

# LEWISBERRY BOROUGH COUNCIL MEETING

TUESDAY SEPTEMBER 3, 2024

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag at 7 PM.

## MEMBERS PRESENT

Patrick Groft, Council President; Michelle Fletcher, Council Vice President; Wayne Branyan, Mayor; Council Members: Mark Keener, Dan Soltis, Robert Lewis, and Maureen Berezna

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT \*SEE ATTACHED SIGN IN SHEET\*

## RECOGNITION OF PUBLIC

- Chief Holland reports that he checked into the basketball hoop on Nebinger and while the hoop overhangs the roadway, the structure itself is not in the road. He also states the Department picnic and awards were held and recognized many officers for their outstanding service. He reports 9 calls for service, 3 traffic stops (1 citation, 2 warnings) in the Borough during the month of August. Discussion ensued regarding the crosswalk at 308 Market Street. Fairview Township Engineer Drew Bitner is working with PennDOT to make the crosswalk legal.
- West Shore Recreation Commission Representative John Minito thanks council for their continued support of the West Shore Rec and recognizes our representatives Maureen Berezna and Wayne Branyan for their participation in the Commission. He states the per capita increase for 2025 increases from \$3.10 to \$3.20 per capita for a total increase of \$38.20. Total support is \$1,222.40.

## APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded by Daniel **SOLTIS** to approve the August 2024 Regular Meeting Minutes. Motion carried, 6-0.

## APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Mark **KEENER** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 6-0.

## SOLICITOR'S REPORT

- Solicitor Altland states council asked for an ordinance to be drafted regarding charging code enforcement fees for those in violation. Discussion ensued. Solicitor Altland will draft the ordinance.

## MAYOR'S REPORT

- Mayor Branyan states he went to speak to the residents on Walnut Lane to pass out flyers and inform them of the upcoming road project on Walnut Lane. Discussion ensued.

## COMMITTEE REPORTS

### Road Committee:

- Council Member Soltis states
  - Potholes on 3<sup>rd</sup> from Lewis to North have been patched, but some issues were encountered.

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TUESDAY SEPTEMBER 3, 2024

- Stop sign was replaced on South Street.
- Residents at 101 W Front Street apartments were told they are not to park in the spaces in the fire hall lot. Residents said they were told that is their parking. Discussion ensued.
- The engine retarder brake signs were hung. There was an issue with the placement where PennDOT instructed it to be hung. It is now in the best place possible to be visible and not impair any sight distance for anyone pulling out.
- Parking issues at the fire hall lot by apartment residents.
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## Electric Committee:

- Council Member Fletcher states the following:
  - She and Manager Allard met with AMP last week to discuss the annual supply planning. Discussion ensued.
  - There was an outage last month behind 213 Market Street
  - A FedEx truck hit a wire across Market Street that was low lying and had to be moved higher.
- President Groft states there was a power outage on Sunday morning, there was a blown fuse behind Allen's Eatery and a squirrel behind 401 Market. Council Member Soltis weighs in and states finding the cause of the outage was very time-consuming.
- Council Member Soltis states he checked poles around town and there are 3 poles that need replacement. There is discussion if when they replace the poles if they can add disconnects when replacing the poles. This would bring down the modification quote received from Gettle presented at the last meeting most likely because those modifications on those poles may be able to be done at the same time. Discussion ensued.
- Manager Allard relays a message from Electric Biller Chornak stating checks are being sent back from the bank due to incorrect amounts being written, dates postdated, and other anomalies. Manager Allard reminds everyone to double-check their payments to ensure that the information is all correct before turning in their payment.
- Discussion ensued regarding safety when managing traffic during an outage. A motion was made by Michelle **FLETCHER**, seconded by Maureen **BEREZNAK** to purchase safety equipment to be used for directing traffic when needed.

