

## LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, APRIL 2, 2012

The meeting was called to order by Robert Griffith, President leading in the Pledge of Allegiance to the Flag.

### MEMBERS PRESENT

Robert Griffith, President; Robert Smith, Vice President; Mark Keener, Nora Sowers, Daniel Soltis, Mary Pelton and William Thompson. Also Present: Mackensie Greene, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT \*SEE ATTACHED SIGN IN SHEET\*

### RECOGNITION OF PUBLIC

- William Carlisle, Fairview Township Fire Department Chief reported the following:
  - March 2012 Fire report for the Borough included two (2) calls for medical assist and three (3) additional calls in the Lewisberry postal area.
  - More applications have been submitted for membership to the Fairview Township Volunteer Fire Company. Currently there are three (3) former Lewisberry Community Firefighters running with Fairview and two (2) more applicants processing.
  - Robert Smith stated someone had been sleeping in the day room and also playing with the siren on the fire truck at the Lewisberry Fire Station. Discussion ensued. Mr. Carlisle addressed the issue and asks that any further problems that may arise to inform him.
  - Newberry Township has not put Fairview Township Fire Company on their call boxes, however; Fairview Township Fire Department will be dispatched to Newberry Township for structure fires but not for Vehicular accidents.
- Bob Piscotti, RLGSA (Redland Girls Softball Association) stated they are no longer planning on utilizing a shed at the Borough Park, however; they would like to request the use of an enclosed trailer for portability of equipment. Discussion ensued. William **THOMPSON** made a motion which was seconded by Daniel **SOLTIS** to allow RLGSA to park an enclosed trailer at the Borough Park. Motion carried, 7-0.
- Chief Snyder of the Newberry Police Department reported the following:
  - There were ten (10) calls in the Borough for the month of March.
  - Manager Greene will email the insurance adjuster's estimate for damages made to the Fire Station to Chief Snyder.

### SOLICITOR'S REPORT

- Solicitor Altland stated the following:
  - By Law, food that is prepared in the Borough Park Building cannot be sold to the public, however; renters of the building are able to cook and supply food for their private consumption.
  - Safe Drinking Water Act stipulates because there is an average of less than 25 individuals a day using the facility there is no mandate to the water supply being treated at the Borough Park Building.
  - There have been previous discussions as to the difference between the meanings of a permanent versus temporary structure. Per the zoning ordinance a temporary structure should have a twenty (20) foot setback in the rear yard. Discussion ensued. Mr. Altland suggests the disuse of the terms temporary and permanent.
  - Robert Smith inquired if there were any response to a letter sent to Nathan Wolfe, attorney for the Lewisberry Community Fire Company. Solicitor Altland stated he had not received any correspondence. Discussion ensued. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to press vandalism charges against the Lewisberry Community Fire Company. Motion carried, 7-0.

### APPROVAL OF MINUTES

- Daniel **SOLTIS** made a motion which was seconded by Nora **SOWERS** to approve the minutes of the March 5, 2012 Meeting. Motion carried, 7-0.

### APPROVAL OF INVOICES AND RECEIPTS

- Mark **KEENER** made a motion which was seconded by William **THOMPSON** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 7-0.

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## COMMISSION AND REPORTS

### Zoning Officer Report:

- Jerrith Shultz stated Jennifer Rhone had questions regarding the Zoning Hearing application. Matt Kiner stated he spoke to Miss Rhone. Once the application is received the Zoning Hearing can be scheduled.
- Jerrith Shultz stated he will be submitting his resignation as the Zoning Officer for Lewisberry in the near future.

### Mayor's Report:

- As previously stated there is a car carrier in a drainage ditch located at 211 Market Street and an unregistered car parked along 3<sup>rd</sup> Street between Market and North Street. Mayor Kiner will investigate.

### Road Commission:

- Robert Griffith stated ten (10) old stop signs were replaced with new reflective stop signs. Mr. Griffith stated five (5) more should be purchased along with a 3-way sign and three (3) 4-way signs. Mary **PELTON** made a motion which was seconded by Mark **KEENER** to order the same. Motion carried, 7-0.
- Robert Griffith stated there were pothole repairs made at several locations on Borough streets.
- Robert Smith stated on Nebinger Street and at 4<sup>th</sup> and North Streets brush needs to be cut and cleaned up. Mark **KEENER** made a motion which was seconded by Mary **PELTON** to complete the work. Motion carried, 7-0.

### Electric Commission:

Robert Griffith stated the following:

- Inquired from Mark Keener the amount of electrical usage by the blinking light at the 4-way stop. Mr. Keener stated that it had been tested at one time and the light does not produce enough amperage to make the meter turn. Discussion ensued.
- Dubbs Electrical Contracting and President Griffith will be going through the electrical inventory in the shed. Mark Keener stated the lock should be replaced on the shed.
- Requests council member William Thompson review a wind project proposal from AMP.
- Distributes information on AMP's EcoSmart Choice program. Discussion ensued. Council agrees not to take part.
- Robert **SMITH** made a motion which was seconded by Daniel **SOLTIS** to dispose of fourteen (14) signs and a roll of copper wire which is valued to be less than One Thousand Dollars (\$1,000.00). Motion carried, 7-0.

