

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, DECEMBER 3, 2012

The meeting was called to order by Robert Griffith, President leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Robert Griffith, President; Robert Smith, Vice President; Matthew Kiner, Mayor; Mark Keener, Nora Sowers, Mary Pelton and William Thompson. Also Present: Mackensie Greene, Borough Manager

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

William Carlisle, Fire Chief of Fairview Township Fire Department reported the following:

- There was zero (0) calls for the month of November 2012 for the Borough. There were five (5) calls within the Lewisberry postal code. Year-to-date, there have been a total of six (6) calls in the Borough.
- A simulated training was held in the Borough for the firefighters, there was one resident complaint.
- There are four (4) new members for the Lewisberry Fire Station.
- Fairview would like to possibly use the remainder of the \$5,000.00 donation to makes upgrades to the interior of the Fire Station or new key fobs. The Fire Protection Committee will meet to discuss the options.
- The Fire Department would like to council to see a fifteen (15) minute year-end review presentation.
- Robert Griffith inquired of the DCED grant money that is to be distributed to the Borough by Fairview Township. Chief Carlisle stated he was given permission to purchase five (5) sets of gear, an infrared camera, gear fittings and a few small things for the Lewisberry Fire Station. He was told that there is grant money for legal fees but he does not currently know the specifics.

APPROVAL OF MINUTES

- William **THOMPSON** made a motion which was seconded by Robert **SMITH** to approve the October 2012 minutes. Motion carried, 6-0.
- Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve the November 2012 minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- Mary **PELTON** made a motion which was seconded by Nora **SOWERS** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 6-0.

COMMISSION AND REPORTS

Zoning Officer Report:

- Arthur Trout stated there was zero (0) permit issued for the month of November 2012.

Mayor's Report:

- Updates have been made to the Borough website, including information for Fairview Township EMS and Kohler Animal Control Services.

Road Commission:

Robert Smith stated the following:

- Leaves and debris were cleaned from gutters and drains on Front and Market Street and leaves were also cleared from all the other drains within the Borough.
- Brush and tall weeds were cleared from the bank on Nebinger Street
- A stop sign post was replaced on southeast corner of Front and Market.

Electric Commission:

William Thompson stated the following:

- Email correspondence from Jim Havrilla, Utility Engineers stated proposals from electric power providers are being submitted.
- Sent information requested by the GE representative in an effort get a cost proposal for LED Street lighting.

Robert Griffith stated the following:

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, DECEMBER 3, 2012

- He spoke with Gerry Wilman of AMP regarding an infrared inspection of the Borough's electric connections. The cost is \$300.00 (minimum) for the first four (4) hours, anything over four (4) hours is \$75.00 per hour. Discussion ensued. Mark **KEENER** made a motion which was seconded by Nora **SOWERS** to approve the cost of the infrared scan. Motion carried, 6-0.

Anne E. Sterline Library:

- Betty King is resigning as a member of the Board.

Insurance Commission: No Report

Building and Grounds Commission:

Robert Smith stated the following:

- The Community Building has no emergency lighting, the Fire Company Building has three (3) double lights in the social hall however; the batteries are not working. The Park Building has five (5) double and only one (1) is working. Kevin Sorenson quoted a cost of \$150.00 per light. Discussion ensued. Council would like two (2) quotes for pricing.
- The Fire Station engine room has Twenty-Eight (28) eight foot lights and two (2) four foot lights in the engine room, only four are operational, he will have Kevin Sorenson look into this.
- Eric Hawkins, Fairview Township Firefighter called and said the engine room at the Lewisberry Fire Station was cold and the pump for the fuel oil had ran for about a week. Thomas Doherty made the necessary repairs and also cleaned the furnace for the social hall.
- A nine (9) foot counter was installed in the dining room of the social hall and two (2) lower cabinets with countertops were installed in the kitchen.
- Fuel Oil at the Fire Station is down to an 1/8th of a tank. Sac Oil currently charges \$3.599 per gallon. Two price proposals were received from Town and County; rack price, fluctuating market value plus 0.19 cents which currently would be \$3.478 for the Park Building and \$3.439 per gallon for the Fire Station and the cap program, fixed price at \$3.699 per gallon plus a one-time \$169.00 set-up fee which will never increase however, the cost could decrease with the market. Discussion ensued. Robert **SMITH** made a motion which was seconded by William **THOMPSON** to utilize the rack program from Town & Country Fuel. Motion carried, 5-1, with Mark Keener opposing.
- There is a 4' x 8' area of ground located on the Front Street side of the Fire Station that is starting to sink.
- The current balance of the \$5,000.00 donation for the Fairview Fire Station is \$2,916.39.
- Ray Repp, community service worker, raked leaves at the Fire Station.
- A new price quote from Lowes was obtained for the purchase and installation of five (5) windows at the Park Building for \$1,934.75. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve the cost of the replacement windows for the Park Building. Motion carried, 6-0.
- A new price quote from Joey Thomas was obtained for the replacement of the sinks and repairs to the wall in the kitchen at the Park Building, in the amount of \$1671.44. Discussion ensued. Robert **SMITH** made a motion which was seconded by Nora **SOWERS** to approve the sink installation and repairs to the kitchen at the Park Building. Motion carried, 6-0.
- There were a few items donated to the Fire Station that are not needed. Discussion ensued. Robert Smith will inquire from Sandy what she would like done with these items.

OLD BUSINESS

Manager Greene stated the following:

- A notice was prepared to inform residents of the decision by council to utilize Fairview EMS.
- Prior correspondence from York County stated they may be taking over the collection of County Taxes, in speaking with a representative from the county, no change has been made for the 2013 tax year and the Borough may continue to utilize Patricia Gordon as the tax collector. William **THOMPSON** made a motion which was seconded by Mark **KEENER** to reappoint Patricia Gordon as the Lewisberry Borough 2013 Tax Collector. Motion carried, 6-0.
- Mary **PELTON** made a motion which was seconded by William **THOMPSON** to approve the 2013 Final Budget. Motion carried, 6-0.

COMMUNICATIONS RECEIVED

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, DECEMBER 3, 2012

- CGA Municipal News

NEW BUSINESS

- Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve the Tex Levy Ordinance 2012-02. Motion carried, 6-0.

Manager Greene stated the following:

- Approval is needed for the 2013 Notice of Meetings, so that they may be advertised. Permission granted.
- Correspondence from York County Solid Waste Authority inquired if the Borough has interest in applying for the 904 Recycling Grant. Discussion ensued. Mark **KEENER** made a motion which was seconded by Nora **SOWERS** to apply for the 904 recycling grant. Motion carried, 6-0.
- Renewal is due for the subscription to the Borough News.

ADJOURNMENT

- Robert **SMITH** made a motion which was seconded by William **THOMPSON** to adjourn the meeting. Motion carried, 6-0.