

LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY SEPTEMBER 6, 2022

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Patrick Groft, Council President; Wayne Branyan, Mayor; Council Members; Teresa Miller, Robert Griffith, Oscar Winters, Maureen Berezna, Michelle Fletcher, and Daniel Soltis

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Borough Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Officer Jarrett Boyles reports there were 13 calls for service, 2 non-traffic citations which stemmed from a dog bite incident; and 9 traffic incidents (5 warnings, 4 citations) in August.
- GPRS Representative Jesse Whitman discusses the services they can offer in assistance with PA One Call tickets. Discussion ensued.
- Residents Mary Jo and Mark Keener inquires to the status of the properties that were marked for code violation. Manager Allard says all letters were sent, but the letter was not received. Manager Allard will follow up with Codes.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded Teresa **MILLER** to approve the August 2022 Regular Meeting Minutes. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 7-0.

SOLICITOR'S REPORT

- Solicitor Altland states he has no report.

MAYOR'S REPORT

- Mayor Branyan has no report.

COMMITTEE REPORTS

Road Committee:

- Council Member Soltis reports the following:
 - Awaiting the determination as to the Low Volume Roads application.
 - Got a quote for replacing all the street signs and poles in the Borough. Thought would qualify for a traffic signal grant, however due to the lack of traffic signals ineligible. Manager Allard suggests applying to the DCED LSA Grant since the estimate and write up has been done.

Electric Commission:

- Commission Member Thompson brings forth the following:

LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY SEPTEMBER 6, 2022

- An initial work up for digital meters was prepared by AMP. Discussed ensued. No further action taken.
- President Groft discusses the need for flashlights and rain gear for the electric storage shed for emergencies. He will look into pricing.
- Manager Allard brings forth communication from the Borough of Grafton asking for support for their bid for a seat on the AMP Board. No action taken.

Insurance Committee:

- No report

Building and Grounds Committee:

- Manager Allard brings forth the following:
 - Trees need trimmed around town. Discussion ensued. A list will be provided next meeting.
 - The playgrounds at the park and Community Building was sprayed for vegetation control by TruGreen on August 3rd for the first round. A second round followed. Discussion ensued on the weeds remaining. Wood carpet will now be ordered
 - The flagpole and sign light at the Community Building need to be tended to, it may be broken or twisted. President Groft does not believe it is the eye but plans to switch it over to LED. Mike Dubbs will be called.
 - The park building needs a date to be winterized. The last rental will be November 19.
- Council Member Fletcher has been in contact with Game Time regarding replacing the deteriorating slide ladder at the park. A new set of stairs and platform was quoted at \$3,941.46. Manager Allard will reach out to Scott Lecrone who donated the funds for the ladder and platform in memory of his late brother. The stairs have been ordered.

OLD BUSINESS

- Manager Allard states the following:
 - 108 Market Street was issued a notice of violation by Zoning and Codes Officer at Barry Isett & Associates, Inc.
 - 111 Market Street received a codes violation letter and seemed cooperative to remedy the situation.
 - The issue of street parking on Lewis Street had better discussed recently, Solicitor Altland brought forth the question of passing something prohibiting parking on any street 14 ft wide within the Borough. Discussion ensued. No action taken.

NEW BUSINESS

- President Groft brings forth the following:
 - A proposal was received from GPRS regarding PA One Call response for the Borough. The price quoted is \$250 per hour for normal PA One Call response using their equipment, and \$325 per hour for emergency response. Discussion ensued. A motion was made by Michelle **FLETCHER**, seconded by Daniel **SOLTIS** to utilize GPRS services for marking electric. Motion carried, 7-0.
- Manager Allard brings forth the following:
 - The West Shore Recreation Commission has released their proposed 2023 budget. The per capita rate of \$3.00 per person is remaining, but the 2020 Census revealed a gain of 20 residents from 362 to 382 residents for a total of \$1,146.00 for 2023. A motion was made by Daniel **SOLTIS**, seconded

LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY SEPTEMBER 6, 2022

by Teresa **MILLER** to accept the West Shore Recreation Commission (WSRec) budget proposal and per capita rate. Motion carried, 7-0.

