

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY MARCH 7, 2022

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Wayne Branyan, Mayor; Patrick Groft, Council President; Council Members; Robert Griffith, Oscar Winters, Teresa Miller, Maureen Berezna, Michelle Fletcher, and Daniel Soltis

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Borough Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Chief Jason Loper reports there were 15 calls for service, and 12 traffic incidents (5 warnings, 7 citations) in February. There was one criminal arrest, misdemeanor disorderly conduct.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded Teresa **MILLER** to approve the February 2022 Regular Meeting Minutes. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Daniel **SOLTIS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 7-0.

SOLICITOR'S REPORT

- Solicitor Altland states that his portion will be under old and new business.

MAYOR'S REPORT

- Mayor Branyan states EMS membership is due for residents wishing to be members. Speaks of a former resident of the Borough that passed on recently and Mayor Branyan attended the funeral. Urges council and attendees that if they know someone fighting a demon, to please say something to them, it may make all the difference.

COMMITTEE REPORTS

Road Committee:

- President Groft reports the following:
 - That a pole behind the fire hall has snapped off. Needs to be repaired.

Electric Commission:

- Commission Member Thompson reports the following:
 - there was a catch up call with Sam Wolfe from AMP. Manager Allard reports that she took the call, and inquired on the status of Appendix A for the Customer Owned Generation technical specifications. Projected timeline for completion from AMP is August 2022.
 - AMP is doing some hedging on natural gas from the Fremont plant. Can opt out, but he recommends that the Borough not opt out.
 - January cost was \$0.075 per kwh. Up half a cent from the previous month.

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- West Shore Rec is getting back on track and has had more registrations this year than their last regular year prior to COVID. He also entered a contest sent through WSRec to enter for playground equipment for the Borough.

Insurance Committee:

- Manager Allard states that she had a meeting with H.A. Thomson Insurance president to go over the annual policy and rate increases. The policy renewal will be about \$600 more this year. After discussion, he encouraged Manager Allard to put in the claim for the Community Room flood last year. The claim will be filed and reimbursed.

Building and Grounds Committee:

- President Groft brings forth the following:
 - A.G. Mauro came out to measure and look at the Fire Hall front doors and investigate the surround to ensure the doors will be able to be fastened to the existing framing. A quote was obtained for \$19,810.00 for the 4 doors. Michael Bodley quoted \$4,800 to install the doors. A second quote was obtained from Hershocks for \$19,188.00 including installation. Discussion ensued regarding obtaining a third quote. A motion was made by Daniel **SOLTIS** seconded by Michelle **FLETCHER** to accept the quote from Hershocks if a third company is not able to be found and a quote obtained. Motion carried, 7-0.
 - Council Member Griffith obtained a quote from Stouffer Construction to repair the rubber roof at the park building. The quote for fixing the roof, without replacing any rotted wood, which would be an additional cost for time and materials is \$4,470.00. A motion was made by Michelle **FLETCHER** and seconded by Teresa **MILLER** to approve Stouffer Construction to repair the rubber roof at the park building. Motion carried, 7-0.
 - When the weather is better, he will be taping, chalking, and painting the lines for the basketball court.
 - The fire hall fascia was repaired by Stouffer Construction and all went well.
- Council Member Soltis mentions that Messiah University in service day should be looked into if they will be holding it this year to aid with some projects in the Borough.
- Council Member Miller mentions she has some familial connections to an electrician and can have the park building electric looked at and obtain a quote.
- Manager Allard inquires when the park building will be ready to be cleaned from being closed for the winter. President Groft states he will try for March 21 to reopen, but he will let the cleaning staff know when he is done with the reopen and the building is ready for cleaning.

OLD BUSINESS

- President Groft brings forth the following:
 - The electric and sewer payment boxes were not secure. After several modifications, the discussion on replacing the boxes was brought up last meeting, but then decided to try one last time with a modification of a steel stamped plate to make the boxes more secure. Council Member Miller and resident Donald Freet were able to modify the boxes using a machine stamped steel plate. The boxes are now secure and need no further modification or replacement.
 - Red Land Girls Softball Association has asked to regrade the fields. The question of drainage was presented. A pipe was not able to be located. Discussion ensued. Council Member Soltis states he will meet with RLGSA to discuss the issues.

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- Solicitor Altland states that the new Codes and Zoning Officers are aware of the situation with 104 E Front Street and 108 Market Street. He states that the apartment at 104 E Front Street was listed for rent on Facebook, to which he commented that the apartment is illegal and was not approved by the Borough with any permits or inspections. Discussion ensued.

NEW BUSINESS

- Manager Allard brings forth the following:
 - Resolution 2022-03 Appointing Barry Isett and Associates, Inc. as the Codes and Zoning Officer of record for the Borough, beginning March 1, 2022. A motion was made by Daniel **SOLTIS**, seconded by Teresa **MILLER** to approve the resolution. Motion carried, 7-0.
 - During the meeting with the new codes officers from Barry Isett & Associates, Inc. it was determined, that Manager Allard will now have the admin duties of collecting applications, depositing payments from the applicants, issuing payment to Barry Isett & Associates, and issuing permits to the applicants. Due to the extra administrative work, Barry Isett has suggested a 5-10% administrative fee to the permit cost as that is what their other municipalities they deal with have instituted to defray additional time costs. Manager Allard suggests that she would like the fee added on since this will now add more work to her part-time schedule. Discussion ensued. A motion was made by Daniel **SOLTIS**, seconded by Michelle **FLETCHER** to add a \$30 administrative fee to the current permit fee of \$95, for a total of \$125 for a permit. The \$30 administrative fee will go to Manager Allard as an added line on payroll in the event of a permit application. Motion carried, 7-0.
- President Groft states the mailboxes placed at North Street and W Front Street were placed without any permission from the Borough or the property owner. Discussion ensued. Upon further investigation, Solicitor Altland states that the matter is a private matter at this point, and the Borough has no authority now since the violations have been going on since 2010 for certain residents.

TABLE

- No items due to COVID-19 pandemic

ADJOURN MEETING

Maureen **BEREZNAK** made a motion seconded by Michelle **FLETCHER** to adjourn the regular meeting. Motion carried, 7-0.

March 7, 2022

Please Print

Name

Affiliation

Sandy Fogle

TERENCE YINGER

Tom Thompson

Resident

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