

LEWISBERRY BOROUGH COUNCIL MEETING
MONDAY, JANUARY 5, 2009

The meeting was called to order by William H. Thompson leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

William Thompson, President; David Raugh, Vice President; David Iddings, Mayor; Mark Keener, Sandra Griffith and Mary Pelton.

Also Present: Mary Ellen Banks, Borough Manager; John Elliott, Solicitor

PUBLIC PRESENT

Newberry Township Police Department Officer

Jennifer Cassada – President, Lewisberry Community Fire Company

Mark Albright – Fire Chief, Lewisberry Community Fire Company

Robert Piscotty – Red Land Girls Softball Association

RECOGNITION OF PUBLIC

- Jennifer Cassada, President of Lewisberry Community Fire Company reported the following:
 - The middle of March NIMS IS200 & 300 advanced classes will be held if anyone is interested.
 - On April 14th TMI training will be completed.
- Mark Albright, Fire Chief of Lewisberry Community Fire Company reported the following:
 - The engine went for repair on Tuesday and was back in Service by Saturday. It did not require as much work as originally thought, \$1100 invoice.
 - Everything at the station has been going well.
 - The Fire Company received the grant from last year to install showers in the Fire Station. The construction began today and should be completed by March.
 - In response to an inquiry by Mark Keener, the Fire Company does possess an AED; however, the cardiac monitors were repossessed in February of 2008. These monitors were an unauthorized purchase by the former Fire Chief.
- Newberry Township Police Department Officer reported the following:
 - There were 10 calls in December. One was a hit and run; one criminal mischief.
 - Several additional officers will be scheduled in the area during ski season due to Ski Roundtop applying for a liquor license.
 - In response to an inquiry from Sandra Griffith who had received calls from Newberry Township concerning ice on the roadways, the officer explained 911 had Robert Griffith listed as the contact for the Borough. The process is when 911 receives a call concerning road conditions they will call the Newberry Township Police Department which will notify the person in the Borough currently listed in their files as the contact. The officer stated he will have the 911 and Newberry Township Police Department's contact for Lewisberry Borough changed to David Iddings, Mayor.

RECOGNITION OF PUBLIC, CONTINUED

- Robert Piscotty of the Redland Girls Softball Association (RLGSA) presented a proposal to relocate the back-stop at the ball park. This proposal must also be reviewed by the RLGSA board before approval and there was no objection from Council since the Association has always taken care of fields. Mr. Piscotty stated when the weather breaks in the spring; they will be taking care of this change.
 - William Thompson reviewed the current prices for RLGSA and Council stated there will be no change or increase for 2009.

SOLICITOR'S REPORT

- John Elliott reported on the following:
 - He prepared and reviewed a resolution on the new Open Records Law. This resolution will be a proposed policy to be used as a guide for Open Records Officer for the Borough. All of the points in this resolution mirror the Pennsylvania Law. He further stated all requests must be honored and the fees be billed at \$.25 per page per normal paper size. All other paper sizes should be billed at actual cost. If the cost is over \$100.00, the requestor can be asked to remit payment previous to receiving the information. The requestor must receive a written response within five (5) business days. The law and resolution states any document is considered a public record and can be requested by any U.S. Citizen. Sandra Griffith made a motion and it was seconded by David Raugh to accept this Resolution # 2009-1. Motion carried.
 - In response from the Borough Manager, John Elliott will prepare a letter for Barbara Forgas. The Borough has received correspondence from her disputing the charges billed for expenses resulting from the two zoning hearings held on her request for a special exception. John will work with the Borough Manager and the district justice to collect the fee.

APPROVAL OF MINUTES

- A motion to approve the minutes of the December 1, 2008 meeting was made by Sandra Griffith and seconded by Mary Pelton. Motion carried.

INVOICES AND RECEIPTS

- A motion to approve the General Fund invoices for payment was made by Mark Keener and seconded by David Raugh. Motion carried.
- A motion to approve the Electric Fund invoices for payment was made by Mark Keener and seconded by David Raugh. Motion carried.
- A motion to approve the Road Fund invoices for payment was made by Mark Keener and seconded by David Raugh. Motion carried.

COMMITTEE REPORTS

Zoning Officer Report:

- George Craker – Not Present

COMMITTEE REPORTS, CONTINUED

Mayor's Report

- David Iddings reported the following:
 - He has received a letter from the York County YCQRT soliciting a donation of at least \$500. This issue will be tabled for next month to gather more information.
 - There is ice building up on Front Street due to the sump-pumps of four (4) residents and the extra cold weather. David suggests inquiring if the Borough could put a storm drain on right side of Front Street to avoid this problem. William Thompson will discuss with Gordon Brown if this would be possible and the costs of doing so.

Road Committee

- No Report.