- The snow removal contract has expired, advertisement was sent out to solicit proposals for the new contract. Only one proposal was received from Blue Mountain Services, LLC. for an hourly rate of \$140 for plowing; \$225 to spread cinders, and \$300 per hour to remove and transport snow from the streets to the Borough Park. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to accept the proposal from Blue Mountain Services, LLC. for the snow removal contract. Motion carried, 7-0.
- Resolution 2022-05 for the Local Share Account Grant for the restoration of South Street. Lewisberry Borough is requesting 384,496.00 from the Commonwealth Financing Authority to be used for the repair and repaving of South Street. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to approve the resolution. Motion carried, 7-0.
- Resolution 2022-06 for the Local Share Account Grant for \$13,852.22 from the Commonwealth Financing Authority to be used for a new HVAC system for the Lewisberry Borough Park. A motion was made by Maureen **BEREZNAK**, seconded by Teresa **MILLER** to approve the resolution. Motion carried, 7-0.
- Resolution 2022-07 for the Local Share Account Grant for new street signs, posts, and hardware. The Borough is requesting \$3,756.45 from the Commonwealth Financing Authority to be used for new street signs and posts plus hardware Lewisberry Borough. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to approve the resolution. Motion carried, 7-0.
- A proposal has been received from Member's 1st Credit Union to switch over the Borough's banking. Currently, the Borough is paying approximately \$60 in fees per month to earn \$1.20 in interest, coupled with numerous issues in encoding deposits from the electric fund and available hours, along with fees for night deposits. The Member's 1st proposal offers a check reader for the electric biller to use and deposit checks from the office, better hours, and no fees for the same \$60 per month, but earning \$81.26 per month for a total of \$975.11 annually in interest. A motion was made by Daniel **SOLTIS**, seconded by Michelle **FLETCHER** to approve the switch to Member's 1st Credit Union for the Borough's banking, moving the General, Building Maintenance, Electric, and Road Funds accounts from M&T Bank. Motion carried, 7-0.
- A date for Trick or Treat needs to be determined. Discussion ensued. A motion was made by Daniel **SOLTIS**, seconded by Teresa **MILLER** to set the Trick or Treat date of Thursday October 27, 2022 from 6-8 pm, with a rain date of Monday October 31, 2022 from 6-8 pm. Motion carried, 6-1 with Robert **GRIFFITH** opposing the Thursday date.
- Solicitor Altland brings forth the following:
 - an issue with a 911 boundary issue at Market Street and Potts Hill Road at the Borough Park. The park used to belong to Newberry Township but was annexed in the 1990s. At this time York County 911 needs a definitive boundary for their new system to ensure the proper department is being dispatched. Discussion ensued. The Borough will go with the Newberry Township decision at their meeting later this month.

LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY SEPTEMBER 6, 2022

- Engineer Trout has sent forth an amendment to the Stormwater Management Ordinance set forth by the DEP and York County Stormwater Consortium. The ordinance has been reviewed and needs to be advertised. A motion was made by Maureen **BEREZNAK**, seconded by Teresa **MILLER** to approve the ordinance for advertising. Motion carried, 7-0.
- Council Member Fletcher brings forth the following:
 - discusses the idea of a street festival in 2023, blocking off a street to host a festival and build some comradery amongst residents. Discussion ensued. Council Member Fletcher will spearhead the planning.
 - The idea of hosting a fall festival in 2023 at the Borough Park. Discussion ensued.

TABLE

- No items due to COVID-19 pandemic

ADJOURN MEETING

Maureen **BEREZNAK** made a motion seconded by Teresa **MILLER** to adjourn the regular meeting. Motion carried, 7-0.

September 6, 2022 Please Print

| <u>Name</u> | <u>Affiliation</u> |
|-------------------------|--------------------|
| Sandy Foyle | Lauraberry |
| Teresa Ryngaert | Resident |
| Jesse Whitman | GPRS |
| Tom Thompson | Resident |
| Pam Seltis | Resident |
| Mary Jo Keene | Resident |
| Mark Keene | Resident |
| XXXXXXXXXXXX | |