## Insurance Committee:

- No report

## Building and Grounds Committee:

- Council Member Soltis states the following:
  - He has a new flag for the flagpole out at the Borough Park, but he needs two people to hang the new flag and put up the light.
  - A tree fell on and put a hole in the pavilion roof. Work was completed to replace the roof as there was a hole in it.
  - The community building roof is in need of repair. A few quotes were obtained, but all are above threshold for bidding aside from one from COSTARS. Some more quotes will be obtained to get a ballpark estimate and then decide if a COSTARS vendor will be used or sent out to formal bid.
  - Codes Officer McDermott and then the Fire Marshal both toured the library to look for violations. The Fire Marshal found several issues. The Library was notified and the violations were corrected.

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TUESDAY SEPTEMBER 3, 2024

- President Groft states the following:
  - The Community Building restroom faucets are in disrepair. A quote was obtained from J.T. Thomas Plumbing to replace the faucets in both restrooms for \$1,944.20. A motion was made by Michelle **FLETCHER**, seconded by Robert **LEWIS** to accept the proposal. Motion carried, 6-0.

## OLD BUSINESS

- Manager Allard states the following:
  - 213 Market Street is again in code violation. The citation has been issued and a court date is awaiting scheduling. Discussion ensued.
  - A vacancy still exists on the Zoning Hearing Board. A motion was made by Patrick **GROFT**, seconded by Daniel **SOLTIS** to appoint Mary Jo Keener to the Zoning Hearing Board. Motion carried, 5-0, with Mark **KEENER** abstaining from the vote.

## NEW BUSINESS

- Solicitor Altland states Ordinance 2024-03 amending the motor vehicle and traffic code adding brake retarders was advertised. The signs were placed, but now the ordinance needs to be passed to be enforceable. A motion was made by Michelle **FLETCHER**, seconded by Robert **LEWIS** to Ordinance 2024-03 Prohibiting Engine Brake Retarders on Market Street. Motion carried, 6-0.
- Council President Groft states as discussed the West Shore Recreation Commission per capita rate for the 2025 dues has been presented. The rate increases from \$3.10 to \$3.20 per capita for a total increase of \$38.20. Total support is \$1,222.40. A motion was made by Mark **KEENER**, seconded by Robert **LEWIS** to approve the West Shore Recreation Commission dues for 2025. Motion carried, 6-0.
- Manager Allard states the following:
  - That contract for snow removal is ready to solicit proposals. Discussion ensued. Council agrees to allow Manager Allard to solicit proposals from interested parties for snow removal to be presented at the October council meeting.
  - The DCED Local Share Authority (LSA) Grant cycle is open again. Manager Allard would like to put in a grant for the remainder of the funds needed for South Street, as well as apply for the playground renovations. A motion was made by Maureen **BEREZNAK**, seconded by Daniel **SOLTIS** to allow Manager Allard to pay the application fee and apply for the grants after estimates are obtained. Motion carried, 6-0. Manager Allard also states if pricing can be obtained, would Council be interested in putting in an application for smart meters. A motion was made by Maureen **BEREZNAK**, seconded by Robert **LEWIS** to allow Manager Allard to also apply for smart meters on the LSA grant if information can be obtained. Motion carried, 6-0.
- Council Member Soltis states he has attended a multi part online training given through PA State Boroughs Association regarding the establishment of a rental property inspection program. Discussion ensued. He and Manager Allard will get together along with Codes Officer McDermott to put together an idea of what a rental inspection program would look like in the Borough.
- Council Member BereznaK brings forth dates for Trick-Or-Treat. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to set Trick-Or-Treat for Thursday October 31, 6-8 pm with a rain date of Friday November 1, 2024 6-8pm. Motion carried, 6-0.

## TABLE

- No items

LEWISBERRY BOROUGH COUNCIL MEETING  
TUESDAY SEPTEMBER 3, 2024

ADJOURN MEETING

Robert **LEWIS** made a motion, seconded by Daniel **SOLTIS** to adjourn the regular meeting at 9:30 PM.  
Motion carried, 6-0.

September 3, 2024

Please Print

Name

Affiliation

John Mini<sup>4</sup>TV

W.S. Rec

Terence RYAGER

Resident

Daniel Woodn~~TE~~

Resident

Davis Holland

FTP

Sam Seltis

Resident

Mary Jo Keener

Resident