

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY, AUGUST 2, 2010

The meeting was called to order by David Rough leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

David Rough, President; Sandra Griffith, Vice President; Matthew Kiner, Mayor; Mark Keener, Daniel Soltis, Nora Sowers and Mary Pelton

Also Present: Mary Ellen Banks, Borough Manager; Steven Miner, Solicitor

PUBLIC PRESENT

Jerrith Shultz, Incoming Zoning Officer	John Snyder, Newberry Township Police Chief
Allison Dougherty, Patriot News	Roy Livergood, York County Planning Commission
David Lyons, Dennis Beck, Travis Fuhrman, William Wentz and Kyle Shropshire; Lewisberry Fire Company Representatives	William Carlisle, Fairview Township Fire Dept. Chief
George Craker, Outgoing Zoning Officer	Kathy Weems, Resident

RECOGNITION OF PUBLIC

- Mr. Roy Livergood of the York County Planning Commission gave a presentation to the Council explaining Lewisberry is now in the established secondary growth area since the plan takes into account previous development. The Commission strongly recommends the Borough continues in the secondary growth area since this will open up block grants and other opportunities. To be in agreement, the Borough must pass the sample resolution included. Steven Miner stated this will be consistent with what the county has adopted and he does not see any reason to not do so. Matt Kiner will submit to the Planning Commission and make a recommendation to Borough Council in September.
- Lewisberry Community Fire Company Business
 - Daniel Soltis and Mark Keener, Liaisons for the merger stated the talks were more about consolidation rather than a merger. Doug Morrow, present Treasurer for Lewisberry Fire Company stated they are closer to being debt-free than they expected and continue taking one step at a time. William Carlisle stated they must design a system for the merger. He also explained before the next merger meeting Lewisberry Borough liaisons and Newberry Township's liaisons must meet to review the initial agreement.
 - Travis Fuhrman reported he is assuming responsibilities of the Fire Chief during his absence and provided the fire report for July. He also stated Monaghan Township is considering buying the duty truck if it passes the membership vote. The Fire department is continuing with business as usual and the merger is moving forward. Daniel Soltis inquired if all offices are now filled and Travis stated yes; however, the Trustees will have to meet and vote a new Chief into office. David Rough questioned if it hurt the Fire Company since Newberry Township is pulling the call boxes and Travis explained the Fire commissioner and Fire Chiefs stepped in and there will be a special meeting for this to be discussed. Daniel Soltis stated according to the meeting he attended the total debt is around \$7,000 and Paul Fisher has showed some interest in the one fire apparatus.
 - Travis informed Sandra Griffith the Fire Company will be at the Library's Chili Cook-off and will have the proper Fire Police for traffic control.
 - Per David Rough there was a problem with the air conditioning in the building on Saturday during a wedding reception. He was called and he in turn called Dolan that responded; however, the Fire Company also called a repair person and when Dolan arrived, the air conditioning was working. The Borough will be responsible for this service call.
 - Mark Keener informed the blacktop will be repaired this month by JR's at a cost of \$1,560.00.
- Kathy Weems stated that George Craker, Zoning officer contacted her and stated there will be a zoning permit issued and when that is completed, a business license will be issued by the Borough.

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RECOGNITION OF PUBLIC, CONTINUED

- Chief Snyder of Newberry Township Police Department reported the following:
 - There were eight (8) incidents in the Borough in the month of July.
 - David Raugh inquired if permissible to bolt the crosswalk signs to the road.
 - Mary Pelton inquired if the Newberry Police Department would be interesting in participating in National Night out next year in the Borough. Chief Snyder explained they would be available.
 - The Newberry Township Police Department will participate in the Library's Chili-Cook-off.

SOLICITOR'S REPORT

- Steven Miner presented the Uniform code Ordinance # 2010-2. In the two previous meetings there has been discussion on this ordinance and it was advertised in the York Dispatch. He asks that the Council adopt this ordinance and also when doing, do a roll call vote. He also stated most of the municipalities have adopted this code. Discussion ensued. Daniel Soltis stated if we pass this ordinance, the Borough should also take responsibility to address the problems with the Borough owned properties. Sandra GRIFFITH made a motion which was seconded by Mary PELTON to table the adoption of this ordinance until September's meeting to allow more discussion and also to enable all to read and review the Uniform Code Book. Motion carried, 6-0.
- Steven received the changes from Mary Jo Keener, Electric Biller on the Identify Theft Prevention Program and will have in final form to adopt in September's meeting.

APPROVAL OF MINUTES

- Mary PELTON made a motion which was seconded by Mark KEENER to approve the minutes of the June 7, 2010 meeting. Motion carried, 6-0.

INVOICES AND RECEIPTS

- Daniel SOLTIS made a motion which was seconded by Sandra GRIFFITH to approve the General Fund, Electric Fund, Road Fund and Building Maintenance Reserve Fund invoices for payment. Motion carried, 6-0.

COMMITTEE REPORTS

Zoning Officer Report

- The resignation from George Craker was accepted by Council.
- Jerry Shultz was sworn in as Zoning Officer by Matt Kiner, Mayor.

Mayor's Report

- Matt Kiner stated the Motto sidewalk has been repaired.

Road Committee

- David Raugh stated that the Borough has ordered a snow blower and Don Dodson has agreed to do the Borough Community and Park Buildings snow removal for his regular labor rate of \$12.00/hour.
- Daniel Soltis stated he plans on holding a meeting with the residents of Front Street with the ice problem. Paul Fisher is willing to develop a plan for this problem. Most residents are willing to do anything that is going to help. Discussion ensued.