Electric Committee

- William Thompson stated there will be a seminar on Energy Efficient Lighting for Government entities conducted by Schaedler Yesco at the Country Cupboard on January 15th, 2009.
- Mark Keener will discuss with Mike Dubbs if it would be more energy efficient for the Borough to change the street lights to new led bulbs.
- William Thompson informed Council we received a Henkles & McCoy invoice for \$519.00 for the replacement of a fuse due to tree trimmers on sewer plant property. He has sent the invoice to the sewer authority and will discuss during the meeting on Thursday night.
- David Raugh informed Council he does not have a key to the gate at the borough park that holds the electrical supplies. Mark Keener will see David Raugh, Roger Jerzerick and Mike Dubbs receive duplicate keys.
- William Thompson reported the church meter has failed. Henkels & McCoy explained the meter is not compatible with the CT's in place. A replacement meter has been ordered from Schaedler Yesco. Since there has not been an accurate reading at the church since the construction has been completed, Council will do an adjustment once the new meter is installed for approximately four (4) months.
- Mark Keener reported the meter at the flashing yellow light is still not working either.
- Mary Jo Keener reported the electric company has received a notice Timothy Callahan failed to attend his bankruptcy hearing. John Elliott explained this will result in Mr. Callahan once again being liable for the electric bill owed previous to the bankruptcy filing. Per Mary Jo, the balance was around \$470.00 and has never been written off; therefore, Mary Jo will send a letter to the Callahan's with a payment arrangement request.

Library Committee

- No Report.

COMMITTEE REPORTS, CONTINUED

Insurance Committee

- No Report.

Park Committee

- No Report.

Planning Committee

- No Report.

Red Land Community Corporation

- Ehrlich will spray the borough building for insects.

OLD BUSINESS

- William Thompson reported the NIMS Certification has not been received from Edward Farr.
- Mark Keener explained the electric company computer failed and after having it diagnosed at Alliance Computers, the cost was \$193.99. The part was shipped via next day air and they were back on line by December 31, 2008. Mark also reported there is nothing new on a replacement computer or software upgrade.

NEW BUSINESS/COMMUNICATIONS

- Mark Keener made a motion and Mary Pelton seconded to make a \$5,000.00 donation to the Lewisberry Fire Company to be held in reserve by the Borough and used as payment for electricity used at the Fire Station. Motion carried.
- William Thompson reported the 2008 donation to the Lewisberry Fire Company's remaining balance is \$1732.21. Council explained to the Fire Company officers if they have invoices they would like to have Council pay with this remaining amount, to present to council for approval. David Raugh made a motion and Sandra Griffith seconded these funds be added to 2009 donation. Motion Carried.
- William Thompson stated two committee appointments have expired December 31, 2008. Mark Keener on the Lewisberry Planning Committee and Daniel Soltis on the Lewisberry Borough Zoning Board. Both are willing to serve the next term of three (3) years; therefore, both individuals' terms will be extended until 2011 and letters will be sent confirming these appointments.
- Mark Keener made a motion and was seconded by David Raugh to appoint Patricia Gordon as Lewisberry Borough's tax collector. Motion Carried.
- Lewisberry Community Fire Company fireman's relief audit for 1/1/04 thru 12/31/06 has been received by the Borough.
- There will be a Farm Show public official's luncheon on Thursday, January 15 at 12:00 noon. If anyone is interested, please let Mary Ellen know.

NEW BUSINESS/COMMUNICATIONS, CONTINUED

- PA One annual kick off meeting will be held January 15, 2009 at Lower Allen Township Barn and we have received the listing of all dates for the 2009 monthly meetings.
- Information was received from PEG TV by Innermedia. In addition to broadcasting local news and information, it could stream information on the website to add video component. The cost is approximately \$299/month. David Raugh explained the federal government requires the FCC to provide this station to municipalities. One of the suggestions he had heard was sell advertising to local businesses to help defer the cost. No action taken.
- Leadership York County training for the spring session letter, brochure and registration form was received by the Borough.
- The AMP of OH annual conference will be held at Cabela's on Tuesday, March 10, 2009.
- York Planning Commission will be counting Unsheltered Homeless Individuals and Families on January 28, 2009. They need volunteers along with coats, blankets and flashlights.
- Robert C. Edwards Scholarship Foundation sponsored by PSAB for a \$1000.00 scholarship for a qualified resident of the Borough. Mary Jo Keener will do an insert in the electric bills to inform all residents of this opportunity.
- Borough Officials Training & Update brochure with the schedule for January and February was received by the Borough.
- Council's packets contain a Statement of Financial Interest form which must be completed and returned to Borough Manager by May 31, 2009.
- Council's packets contain a listing of 2009 Meeting Notice Dates for Lewisberry Borough Council. These dates were advertised in December and all are held on the first Monday of each month with one exception; September's meeting will be on Tuesday, September 8, 2009 since Labor Day is on the first Monday of that month.

ADJOURNMENT

- A motion to adjourn was made by Sandra Griffith and seconded by Mary Pelton. Motion carried.