

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY MARCH 3, 2025

The meeting was called to order by Michelle Fletcher, Council Vice President, leading in the Pledge of Allegiance to the Flag at 7 PM.

MEMBERS PRESENT

Michelle Fletcher, Council Vice President; Wayne Branyan, Mayor; Council Members: Mark Keener, Robert Lewis, Maureen Berezna, and Daniel Soltis

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Chief Holland reports that there were 5 calls for service in the Borough in February. He also states that there will be a DEA National Prescription Drug Take Back Day on April 26, 2025 at Crossroads Middle School from 10 am – 2 pm.
- Red Land Senior Center President Bob Gasswint gives an update on the Senior Center.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded by Mark **KEENER** to approve the February 2025 Regular Meeting Minutes. Motion carried, 5-0.

APPROVAL OF INVOICES AND RECEIPTS

- Daniel **SOLTIS** made a motion, seconded by Robert **LEWIS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 5-0.

SOLICITOR'S REPORT

- Solicitor Altland states he has sent the deed for the park building to Engineer Trout, once they are in agreement, the advertisement to place the building up for bid will be sent out with the pertinent deed restrictions with an anticipated opening date of April 7, 2025. A motion was made by Maureen **BEREZNAK**, seconded by Daniel **SOLTIS** to advertise the Park Building for bid. Motion carried, 5-0.

MAYOR'S REPORT

- Mayor Branyan states Daylight Savings Time will start on Sunday, don't forget to set clocks forward one hour.

COMMITTEE REPORTS

Road Committee:

- Council Member Soltis discusses some additional potholes that need to be addressed once the weather gets warmer and when Walnut Lane finally gets done. Manager Allard gives an update on communication with EK Services. Discussion ensued. Manager Allard will contact them again.

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Electric Committee:

- Council Member Fletcher inquires to the status of the online payment portal deployment for the electric billing. Discussion ensued. Manager Allard will confer with Electric Biller Chornak and Redline Data Systems.
- Manager Allard states communication was received from PMEA regarding advocacy for the capacity issues with PJM. These letters are to be sent to our elected representatives to advocate for a solution to the rate issues. Discussion ensued. The electric committee will review the letters and see if they want to send the letters.
- Council Member Fletcher discusses the installation quote for the Tesco Nighthawk AMI Meters. The quote for installation is \$4,950. The meters quote is \$55,284.13, along with a \$5,000 one time software billing integration fee, and then a \$1,522 annual fee. Discussion ensued. Decision tabled.

Insurance Committee:

- Manager Allard had a meeting with PIRMA, the insurance rate will be increasing.

Building and Grounds Committee:

- Council Member Soltis states the following:
 - There was a water failure at the Fire Hall last month. Discussion ensued. A new UV light was purchased and installed by President Groft.
 - The Fire Hall parking lot is being used by the apartment dwellers and it is not supposed to be. He and Council Member Lewis will put in posts and no parking signs.

OLD BUSINESS

- Council Member Soltis states the following:
 - Communication was received from Heidler Roofing that the tariffs being enacted would affect the pricing. Discussion ensued. A motion was made Robert **LEWIS**, seconded by Mark **KEENER** to approve the proposal from Heidler Roofing for the replacement of the Community Building roof for \$77,560, which was the original price quoted before any tariff increases if they can still honor that quote. Motion carried, 5-0.
 - He is still working on a letter for landlords of rental properties. Manager Allard states she is working on digitizing the form and coming up with a digital solution for the information. Council Member Soltis again encourages Council to watch the training videos so everyone can be on the same page on an acceptable Rental Inspection program.
- A question was brought forth by Council Member Lewis regarding the use of golf carts on Borough roads. If work would be done by Mike Dubbs to install the new meter system, could he use his golf cart to be able to move between properties for the installation easily. Discussion ensued.

NEW BUSINESS

- Solicitor Altland brings forth the following:
 - He has prepared the recovery of inspection fees into the pertinent ordinances and the ordinance has been advertised as required. The ordinance now is up for approval. A motion was made by Daniel **SOLTIS**, seconded by Mark **KEENER** to approve the Ordinance 2025-01 Reimbursement of Fees. Motion carried, 5-0.
- York County Planning Commission administers the UCC Appeals Board that any municipality in the County can participate. The original ordinance was too restrictive of who was eligible to serve on the board.

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What they want to do is expand the eligibility of who can serve on the board with training and experience, not having to be a registered design professional. York County Planning Commission has proposed a resolution to approve that change, and an amendment to the Intergovernmental Agreement, which Solicitor Altland recommends both be approved. A motion was made by Maureen **BEREZNAK**, seconded by Robert **LEWIS** to approve Resolution 2025-03 Approving the First Amendment to Intergovernmental Agreement creating County Board of Appeals Under Uniform Construction Code. Motion carried, 5-0.

- Manager Allard states that correspondence was received from York County that the Hazard Mitigation Plan was adopted in October 2024. York County requires the Borough adopt a resolution to adopt their county-wide plan in order to be eligible for any funding should a disaster occur. Discussion ensued. A motion was made by Mark **KEENER**, seconded by Daniel **SOLTIS** to approve Resolution 2025-02 to approve the York County Hazard Mitigation Plan. Motion carried, 5-0.
- Manager Allard states the following:
 - The 2025-2027 Lawn Maintenance contract is up for approval. Three proposals were received. The proposals are as following:
 - Culley's : \$650 per mow, \$70 per hour for labor, \$340 for broadleaf control, include spot spraying in mow price
 - North Country Landscaping: \$369.02 per mow, \$85 per hour for labor, \$1015 for broadleaf, \$75 vegetation control, \$15 for spot spraying brick walkways
 - A Touch of Grass: \$270 per mow, \$54 per hour for labor, \$120 for spot spraying brick walkways.
 - Discussion ensued regarding the proposals. A motion was made by Mark **KEENER**, seconded by Maureen **BEREZNAK** to approve the proposal from A Touch of Grass and award the 2025-2027 contract to them. Motion carried, 5-0.
 - A resignation letter was received from Council Member Shane Urbine. He is resigning his council seat as he has moved out of the Borough. Discussion ensued. Resignation not accepted at this time.
 - The Pennsylvania State Associations of Boroughs will hold the annual conference June 1-4, 2025 at the Hershey Lodge. Manager Allard wishes to attend as the representative from Lewisberry Borough. A motion was made by Maureen **BEREZNAK**, seconded by Daniel **SOLTIS** to approve Manager Allard to register for and pay the \$250 to attend the PSAB Annual Conference. Motion carried, 5-0.

TABLE

- No items

ADJOURN MEETING

Maureen **BEREZNAK** made a motion, seconded by Robert **LEWIS** to adjourn the regular at 8:54 PM. Motion carried, 5-0.

March 3, 2025

Please Print

Name

Mary Jo Keene
Bob Gasswint
ROB LANE
Davis Holland

Affiliation

Resident
Sr Center
SR. CENTER
FTP