. Discussion ensued. Robert **SMITH** made a motion which was seconded by Daniel **SOLTIS** to approve the install of the cameras contingent upon a written agreement between the Health Center and Borough that they, upon request, share any footage obtained by them with the Borough. Motion carried, 7-0.
 - Repairs to the emergency lighting are almost complete.

OLD BUSINESS

- Solicitor Altland stated an advertisement of the Ordinance pertaining to the adoption of the Mutual Aid Agreement was done. William **THOMPSON** made a motion which was seconded by Mary **PELTON** to approve the execution of the Mutual Aid Agreement Ordinance. Motion carried, 7-0.

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- Mary Pelton and Robert Smith inquired of Solicitor Altland how they may go about forming a committee for the benefit of the Fire Station.

COMMUNICATIONS RECEIVED

2013 Municipal Road Maintenance Safety Symposium Training; Spring Road Maintenance Training; 2013 Seedling Sale DEC 2013 available grants; York County Economic Alliance News; PSAB Annual Conference

NEW BUSINESS

- Manager Greene read correspondence from Red Land Girls Softball Association requesting approval for the use of the ball fields for 2013. Discussion ensued. Decision tabled until the March meeting.
- Robert Griffith presented the 2013 TruGreen contracts for approval. Discussion ensued. Mark **KEENER** made a motion which was seconded by Mary **PELTON** to approve the 2013 TruGreen contracts. Motion carried, 7-0.
- Robert Griffith presented the 2012 Per Capita Tax Exonerations for approval. Discussion ensued. William **THOMPSON** made a motion which was seconded by Mary **PELTON** to approve the 2012 Per Capita Tax Exonerations. Motion carried, 7-0.
- Manager Greene presented Resolution 2013-3 appointing Patricia Gordon as the Borough Tax Collector. Discussion ensued. William **THOMPSON** made a motion which was seconded by Daniel **SOLTIS** to approve adoption of Resolution 2013-3. Motion carried, 7-0.
- Manager Greene stated York County Solid Waste Authority has an available grant for recycling containers, would council approve of applying for this grant. Discussion ensued. Robert **SMITH** made a motion which was seconded by Nora **SOWERS** to approve the application of the grant. Motion carried, 7-0.
- William Thompson stated the Board of Elections will have vacancies in the upcoming Primary Election; Judge of Elections and Majority/Minority Inspector, the Borough will also have four (4) council vacancies. Discussion ensued. Manager Greene will compose a Notice for the electric bills with this information.
- Mark **KEENER** made a motion which was seconded by Robert **SMITH** to appoint Joey Thomas to the Lewisberry Area Joint Sewer Authority Board for a period of five (5) years. Motion carried.

ADJOURNMENT

Robert **SMITH** made a motion which was seconded by Mary **PELTON** to adjourn the regular meeting. Motion carried, 7-0.

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February 4, 2013 Please Print

<u>Name</u>	<u>Affiliation</u>
Scott Smith	Pol. Not - News
Pam Salto	Resident
Shirley Hendley	FTFD
John Snyder	Newberry Twp Police Dept.
Jerry Wiggins	FTEMS