

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY NOVEMBER 6, 2023

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Patrick Groft, Council President; Wayne Branyan, Mayor; Council Members: Maureen Bereznak, Michelle Fletcher, Daniel Soltis, Oscar Winters, and Robert Griffith

Also Present: Yvonne Allard, Borough Manager

PUBLIC PRESENT \*SEE ATTACHED SIGN IN SHEET\*

RECOGNITION OF PUBLIC

- Chief Holland discusses a tractor trailer at the bus stop going around the bus. Chief will reach out and make West Shore School District aware that Fairview PD covers the Borough for any reports they have. The department is participating in No Shave November for Children's Miracle Network at Hershey Children's Hospital. Donations are made through the website or Facebook page. Council Member Bereznak thanks Chief Holland and the department for all they do. There were 7 calls for service and 2 traffic warnings in October 2023.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the October 2023 Regular Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 6-0.

SOLICITOR'S REPORT

- No report, Solicitor Altland absent.

MAYOR'S REPORT

- Trick or Treat was a success. Nice to see Fairview PD out and great participation.

COMMITTEE REPORTS

Road Committee:

- Council Member Soltis and other council members patched up Walnut Lane with all the Aquafault we had on hand.
- Manager Allard states that an extension was granted by PennDOT Low Volume Roads for the project at Heck Hill and Walnut. The new completion date is June 30, 2024. That gives the Borough some additional time to wait on outstanding grant decisions and get the project done.
- Residents Mark and Mary Jo Keener state there is a section on Lewis Street where the trash truck backs up and the road is cracking.

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MONDAY NOVEMBER 6, 2023

## Electric Commission:

- Council Member and Manager Allard state that the AMP/DOE GRIP grant regarding smart meters was not approved by the Department of Energy. A new grant just for PA electric companies was just announced and AMP has asked for a non binding letter of interest. It covers the same scope as the national grant, but is specific to funding PA municipalities and small utilities. A motion was made by Michelle **FLETCHER**, seconded by Maureen **BEREZNAK**, to submit the letter of interest to AMP for the PA GRG Grant Program. Motion carried, 6-0.
- Discussion ensued regarding upcoming electric maintenance expenses as well as a transmission increase from Met-Ed.
- President Groft discusses the disposition of the leaking transformer. The transformer was tested and is cleared to be disposed of. Discussion ensued. A motion was made by Michelle **FLETCHER**, seconded by Daniel **SOLTIS** to have Paul Fisher lift the transformer with his backhoe when they come to pick it up.

## Insurance Committee:

- No report

## Building and Grounds Committee:

- President Groft states he will be winterizing the Park Building November 19<sup>th</sup>.
- Council Member Soltis states the following:
  - A new padlock was put on the gate for the electric shed.
  - The new fridge at the Park Building is broken.
  - The grill has been fixed with a piece of sheet metal and welded.
  - The bleachers at field #2 need to be fixed and he will need someone to help with it.
  - The fence pole where the advertisements are is moving, it needs to be pulled back in.
  - Boards have been purchased for the benches that need new boards.
  - Hand tools were purchased for the maintenance employee, but a weed eater and blower will need to be purchased.
  - The memorial bench for Timothy Yohe was installed and the plaque is on as well.
- Manager Allard states that Family First Healthcare has submitted and been approved for a building permit to erect a dividing wall in the former community room of the Community Building. The cost of the permit from Barry Isett & Associates, Inc. was \$650. This is just the fee for Isett and not the Borough fee. The Borough fee is an additional \$125. Discussion ensued. Decision tabled until the issue is discussed with the Borough Solicitor.

## OLD BUSINESS

- Manager Allard brings forth the following:
  - The 2024 SPCA of York Agreement is up for renewal, it comes with an increase from \$186 to \$272 for 2024. The decision on the renewal was tabled last meeting further clarification regarding their services to the community were clarified. Clarification was received and reviewed. A motion was made by Michelle **FLETCHER**, seconded by Daniel **SOLTIS** to approve the 2024 SPCA of York County Agreement. Motion carried, 6-0.
  - The franchise agreement with Blue Ridge Communications was up for renewal earlier this year, it was decided in the Spring to request complimentary internet to extend the agreement another 10 years. The resolution drafted by Blue Ridge was finally received, and was approved by them to provide the complimentary internet for the Borough office. The resolution, Resolution 2023-06 was

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY NOVEMBER 6, 2023

signed by President Groft and sent back to Blue Ridge. The resolution must now be ratified. A motion was made by Michelle **FLETCHER**, seconded by Maureen **BEREZNAK** to accept and ratify Resolution 2023-06 extending the Blue Ridge Communications franchise agreement for 10 years. Motion carried, 6-0.