Electric Committee

- David Raugh reported on the following:
 - PMEA Conference will be held September 29th thru October 1st at State College. David recommends two persons attend from the Borough and stated it is crucial that the Borough is represented. Mark KEENER made a motion which was seconded by Daniel SOLTIS that David Raugh and William Thompson attend the PMEA Conference.
 - The Borough received a check for \$7.57 from AMP regarding the SECA settlement.

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COMMITTEE REPORTS, CONTINUED

Library Committee

- The Annual Chili Cook-off is scheduled for August 6th.

Insurance Committee – No Report

Park Committee

- David Raugh reported the following:
 - There are numerous plumbing problems which need to be repaired at the Park Building.
 - The air conditioner was leaking into the kitchen; Dolan was called and repaired the problem.
- Mary Pelton explained the electrical shed was unlocked on 7/8.

Planning Committee – No Report

Lewisberry Building Commission

- Lewisberry Community Building Commission Appointments. Discussion ensued with appointments to be determined at a later date.
- The Borough Manager reported a new account for the Community Building has been set up and new reports will be generated each month.
- The Borough Manager completed and handed out the 2008, 2009 and 2010 Analysis on income and expenses for the Community Building. Discussion ensued. Mark KEENER made a motion which was seconded by Mary PELTON for Steven Miner to send a letter to the Redland Community Action increasing their rent to \$900.00 a month effective October 1 after his review of the leases. Motion carried, 6-0.
- David Raugh explained the following:
 - There was a problem with the water pressure in the bathrooms; therefore, Thomas and Doherty inspected the plumbing and found there are numerous filtering systems on the pump that may not be necessary. In addition, there is other work that needs to be completed. Mary PELTON made a motion which was seconded by Nora SOWERS to repair the plumbing. Motion carried, 6-0.
 - The insurance adjuster for Camp Hill Wood Products was here to look at the damage of the pole that was destroyed in front of the building.
 - There are also problems in the men's room; the one fluorescent fixture and the fan is not working. Dan Soltis suggested the Borough possibly hire someone to do day-to-day maintenance such as changing light bulbs. He will check around and see if anyone is interested in a part-time position. If there is an emergency, an actual contractor/vendor would be called.
 - Redland Action Program has hired a new Director. Discussion ensued.

OLD BUSINESS

- Steven Miner, solicitor, explained there are some restrictions in the existing Height Restrictions Ordinance currently; however, he is still concerned with the new alternative energy windmills. Council made the decision to table this discussion until September meeting.
- Daniel Soltis talked with Mr. Sinsabaugh concerning the condition of his property. He has made an effort to clean up the property and is still working on it.
- Discussion ensued concerning the millage study report completed by the Borough Manager. David Raugh stated Council must begin looking at possibly raising taxes due to all the added expenses in the Borough including the Front Street situation.

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NEW BUSINESS/COMMUNICATIONS

- David Raugh reported the following:
 - Lewisberry Borough at this time has committees and only Council persons can lawfully be appointed to committees. However, if this name would be changed to commissions, Council could appoint others in the Borough to serve on these Commissions enabling the Borough to utilize quality residents and allow the younger generation to become involved with the Borough's activities. Daniel SOLTIS made a motion which was seconded by Mary PELTON to change the name for the various Committees to Commissions. Motion carried, 6-0.
 - It is time to begin work on the 2011 Budget; therefore we must appoint a Committee. The Borough Manager, Mary Ellen Banks, David Raugh, Sandra Griffith and Edward Farr. Once the meetings are set-up; they must be advertised in the York Dispatch per Steven Miner.
 - The Redland Crop Walk which is an annual event and begins at the Lewisberry Borough Park will be held on October 10th, 2010.
 - The Borough has received two RTK (Right to Know) requests. One was a request for our Cable Franchising Agreement and one was for a copy of two ordinances dated 1955 and 1970 for the annexation of territory.
 - Waggoner, Frutiger and Daub letter of understanding for the 2011 Audit has been received. Mary PELTON made a motion which was seconded by Sandra GRIFFITH giving the Borough Manager permission to sign this letter of understanding. Motion carried, 6-0.
- The Borough Manager informed Council there is a lot of shredding that must be completed and the small shredder that was purchased will not be sufficient. Council requested she gather prices when ready to contract a company to do the necessary shredding.
- The Borough Manager stated the Conley Property which is the used car lot has not been paying a trash fee. No one on Council has any information on this property; therefore the Borough Manager will inquire if Penn Waste has this as a stop on their route.
- Since all legal notices are currently sent to the York Dispatch, the Borough Manager inquired if Council is interested in changing this to the Harrisburg Patriot News. Consensus of Council is to continue sending the notices to York Dispatch.
- York Revolution Government Employees Night is September 1; if anyone is interested, please inform the Borough Manager.
- Lewisberry Area Joint Authority June 3rd agenda and minutes were received for review.
- Daniel Soltis explained during the Fire Company merger meeting it was suggested that each Municipality ensure all the information is conveyed to the residents and asked if anyone had any ideas on how to do this. Mary Pelton suggested a town meeting. The Council members need to decide how best to get this news to the residents.
- Mary Pelton explained she has contacted Scott Perry's office who informed her there may be a Community Action Block Grant that could help Lewisberry Borough with repairs for the Borough Park Building.
- The Borough Manager received an email complaining about the burning that was done on Saturday. The Borough Manager quoted the Burning Ordinance to this resident of Lewisberry Court. Discussion ensued.

ADJOURNMENT TO EXECUTIVE SESSION – LEGAL

- Mark KEENER made a motion which was seconded by Mary PELTON to adjourn the meeting to Executive Session for Legal Discussion. Motion carried, 6-0.