

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, FEBRUARY 6, 2012

The meeting was called to order by Robert Griffith, President leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Robert Griffith, President; Robert Smith, Vice President; Mark Keener, Nora Sowers, Daniel Soltis, Mary Pelton and William Thompson.

Also Present: Mackensie Greene, Borough Manager

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Robert Timko, Fairview Township Fire Department President reported the following:
 - The fire report for the Borough for the month of January 2012 included one (1) call for medical assist and six (6) additional calls in the Lewisberry postal area.
 - There are currently two applicants from the former Lewisberry Community Fire Company going through the process to become a Fairview Township Volunteer Firefighter.
 - The engine to be housed in the Lewisberry Fire Station will be engine 68-3.
 - The pool table has been moved and the lounge in the fire station has been completed.
 - Fairview would like to plan an open house at the fire station and are asking for council's assistance.
 - William Thompson stated Chief Carlisle had asked council's permission to change the siren revolutions at the fire station to two cycles instead of one which Council approved; however, the siren currently is running the same. President Timko will research this.
 - Robert Smith inquired if Matt Miller is one of the applicants applying for membership with Fairview Fire Company. Mr. Timko confirms this is so.
 - Manager Greene inquired as to who the contact is for Fairview's Fireman Relief Association. Mr. Timko will forward this information to Manager Greene.
- Jennifer Rhone, resident and current operator of a home daycare in the Borough, states she is aware that she needs to apply for a Zoning Board Hearing to obtain a special use permit. She is concerned with the upfront fee associated with the application and inquires if council would be agreeable to two (2) \$250.00 installments. Discussion ensued. Council has agreed to accept this payment arrangement with the last payment made at least two weeks prior to the Zoning Board Hearing.
- Ted Christensen states his daughter, as in previous years, would like to offer a softball camp at the Borough Park. Discussion ensued. Mark **KEENER** made a motion which was seconded by Mary **PELTON** to approve the use of the borough field for the camp. Motion carried, 7-0.
- Chief Snyder of the Newberry Police Department reported the following:
 - There were 27 incidents in the Borough for the month of January.
 - A letter was received from Mr. Wolfe, Attorney for the Lewisberry Community Fire Company stating, based on an estimate submitted; they are willing to pay \$1,600. 00 in restitution for damages done at the Fire Station. Discussion ensued as to what is an acceptable settlement figure. .
 - Manager Greene requests the status of the 2012 Police Protection Agreement that the Borough had signed and sent. Chief Snyder will look into this.
 - An update on the status of the case against Jennifer Cassada and Markwood Albright was given to Council.

SOLICITOR'S REPORT – None

APPROVAL OF MINUTES

- William **THOMPSON** made a motion which was seconded by Nora **SOWERS** to approve the minutes of the January 3, 2012 meeting. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

- Mark **KEENER** made a motion which was seconded by William **THOMPSON** to approve the General Fund, Electric Fund, Road Fund and Building Maintenance account invoices for payment. Motion carried, 7-0.

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COMMISSION AND REPORTS

Zoning Officer Report: Jerrith Shultz states he has had correspondence with Jennifer Rhone of the home daycare and himself and Matt Kiner are arranging the Zoning Board Hearing.

Mayor's Report: Not Present

Road Commission:

- President Griffith states the owner of a property on North Street is no longer pumping water into the street, however, the water is now being discharged into the wastewater sewer; therefore, he will notify Paul Fisher of the Lewisberry Joint Sewer Authority.

Electric Commission:

- Manager Greene states Stacie Chornak is now in charge of the billing for Lewisberry Electric. Discussion ensued. Mary **PELTON** made a motion which was seconded by Robert **SMITH** to reimburse Stacie Chornak for half of the monthly cost to add an additional line to her home telephone for Lewisberry Electric. Motion carried, 7-0.
- William Thompson stated the Freemont Energy Center where the Borough purchases a share of our electricity, as of January 20th, are online and operating. William Thompson also stated he received the 2011 supply cost report from AMP power supply planning manager, Craig Klineman.

Library Commission:

- Robert Griffith stated the income/expense report for the Community Building showed an overage in funds. The rent will be adjusted for the 2012 year as follows: The Borough's rent will be \$35.00, Redcap \$558.00 and the Library \$397.00 a month. For a total of \$990.00 a month. Discussion ensued as to the feasibility of the Borough continuing to financially support the Annie E. Sterline Library.
- William Thompson suggests the Council form a Library Committee. Discussion ensued. Daniel Soltis, William Thompson and Robert Smith will serve on the Library Committee.

Insurance Commission:

- Manager Greene states H.A. Thomson is awaiting a decision from Council concerning adding the electric poles in the Borough to the insurance coverage. Manager Greene will set up a meeting between H.A. Thomson and the Insurance Commission.
- Manager Greene informed Council on the status of the claim for the sign at 308 Market Street.

