

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY JULY 10, 2023

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag.

MEMBERS PRESENT

Patrick Groft, Council President; Council Members; Maureen Berezna, Michelle Fletcher, Robert Griffith, Daniel Soltis, and Robert Lewis

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Borough Solicitor

PUBLIC PRESENT \*SEE ATTACHED SIGN IN SHEET\*

RECOGNITION OF PUBLIC

- Chief Holland reports there were 10 calls for service, and 8 traffic incidents (5 warnings, 3 citations), in June. Chief Holland also states that National Night Out will be held August 1, 2023 5-8 pm at Roof Park. A blood drive will also be held at Roof Park on the same evening. Council Member Berezna discusses a suspicious vehicle conducting suspicious activity every day. Chief Holland will check into it.

APPROVAL OF MINUTES

- Daniel **SOLTIS** made a motion, seconded by Michelle **FLETCHER** to approve the June 2023 Regular Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNA** made a motion, seconded by Michelle **FLETCHER** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 6-0.

SOLICITOR'S REPORT

- Solicitor Altland states his items will be covered under New Business.

MAYOR'S REPORT

- No report

COMMITTEE REPORTS

Road Committee:

- Council Member Soltis states the Road Committee will go to Daniel B Krieg to order signs.

Electric Commission:

- Council Member Fletcher reports the following:
  - A meeting with Sam Wolfe was held last month. The Borough is all set with our electric pricing until 2032.
  - The AMI Meter Grant from Department of Energy is still awaiting decision.

Insurance Committee:

- No report

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### Building and Grounds Committee:

- President Groft states the following:
  - The Park Building refrigerator was replaced with a commercial unit from Federal Surplus for \$400.
  - Two tables and chairs were also purchased for the Community Building playground for \$50 each.
  - 60 padded chairs were purchased for \$10 each for all 3 buildings.
  - The fire hall doors continue to be an issue. The door holders do not keep the doors held open and keep coming loose. The back door will not stay unlocked. There is also a report that there are holes on both doors where rodents can get in. Discussion ensued. Weavers Glass will attempted to be contacted again to address the issues.
  - Following the RLGSA tournament in May, many cigarette butts, cans, bottles, etc. were found and had to be cleaned up. Discussion ensued on making all Borough property non-smoking. A motion was made by Daniel **SOLTIS**, seconded by Robert **GRIFFITH** to prohibit smoking on Borough property. Motion carried, 6-0. Solicitor Altland will draft an ordinance.

### OLD BUSINESS

- Manager Allard states the following:
  - Family First Health is seeking additional space. The discussion has gone on for a few months now, Council voted in May to approve the old REDCAP offices at the rate of \$500/month. They have come back and are requesting the Community Room as additional waiting room space, and the offices to be used as office space. They would like to occupy the space within the next 30-60 days. Discussion ensued. The assumption is the space is about double their current leased space. In that case, it was decided to charge the current price per square foot that Family First Healthcare pays now. Solicitor Altland will double check the square footage based on the full-size blueprints and provide the new rent price.

### NEW BUSINESS

- Solicitor Altland discusses the situation with the fence at 312 Market Street. The fence was non-conforming to the zoning ordinance and much back and forth occurred with the fence when the wood fence was erected a couple years ago. The fence was now replaced with vinyl, and the current Codes Officer was sent to intervene prior to the vinyl being placed, however, without a zoning permit, he did not feel comfortable intervening on something that he wasn't sure about since he had no plan or permit. At this point, the zoning permit will be required for all fences and any structure from now on. The current standard operating procedure has been to not need a zoning permit for a fence. Solicitor Altland states there is nothing in the current Zoning Ordinance that mentions not needing a zoning permit. A Zoning Permit will now be required per the Zoning Ordinance. Discussion ensued regarding a zoning permit fee as the current resolution is for a combined zoning and UCC building permit. Manager Allard will check with Barry Isett & Associates, Inc. and find out what they charge for a zoning permit and report back for council to determine an appropriate fee for the Borough to charge.
- President Groft and Council Member Fletcher discuss the issues at 213 Market Street being in code violation. Discussion ensued. Another enforcement notice will be sent and then citation process started if non-compliance without the specified amount of time.
- President Groft brings forth numerous estimates for tree trimming, they are as follows:
  - Alpine Tree Service for removing trees that are near Borough buildings (Community Building and Fire Hall) for \$4,200. A motion was made by Daniel **SOLTIS**, seconded by Michelle **FLETCHER** to accept the proposal from Alpine Tree Service. Motion carried, 6-0.

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- Susquehanna Valley Tree Service, LLC to cut down 7 trees that are in the high lines and trim 7 additional trees that are in the electric lines for \$6,000. A motion was made by Robert **GRIFFITH**, seconded by Daniel **SOLTIS** to approve the proposal by Susquehanna Valley Tree Service, LLC to perform the electric line tree work. Motion carried, 6-0.
- Blue Mountain Services, LLC for \$22,750 for all trimming, both cutting down the trees near the Borough buildings, and the removal and trimming of the trees in the lines. \$12,150 for the trees within the electric lines, \$10,600 for the trees near the Borough Buildings.

**TABLE**

- No items

**ADJOURN MEETING**

Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to adjourn the regular meeting. Motion carried, 6-0.

July 10, 2023

Please Print

Name

Affiliation

Sandy Fogel  
Davis Holland  
TERENCE VINGER  
Pam Seethi

Lewsbury  
Fairview Twp. PD  
Resident  
Resident.