

LEWISBERRY BOROUGH COUNCIL MEETING
MONDAY NOVEMBER 2, 2009

The meeting was called to order by William Thompson leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

William Thompson, President; David Raugh, Vice President; David Iddings, Mayor; Mark Keener, Sandra Griffith, Edward Farr and Mary Pelton.

Also Present: Mary Ellen Banks, Borough Manager; John Elliott, Solicitor

PUBLIC PRESENT

Andrew Knaub, Newberry Township Police
Jodi Wright, Borough Resident
Mary Foley, Borough Resident

Allison Dougherty, Patriot News Reporter
Nora Sowers, Borough Resident

Mark Albright, Matt Miller, Henry Hartman, Brad Wright, Travis Fuhrman, Lynn Harbold, L. D. Bower, Justin McNaughton, Eric Sweitzer, Amanda Fuhrman, and William Wentz, Lewisberry Fire Company

RECOGNITION OF PUBLIC

- Mark Albright, Fire Chief Lewisberry Fire Company supplied Council with all pertinent reports from the Fire Company for the month of October and reported the following:
 - A grant was received to purchase a 1973 75' ladder truck with no out-of-pocket expense and the department will be completing four (4) aerial training classes.
 - The Santa run will be on December 23rd @ 6:00.
 - A Holiday Fair at the Station will be on December 12th.
 - 2010 mutual aid agreements are being completed including a new relationship with West Fairview and other departments.
 - They will be taking part in a forestry class given by DCNR.
 - There is to be a new tot finder plan which will include new stickers to be put inside the resident's houses rather on the windows. At that time there will be a Press Release asking residents to call the Department to obtain the stickers and a basic fire safety course.
 - The Department has a current list of residents that are bedridden or have special needs.
 - The Fire Company is completing a by-law change to add two line officers positions.
 - There were 133 Fire Calls and 133 Medical Calls for the Month of October.
 - A list of current equipment was supplied to Council.
 - When questioning the current burn ordinance and enforcement, David Iddings explained to Chief Albright he should notify the Newberry Township Police for enforcement of this ordinance.
- Newberry Township Officer Andrew Knaub reported there were (8) incidents in the Borough in the month of October.

SOLICITOR'S REPORT

- John Elliott prepared a resolution increasing the cost for refuse collection for the residents. David RAUGH made a motion which was seconded by Sandra GRIFFITH to increase the cost of refuse collection from \$13.00 to \$14.00 effective December 1, 2009. Motion carried, 6-0.

SOLICITOR'S REPORT, CONTINUED

- The Borough's Insurance Company requested the Borough adopt a current resolution to recognize the Lewisberry Fire Company to reauthorize their activities, fundraising and existence. Edward FARR made a motion to pass this resolution which was seconded by David RAUGH. Motion carried, 6-0.

APPROVAL OF MINUTES

- Mary PELTON made a motion which was seconded Sandra GRIFFITH to approve the minutes of the October 5, 2009 meeting. Motion carried, 6-0.

INVOICES AND RECEIPTS

- Mark KEENER made a motion which was seconded by Edward FARR to approve the General Fund, Electric Fund and Road Fund invoices for payment. Motion carried, 6-0. Included with these invoices were several Fire Company invoices to be paid by the Borough using the Fire Company donation fund remaining from the years 2008 and 2009.

COMMITTEE REPORTS

Zoning Officer Report – Not Present

Mayor's Report – No Report

Road Committee

- Mark Keener reported the cross walks in the Borough have been painted by Drew Bitner and requested a thank you letter to be sent from Borough Council.

Electric Committee

- William Thompson reported the following:
 - A copy of the two contracts regarding generation projects from AMP were given to John Elliott for review with a deadline of December 31st. If Council would join in these projects, it would give the Borough the ability to purchase electricity direct from the generators rather than purchasing as currently done.
 - Thanks to David Raugh who traveled throughout the Borough to count poles, designated which have transformers and/or lights and listed all signs. David recommends we number and mark all poles; therefore, William Thompson will inquire where to order the numbers.
 - PMPA is working on joint projects to apply for grants to change street lights to LED; therefore, he recommends holding off on the Borough's plan until PMPA completes their projects.

Library Committee

- Sandra Griffith reported the following:
 - There will be a Holiday Bazaar on Saturday, November 7.
 - There will be a sub sale on Wednesday, November 18.

Insurance Committee – No Report

COMMITTEE REPORTS, CONTINUED

Park Committee

- AAA Renovations completed the spouting installation at the Borough Park Building. AAA Renovations will make changes to the downspouts as requested by David Iddings at no charge.
- The shrubs were removed on the square beside the Monument. Council decided to only plant grass in this area. The blue “Welcome to Lewisberry” signs are to be painted also.
- The janitor reported to the Borough Manager concerning two events at the Borough Park Building:
 - The floor was not swept and there was food on the floor such as salad makings, cheese, croutons, etc. Council requested \$25.00 to be withheld from this renter’s deposit.
 - The second event did not vacate the property at the designated time, 11:00 pm, there was evidence of smoking in the ladies bathroom and a table was broken. Council requested this renter’s entire deposit not be returned.