NEW BUSINESS

- Manager Allard brings forth the following:
  - The 2024 budget is has been drafted, the budget committee met and the budget is now ready for advertising. A motion was made by Michelle **FLETCHER**, seconded by Maureen **BEREZNAK** to approve the 2024 Budget for advertising. Motion carried, 6-0.
  - The meeting dates for 2024 need to be established. Discussion ensued. The 2024 meetings will be held the first Monday evening of the month at 7 pm, except January, which will be Tuesday January 2, and Tuesday September 3. A motion was made by Michelle **FLETCHER**, seconded by Maureen **BEREZNAK** to approve the 2024 meeting dates for advertising. Motion carried, 6-0.
  - The Annie E. Sterline lease expired September 30, 2022. It has continued on the same terms since then. Discussion ensued regarding renewal and rental fees. The question was raised as to what Family First Healthcare is paying per square foot for their space in the Community Building. All further discussion is tabled until the next meeting.
  - The TruGreen contract is up for renewal for 2024. The contract is for \$387.64 for two sprayings for each playground. A motion was made by Oscar **WINTERS**, seconded by Maureen **BEREZNAK** to approve the 2024 TruGreen contract for \$387.64. Motion carried, 6-0.
  - Resolution 2023-07 EPPG Pool AMP Agreement was presented. AMP has recently updated the EPPG Pool Agreement as the original agreement was executed in 2012 and the times have changed. The resolution allows the energy, capacity, and related product scheduling and operations under the PJM Governing Documents and (ii) economic purchases of capacity, energy and related products for the beneficial use of Pool Participants in the new energy climate. A motion was made by Michelle **FLETCHER**, seconded by Robert **GRIFFITH** to approve Resolution 2023-07 EPPG Pool AMP Agreement. Motion carried, 6-0.
  - Following the resolution above, AMP has revised the EPPG Pool Agreement Contract. It now includes an additional section which states, “Any Pool Schedules entered into by the Participant and any amendments thereto shall terminate on the Effective Date of this Schedule and shall no longer be of any force or effect after the Effective Date of this Schedule except to the extent billing or like matters remain outstanding.” A motion was made Michelle **FLETCHER**, seconded by Oscar **WINTERS** to approve the new AMP EPPG Pool Agreement Contract. Motion carried, 6-0.
  - Communication was received from Labor and Industry advising the 2024 Solvency Fee at \$46.94, The solvency fee is an election, and if elected to pay it and approved may absolve the Borough of any unemployment compensation that may be required to be paid in certain circumstances. A motion was made by Maureen **BEREZNAK**, seconded by Oscar **WINTERS** to elect to pay the 2024 Solvency Fee. Motion carried, 6-0.
  - Communication was received from the West Shore Recreation Commission to appoint the Borough’s representative. A motion was made by Patrick **GROFT** seconded by Michelle **FLETCHER** to keep the same representatives as last year, Wayne Branyan and Maureen Bereznak as the alternate. Motion carried, 6-0.
- President Groft brings forth the following:

## LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY NOVEMBER 6, 2023

- Red Land Girls Softball Association is done with their season and the portable toilets are no longer being used by them, however he believes the toilets should be kept out until the first week of December. Manager Allard will arrange for them to be picked up then.
- He was contacted by Alpine Tree Service to have a place to plant extra trees out at the Borough Park in the event that they have surplus trees that need to be planted. President Groft will map out where a good location will be and will have it for any future inquiries. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to have a dedicated space to put any surplus trees donated to the Borough. Motion carried, 6-0.
- Council Member Fletcher states The building rental fees have not been raised in a few years. Discussion ensued as to comparable buildings for rent in the area. Council Member Winters compiled a list. A motion was made by Michelle **FLETCHER**, seconded by Oscar **WINTERS** to raise the 2024 rental building rates to \$225 for non-residents and keep it at \$100 for Lewisberry Borough residents. Motion carried, 6-0.

### TABLE

- No items

### ADJOURN MEETING

Robert **GRIFFITH** made a motion, seconded by Maureen **BEREZNAK** to adjourn the regular meeting. Motion carried, 6-0.

November 6, 2023

Please Print

Name

Affiliation

TERENCE WINGER

Resident

Sandy Lopez

''

Davis Holland

FTPD

MARK KEENER

Resident