

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, NOVEMBER 5, 2012

The meeting was called to order by Robert Griffith, President leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Robert Griffith, President; Robert Smith, Vice President; Matthew Kiner, Mayor; Mark Keener, Nora Sowers, Mary Pelton, Daniel Soltis and William Thompson. Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Sergeant Steve Lutz, of the Newberry Police Department reported the following:
 - There were twenty-three (23) calls in the Borough for the month of October 2012.
 - The Newberry Township Board of Directors has not yet finalized the police protection contract for 2013.
 - Mayor Kiner inquired of the abandoned Trailblazer on W. Front Street. Sergeant Lutz will look into this.
- William Carlisle, Fire Chief of the Fairview Township Fire Department reported the following:
 - Within the Borough for the month of October 2012 there were zero (0) calls; year-to-date there has been a total of six (6) calls. Within the Lewisberry postal area for the month of October there were fifteen (15) calls; Year-to-date, there has been a total of seventy-two (72) calls.
 - Within the past month the Fire Department hosted Fire Prevention events and also handed out candy for Halloween.
 - They are still working on renovating the Fire Station.
 - Robert Smith stated he met with Chris Shover of Fairview Fire Department; they would like to install a generator at the Fire Station. Discussion ensued. Chief Carlisle stated the generator would be housed at the Fairview Township building but would be brought to the Lewisberry Fire Station in preparation of a possible power outage.
 - The recognition banquet will be held on Saturday November 10th and asks that a representative from the Borough attend. Robert Griffith will attend.

SOLICITOR'S REPORT

- No Report

APPROVAL OF MINUTES

- The October 2012 minutes are incomplete at this time and will have to be approved at the December 2012 meeting.

APPROVAL OF INVOICES AND RECEIPTS

- Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 7-0.

COMMISSION AND REPORTS

Zoning Officer Report:

- Arthur Trout stated there was one (1) permit issued for the month of October, 2012.

Mayor's Report:

- Found a dog running at large but was able to find the owner and return it.
- Robert Smith inquired of the status of the unregistered Chevy Trailblazer parked on W. Front Street. Mayor Kiner stated Chief Snyder was to look into this and will inquire of him upon his arrival.

Road Commission:

Robert Smith stated the following:

- The pole for the Stop sign located on the northeast Corner of Front and Market Street needs to be replaced.

Electric Commission:

- William Thompson stated he has been looking into LED Street Lighting and would like to get a cost proposal for replacing the street lights with LED lights.

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- Mark Keener stated he received a price quote on electronic meters. Discussion ensued. Further discussion will continue after obtaining other price quotes for meters.

Robert Griffith stated the following:

- There is an infrared scanning program AMP offers measuring electricity loss within the lines. Discussion ensued. Mr. Griffith will get more information on this.
- Bob Stoner would like to have the electric billing program re-written in Microsoft. The cost to do so would be approximately \$1,200.00. William **THOMPSON** made a motion which was seconded by Mark **KEENER** to approve the cost associated with the upgrades to the electric billing software. Motion carried, 7-0.

Insurance Commission: No Report

Building and Grounds Commission:

Robert Smith stated the following:

- Kevin Sorenson will be installing electric baseboard heat in the Park Building bathrooms, kitchen and mechanical room at a cost of \$789.00.
- The windows at the Borough Park Building need replaced. In July, Lowes quoted a price of \$1,884.70 for five (5) replacement vinyl windows. Discussion ensued. Council would like new quotes for the windows.
- Mary Pelton inquired of the kitchen repairs and the installation of a sink at the Borough Park Building. Discussion ensued. Robert Smith will confirm the quotes needed for any repairs and will present it to council at December's meeting.
- The American Flags at the Community Building and Monument were replaced.
- The furnace in the social hall at the Fire Station needs to be cleaned; Thomas & Doherty gave a quote of \$264.00 in July, half of which would be charged to Fairview Township Fire Department. Discussion ensued. Robert Smith will look into what's needed to winterize the Social Hall. Mary **PELTON** made a motion which was seconded by Nora **SOWERS** to approve the cost associated with having the social hall furnace cleaned at the Fire Station. Motion carried, 7-0.
- The current balance of the \$5,000.00 donation for the Fairview Fire Station is \$3,004.43.

Budget Committee:

- William Thompson presented the proposed 2013 budget. Discussion ensued. Manager Greene will prepare the advertisement of the budget and also a notice for the electric bills informing residents of their ability to review the budget. Mary **PELTON** made a motion which was seconded by Robert **SMITH** to approve advertisement of the 2013 proposed budget. Motion carried, 7-0.

OLD BUSINESS

- Manager Greene stated a letter has been prepared stating council's decision to utilize the services of Fairview Township EMS, along with that Fairview requests council to sign appropriate documentation allowing for the call box to be changed. Manager Greene will prepare a notice to be placed in the electric bills.

COMMUNICATIONS RECEIVED

- None

NEW BUSINESS

- President Griffith reads correspondence from York County stating the County will be collecting the Borough's county taxes. Discussion ensued. Manager Greene will speak with Patricia Gordon to confirm interest in collecting the Borough's County taxes and will also confirm with the county what their fee will be for collecting.
- Manager Greene stated the SPCA Housing Agreement for 2013 needs renewed. Discussion ensued. Robert **SMITH** made a motion which was seconded by William **THOMPSON** to approve the 2013 SPCA Housing Agreement. Motion carried, 7-0.
- Manager Greene stated Penn Waste is requesting permission to place an educational recycling flyer in the electric bills. Discussion ensued. Permission granted.

ADJOURNMENT

- Daniel **SOLTIS** made a motion which was seconded by Mary **PELTON** to adjourn the meeting. Motion carried, 7-0.

November 5, 2012

Please Print

Name

David Raugh
Scott Smith

Affiliation

Patrolmen