### Library Commission:

- Meeting scheduled for April 12<sup>th</sup>, 2012.

### Insurance Commission:

William Thompson reported the following:

- The quote to replace the sign at 308 Market Street is \$500.00 less than the original cost of the sign. The Insurance Company will pay the replacement cost equal to the lesser amount. The sign is scheduled to be put up next week.
- To add the Telephone/Electric poles to the Borough's Insurance policy it would be an extra \$980.00 per year. The recommendation of the insurance agent was not to insure the poles.
- The Borough's Insurance Carrier has notified the president of council that elected officials are not covered under Workman's Compensation no matter if they are paid or not. Discussion ensued. Manager Greene will look at the current policy for clarification.

### Building and Grounds Commission:

Robert Smith reported the following for the Borough Park Pavilion and Building:

- Three bids were obtained for the installation of a Water UV Light and Filtration System. The lowest quote was from Gill Rhodes for \$1,520.00. Discussion ensued. Robert **SMITH** made a motion which was seconded by Daniel **SOLTIS** to have Gill Rhodes install the UV Light & Filtration System. Motion carried, 7-0.
- The cost for Gill Rhodes to replace the existing forty (40) gallon hot water tank with a twenty (20) gallon tank would be \$485.00. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to install a twenty (20) gallon hot water tank. Motion carried, 7-0.
- He and Terence Yinger power washed the picnic tables, grill, bench and pavilion concrete. The pavilion is in need of being painted. Discussion ensued. Mark **KEENER** made a motion which was seconded by Nora **SOWERS** to approve painting of the pavilion. Motion carried, 7-0.

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- The social hall, kitchen and the bathrooms need to be painted. Discussion ensued. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to approve painting the social hall, kitchen and the bathrooms. Motion carried, 7-0.
- To alleviate the high cost of fuel oil, small baseboard heaters could be placed in the maintenance room, kitchen and bathrooms. Only using fuel oil to heat the building when there is a rental. Robert Smith will get pricing from Kevin Sorenson to present at the next council meeting.
- Five windows need to be replaced. Discussion ensued. Robert Smith will get pricing to present at the next council meeting.
- Once the painting has been completed in the Park building, he would like to rent the machine to clean and wax the floors. Robert **SMITH** made a motion which was seconded by Nora **SOWERS** to approve the cost to rent the equipment to clean the floors. Motion carried, 7-0.
- The playground needs to be sprayed for weeds and mulch needs spread. Discussion ensued. Robert Griffith will speak with TRU-Green about a kid safe weed spray for the playgrounds. Robert Smith will get pricing on wood carpet and mulch for the Borough playgrounds and building grounds.
- Mary Pelton stated Park Building is rented for the 15<sup>th</sup> of April. The Fire Station Social Hall is a rented the 11<sup>th</sup> of April from 5-7.

### Fire Protection Commission:

Robert Smith stated the following:

- Daniel Soltis, Robert Griffith and himself met with Chuck Brown, Fairview Chairman of Supervisors and Steve Smith, Fairview Township Manager to review and discuss the discrepancies within Intergovernmental Cooperation Agreement. Discussion ensued. It was decided the discrepancies were minor and to accept the Agreement as written.
- A double cylinder dead bolt was installed on the door separating the engine room and dining hall.
- Mark Keener inquired the status of speaking with Rob Brady from the DCED about grant money available for expenses incurred creating the Intergovernmental Agreement. Manager Greene stated the documents that are needed currently are in possession of the auditor but will look into this.

### OLD BUSINESS

- President Griffith brings forth the previously tabled decision to discontinue council pay. Discussion ensued. Until clarification can be made of the workman's compensation policy, council would like to take no action.
- Mary Pelton inquired if there an ordinance prohibiting the discharge of grass clippings into the street. Manager Greene will print a notice to put in the electric bills.
- Nora Sowers stated the properties along 2<sup>nd</sup> street are in disorder. Discussion ensued. Robert Griffith and Mayor Kiner will look into this.

### COMMUNICATIONS RECEIVED

- Basic Training for Municipal Secretaries and Administrators; WAY E-News; CGA Law Firm; 2011 York County Real Estate Market Report; April PSAB Update.

### NEW BUSINESS

- Manager Greene stated the cost to update the ordinance book will be \$12.50 per page, not to exceed \$1,125.00. Price includes replacement pages, new cd's and updated web posting. Discussion ensued. Decision tabled to discuss further pricing options.
- Manager Greene stated the Borough received the Liquid Fuels allocation in the amount of \$9,754.36.

### ADJOURNMENT

- William **THOMPSON** made a motion which was seconded by Daniel **SOLTIS** to adjourn the meeting. Motion carried, 7-0.