

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY JULY 7, 2025

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag at 7 PM.

MEMBERS PRESENT

Patrick Groft, Council President; Michelle Fletcher, Council Vice President; Wayne Branyan, Mayor; Council Members: Mark Keener, Maureen Berezna, Kenneth Mansberger, and Daniel Soltis

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Solicitor

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Chief Holland reports there were 8 calls for service in June, and 4 traffic stops, 0 citations and 4 warnings, along with 1 arrest for a domestic/stalking. He also reports there were no calls on July 4th in the borough. He also reports that Fairview PD will hold National Night Out on August 5, 2025 at Roof Park.
- Rob Lane from the Red Land Senior Center inquires about the status of the subdivision plan and the variance regarding 501 Market Street.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the June 2025 Regular Meeting Minutes. Motion carried, 7-0.

APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Kenneth **MANSBERGER** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 7-0.

SOLICITOR'S REPORT

- Solicitor Altland states his items will be covered later on the agenda.

MAYOR'S REPORT

- Mayor Branyan states the West Shore Rec board meeting is canceled for this month, but encourages everyone to support the WSRec. He also encourages everyone to attend National Night Out.

COMMITTEE REPORTS

Road Committee:

- Council Member Keener states there is a pothole that is getting bigger and crushing a pipe at 2nd and North.

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Electric Committee:

- Manager Allard states the following:
 - The Redline payment portal has been completed and is live. Several residents have taken advantage of the service. Discussion ensued. Manager Allard will circle back with Redline Data Systems regarding email billing and ACH payments.
 - An updated quote from Tesco regarding Nighthawk AMI Meters. The quote for installation is \$5,150. The meter quote is \$57,916.43 along with a \$5,000 one-time software billing integration fee, and then a \$1,522 annual fee. Discussion ensued. Decision tabled.
 - The long-term load forecast was received from AMP and needs to be approved. The forecast estimates Lewisberry Borough's load will increase 0.4% over the next 10 years. A motion was made by Daniel **SOLTIS**, seconded by Robert **LEWIS** to approve the long-term load forecast. Motion carried, 7-0.
- Council Member Fletcher discusses the grid modifications that will be completed by Gettle, Inc. The work is in progress.

Insurance Committee:

- No report

Building and Grounds Committee:

- Council Member Soltis states the Fire Hall parking lot is being used by the apartment dwellers and it is not supposed to be. He is assessing no parking sign options. Discussion ensued.
- Discussion ensued regarding the state of the town and cleaning it up.

OLD BUSINESS

- Manager Allard states the following:
 - Heidler Roofing has begun the replacement of the Community Building roof.
- President Groft states that Walut Lane paving has been completed, but the job is not complete yet. Additional grading and removal of sock drains need to be addressed.
- Council Member Soltis states that with the sale of 501 Market Street the building will need to be cleaned out at some point. Discussion ensued regarding the sale of the building and the electric shed. A new shed has been ordered, and the Borough is awaiting permit approval.
- Solicitor Altland states the subdivision plan for 501 Market Street is complete and needs approval. The Zoning Hearing Board application for a dimensional variance also needs to be approved to move on with the sale. A motion was made by Daniel **SOLTIS**, seconded by Kenneth **MANSBERGER** to approve the subdivision plan and the application for the zoning hearing board. Motion carried, 7-0.

NEW BUSINESS

- Manager Allard brings forth the following:
 - Solicitor Altland drafted the ordinance prohibiting the use of metal detectors. Ordinance 2025-02 Prohibiting Metal Detecting was advertised as required. A motion was made by

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Kenneth **MANSBERGER**, seconded by Mark **KEENER** to adopt the ordinance. Motion carried, 7-0.

- While at PSAB conference last month, the agenda and minutes management platform CiviLinks/CiviDocs was demoed, and then a personal demonstration was held between Manager Allard and Doug Kafferlin from the company. The platform is \$23 per month, and would save at least 2 hours worth of work each month, it also automates some of the workflow and allows for minutes and agendas to easily be searchable. A motion was made by Maureen **BEREZNAK**, seconded by Kenneth **MANSBERGER** to approve the adoption of the CiviLinks/CiviDocs software platform. Motion carried, 7-0.
- Solicitor Altland presents the York County Storm Water Consortium Intergovernmental Agreement Amendment extension which extends the period of the consortium through December 31, 2030. There is also Resolution 2025-06 which approves the extension as well. A motion was made by Robert **LEWIS**, seconded by Maureen **BEREZNAK** to approve both the resolution and the agreement amendment. Motion carried, 7-0.
- Council Member Soltis discusses recent codes and zoning, UCC permitting, and engineering. Discussion ensued.

TABLE

- No items

ADJOURN MEETING

Maureen **BEREZNAK** made a motion, seconded by Daniel **SOLTIS** to adjourn the regular meeting at 8:48 PM. Motion carried, 7-0.