Planning Committee – No Report

Red Land Community Corporation – No Report

OLD BUSINESS

- William Thompson reported the following:
 - Kevin Sorenson will replace the circuit breaker panel at the Park Building as soon as possible.
 - A letter requesting the sidewalk be repaired at Front and North Streets will be sent to Mr. Motto, the property owner.
 - The Borough has not received information on the warranty which was requested to be ten (10) years for the LED light; therefore, the sample has not been ordered.
- Mary Pelton stated there are trees on the wires at South and Walnut Lane. George Craker is to be compiling a list for trees that need trimming.
- Mark Keener reported the following:
 - George Craker has not completed the pipe problem at this time.
 - Mark inquired into the burn ordinance’s detail concerning small fires such as cookouts, etc. on days other than Saturdays when open burning is authorized. David Iddings explained at this time as long as the fire is contained there is not a problem; however, it will be enforced if residents are burning trash in an open container on days other than Saturdays.

NEW BUSINESS/COMMUNICATIONS

- Mark Keener reported he received a complaint about a resident not following the pooper scooper ordinance on or around South Street; however, the ordinance cannot be enforced unless the dog in question was seen and the owner is known.
- William Thompson reported the following:
 - Stephen McKinney resigned as the Borough’s current snow removal contractor; therefore, the Borough must advertise the contract once again with the process allowing forty-five (45) days to respond resulting in no contract in place until January 4th, 2010. Mr. Thompson will inquire if Paul Fisher will be available in the interim and will notify David Iddings of Paul’s decision.

NEW BUSINESS/COMMUNICATIONS, CONTINUED

- A quote of \$165.00 from Erhlich was received for a one time treatment for various insects and rodents at the Borough Park Building. William Thompson will obtain for Council more detailed information.
- The office fax machine should be replaced. Council informed Borough Manager to purchase whatever is needed.
- Lewisberry Borough is part of the Cumberland County Tax Collection Committee since we are located in the West Shore School District. The EIT will be under the new collection agency by 2011. The Committee has hired a solicitor, set up committees to establish by-laws, dues, etc. resulting in start-up administrative costs which are weighted to each individual municipality. The first year, 2010, Lewisberry will be required to pay out-of-pocket; however, beginning in 2011, this charge will be deducted from the taxes collected.
- The York County Boroughs Association Annual Banquet will be held on Saturday, November 14.
- Penn Dot Newsletters are available for review.
- York County Planning Commission Minutes are available for review.
- 2010 Meeting Dates listing is in Council's packets for review and will be advertised as required.
- Newberry Township has requested thru Jennifer Cassada for assistance with the 2010 EMA Budget. At the present time, Lewisberry Borough pays ½ of the phone bill only; however, there will be additional items added to the budget including training, etc. Mary Ellen Banks and William Thompson have requested that this be budgeted on a weighted basis rather than ½ of the total budget.
- There was an incident in the Borough which resulted in a person being bitten by a dog. Kohler Animal Control was notified and the dog was quarantined. The dog owner is to be billed for the invoice from Kohler's. David Iddings will check further to be sure the resident was also cited per Borough Code.

ADJOURNMENT

- Mary PELTON made a motion which was seconded by Edward FARR to adjourn the meeting to go into Executive Session. Motion carried, 6-0.
- The Lewisberry Borough Council Meeting was reconvened at 9:10 pm.

2010 BUDGET INFORMATION:

- Electric Fund Budget – Sandra Griffith stated the budgeted amount of \$1000.00 for park repairs is too small and she would request \$5,000.00 budgeted. Council agreed after discussion ensued with Edward Farr suggesting asking for volunteers to assist with the repairs at the building. This budgeted amount will be changed in the Final Budget.
- The Firemen's Relief from Pennsylvania State was received for \$2,108.66. Sandy GRIFFITH made a motion which was seconded by Mary PELTON to allocate this amount to the Lewisberry Fire Company. Motion carried, 6-0.
- Edward FARR made a motion which was seconded by Mary PELTON to donate \$5,000.00 to the Lewisberry Fire Company in 2010 for the fire company's Electric Bill. Motion carried, 6-0.

2010 BUDGET INFORMATION, CONTINUED:

- Mark KEENER made a motion which was seconded by David RAUGH to donate free rent with an additional \$1,200.00 payable in two installments to the Annie Sterline Library in 2010. Motion carried, 6-0. (Note: Until the Redland Community Corporation is dissolved; the 2009 donation will be in effect.)
- The Budget Committee recommended to Council that there be no tax increase for 2010. David RAUGH made a motion which was seconded by Mary PELTON to accept the Tax Ordinance levy with no tax increase for 2010. Motion carried, 6-0.
- David RAUGH made a motion which was seconded by Edward FARR to include the proposed payroll increases for the Electric Biller and Borough Manager for 2010. Motion carried, 5-0 with Mark Keener abstaining.
- Edward FARR made a motion which was seconded by David RAUGH to accept the proposed budget with changes discussed. Motion carried, 6-0.

ADJOURNMENT

- Mary PELTON made a motion which was seconded by David RAUGH to adjourn the meeting. Motion carried, 6-0.