

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY NOVEMBER 7, 2022

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Patrick Groft, Council President; Wayne Branyan, Mayor; Council Members; Robert Griffith, Maureen Berezna, Michelle Fletcher, and Daniel Soltis

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Borough Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Chief Davis Holland reports there were 5 calls for service, and 4 traffic incidents (3 warnings, 1 citations), in October. He also mentions that Fairview Township has promoted Officer to Jarrett Boyles to the position of Lieutenant.
- Resident Mary Jo Keener inquires as to the status of the code violations at 112 North Street. Manager Allard reports that a Notice of Violation (Enforcement Order) is being written up as all attempts at a courtesy letter have failed to be received or recognized.

APPROVAL OF MINUTES

- Daniel **SOLTIS** made a motion, seconded Robert **GRIFFITH** to approve the October 2022 Regular Meeting Minutes. Motion carried, 5-0.

APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 5-0.

SOLICITOR'S REPORT

- Solicitor Altland states he has no report.

MAYOR'S REPORT

- Mayor Branyan states the playground slide stairs have arrived and will try to be installed this week.

COMMITTEE REPORTS

Road Committee:

- Council Member Soltis reports the following:
 - He and Resident Bobby Lewis have replaced many signs and poles around the Borough.
 - He and Resident Bobby Lewis have cleaned out the old food bank shed and have set it up as a road crew storage shed.

Electric Commission:

- President Groft discusses the need for flashlights and rain gear for the electric storage shed for emergencies. He has been in contact with a supplier for some ideas and pricing. Will wait for the new storage shed to be finished and set up and for the new fiscal year.

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Insurance Committee:

- No report

Building and Grounds Committee:

- Manager Allard brings forth the following:
 - Trees need trimmed around town. Discussion ensued. A list will be provided next meeting.
- Council Member Fletcher brings forth the following:
 - States that Mike Dubbs has replaced all the lights that were out with LED lights.
 - A few tree branches are hanging low at the 308 Market Street playground in the toddler area. Discussion ensued. Council will take care of it.

OLD BUSINESS

- Council Member Winters was not present but emailed Manager Allard that the newsletter is done and will be going out this week. Manager Allard ordered all the labels, envelopes, etc. and gave to Council Member Winters a few weeks ago.

NEW BUSINESS

- President Groft brings forth the following:
 - The bank between Lewisberry Court and Nebinger Street is all grown up and a mess. President Groft and Council Member Fletcher went to speak to all the property owners and they've all agreed to allow the Borough to have our lawn maintenance company, A Touch of Grass, trim the area in question.
 - Engineer Trout has set forth an amendment to the Stormwater Management Ordinance set forth by the DEP and York County Stormwater Consortium. The ordinance has been reviewed and needs to be approved. Engineer Trout explains the main update is changes in the definitions and a new section on a repairing and buffer section. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to adopt Ordinance 2022-01 Stormwater Management. Motion carried, 7-0.
 - Inquires how to limit use of engine brake retarders on Market Street as it is a PennDOT road. Solicitor Altland will look into the requirements from PennDOT to restrict this.
- Manager Allard brings forth the following:
 - The West Shore Recreation Commission is requesting a 2023 representative from Lewisberry Borough as William Thompson is stepping away from the position. Discussion ensued. Council names Wayne Branyan as the representative, and Maureen BereznaK as the alternate.
 - The SPCA agreement for 2023 is due. The price remains the same at \$186.43. Notice has been given that it will increase in 2024. Discussion ensued. A motion was made by Maureen **BEREZNAK**, seconded by Daniel **SOLTIS** to approve the 2023 SPCA agreement. Motion carried, 5-0.
 - Banking was switched to Members 1st Federal Credit Union. With that switch, a new credit card must be obtained for the Borough Manager as the authorized user to use in situations when the purchase cannot be billed via invoice for future payment, i.e. online purchases, postage at the post office, etc. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to authorize Borough Manager Yvonne Allard to act on behalf of Lewisberry Borough to obtain the credit card from Members 1st Federal Credit Union and be the sole authorized purchaser for the card. The limit should be \$3,000 to cover any expenses. Motion carried, 5-0.

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- Resolution 2022-08 was prepared as the refuse contract with Republic Services has entered year 2 and has increased, in turn the trash fee for residents must increase to meet this new contract price. The resolution raises the trash price from \$26.00 per month to \$28.50 per month. A motion was made by Michelle **FLETCHER**, seconded by Robert **GRIFFITH** to approve Resolution 2022-08. Motion carried, 5-0.
- The 2023 Solvency Fee has been received for approval. Should the Borough opt in to pay the solvency fee, it would absolve the Borough of any fees associated with wrongful termination. The fee is \$40.79. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to approve the payment of the L&I Solvency Fee. Motion carried, 5-0.
- The 2023 budget was prepared and is now ready for advertising. Discussion ensued. A motion was made by Michelle **FLETCHER**, seconded by Maureen **BEREZNAK** to approve the 2023 for advertising. Motion carried, 5-0.
- The 2023 meeting dates and locations need to be decided. Discussion ensued. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to set the 2023 meeting dates as the first Monday of every month, with the exception of July and September where the first Monday falls on a holiday, to the second Monday. The dates are as follows: January 2, February 6, March 6, April 3, May 1, June 5, July 10 (Second Monday), August 7, September 11 (Second Monday), October 2, November 6, December 4. The location being changed back to 308 Market Street, the Community Building, where all meetings were held prior to the COVID-19 pandemic necessitating the move to the fire hall for social distancing. Motion carried, 5-0. The 2023 meeting dates and location will be advertised as listed and required.
- Correspondence was received from Family First Healthcare and FirstLight Fiber requesting for permission for Family First Healthcare to upgrade their internet service through FirstLight Fiber. This requires running a line from the pole into the building and through the ceiling to drop into the medical center. Discussion ensued. A motion was made by Robert **GRIFFITH**, seconded by Daniel **SOLTIS**, to approve the request. Motion carried, 5-0.
- Council Member Soltis discusses the Federal Surplus membership application. Discussion ensued. Manager Allard will get the membership application filled out and sent back.
- Council Member Fletcher asks to establish a committee for the Lewisberry Borough Street Festival she is spearheading for 2023. Council Member Berezna and Mayor Branyan volunteer to be on the committee.
- Resident Dana Catania requests use of the fire hall or park building (depending on the season) for a homeschool group she has established. Discussion ensued. A motion was made by Daniel **SOLTIS**, seconded by Maureen **BEREZNAK** to donate the use of the building once a month for 3-4 hours to Ms. Catania and her homeschool group. Motion carried, 5-0.
- Council Member Griffith mentions that the Borough is in need of two new U.S. flags as the current ones are in poor condition. Manager Allard will contact Representative Keefer's office to obtain them as we've done in the past.

TABLE

- No items due to COVID-19 pandemic

ADJOURN MEETING

Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to adjourn the regular meeting. Motion carried, 5-0.

November 7, 2022

Please Print

Name

Affiliation

Terence Ryngaert

Resident

Shady Fogli

Resident

David Holland

Fairview Twp Police

May J. Keene

Resident

Matt Keene

Resident

Rebecca Jacobs

Resident

Dana Catania

Resident