Building and Grounds Commission:

- Robert Smith submitted a quote from Bortek for supplies to clean the floor in the Social Hall of the Fire Station; \$329.00 for supplies, \$225.00 for rental of equipment and \$75.00 for delivery and pick up. Resident Michael Rhone stated he may be able to obtain the supplies at a lower cost and he will correspond with Robert Smith the cost. Mark **KEENER** made a motion which was seconded by Nora **SOWERS** to approve the cost to clean the floors in the Fire Station. Motion carried, 7-0.
- Mary Pelton states there are tentative rentals scheduled for the Borough Park Building. She has informed the prospective rentals that at this time Council is in discussions regarding the building rentals and would inform them after the Borough Council Meeting. Robert Griffith stated the fees for rentals of the Park Building and Pavilion will increase as follows; the Borough Park Building will increase to \$75.00 for resident and \$125.00 for non-resident and the Park Pavilion will increase to \$25 for resident and \$35 for non-resident. Manager Greene suggests adding the Park Building Rentals to the Borough website. Discussion ensued. Mary **PELTON** made a motion which was seconded by Robert **SMITH** to approve the rental increase for the Borough Park Building and Pavilion. Motion carried, 7-0.
 - Mark Keener suggests winterizing and closing the Borough Park Building during the winter to save on cost. Daniel Soltis states if the decision is to not winterize the Park Building this year then the Borough should try to rent the building as much as possible. Robert Griffith suggests running the electric heat instead of the oil and also adding electric baseboard heaters to the bathroom. Discussion ensued.
 - Mark Keener states his concerns with the legalities of renting the Borough Park Building without the proper inspections. Robert Smith states he received three quotes for a water filtration system. Discussion ensued. Daniel Soltis states he will contact Mike Caldron from Treatments by Design and inform Council the type of water filtration system necessary.
 - Mary Pelton states there is a pending rental for the 10th of February for a Republican meeting and would like a decision from council on this rental. Discussion ensued. Robert Smith suggests locking the kitchen to keep

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any potential renters from using the kitchen and water until both are inspected and approved. Consensus from council is to not allow rentals until proper inspections are made.

- Manager Greene states the janitor for the Borough inquired of her responsibilities for the Fire Station. Council tabled this till March.
- Brian Kline, Scout Leader as requested an extra key for the storage closet. Discussion ensued. Manager Greene will coordinate with Mr. Kline to supply key.

Fire Protection Commission:

- Robert Smith, Vice President stated the executed Intergovernmental Agreement between Fairview Township and Lewisberry Borough is incorrect. Between the time Council had agreed to the contents and the time the signed document was received by the Borough, changes had been made. Discussion ensued. Mark Keener suggests the committee meet to discuss the Agreement.

OLD BUSINESS

- Robert Griffith, President appointed William Thompson, himself and Mackensie Greene to the Insurance Committee.
- William Thompson has agreed to be the delegate for the Cumberland County Tax Bureau. Robert **SMITH** made a motion which was seconded by Mary **PELTON** to appoint William Thompson as the Delegate for the Cumberland County Tax Bureau with Mackensie Greene and Mark Keener as alternates. Motion carried, 7-0.

COMMUNICATIONS RECEIVED

- Pennsylvania One Call System, Inc. Spring Training; Pennsylvania State Association of Boroughs annual Conference; Office of Emergency Management; MS4 Training Program; County of York, Dept. of Emergency Services.

NEW BUSINESS

- Manager Greene states the Pennsylvania State Association of Boroughs is offering the Robert C. Edwards Scholarship. Discussion ensued. Manager Greene will send a notice to the borough residents for the scholarship through the electric bills.
- Robert Griffith states there are Borough records to be shredded and the current code stipulates records disposition must be passed by resolution. Daniel **SOLTIS** made a motion which was seconded by William **THOMPSON** to pass Resolution 2012-R-01 for Records Disposition. Motion carried, 7-0.
- Mark **KEENER** made a motion which was seconded by Nora **SOWERS** to approve the 2011 Taxpayer Request for Per Capita Exonerations. Motion carried, 7-0.
- Mary Pelton requests an update on Geoffrey Coder and the money he owes the Borough for the Right to Know request done in 2011. Manager Greene states Mr. Coder has paid.
- Robert Smith requests the zoning officer, Jerrith Schultz, have business cards.

RECESS TO EXECUTIVE SESSION FOR LEGAL

RECONVENE TO REGULAR MEETING

- Robert Griffith states the Lawn Maintenance contract is up for renewal. The Borough no longer needs to advertise the bid as new law passed states any contract bid under \$10,000.00 no longer needs to be advertised. Discussion ensued. Members from Council will look into possible contractors for discussion at the next council meeting.
- Robert Griffith inquires when the cable contract is up for renewal. Manager Greene will research.
- Daniel **SOLTIS** made a motion which was seconded by Mary **PELTON** to remove Steven Miner, Esq. of Daley, Zucker, Meilton, Miner & Gingrich, LLC as the Solicitor of record for Lewisberry Borough. Motion carried, 7-0.
- William **THOMPSON** made a motion which was seconded by Mark **KEENER** to appoint P. Daniel Altland, Esq. as the Solicitor of record for Lewisberry Borough. Motion carried, 7-0.

ADJOURNMENT

- Daniel **SOLTIS** made a motion which was seconded by Mary **PELTON** to adjourn the meeting. Motion carried, 7-0.