

## LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY JANUARY 3, 2022

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag.

### MEMBERS PRESENT

Wayne Branyan, Mayor; Patrick Groft, Council President; Council Members; Robert Griffith, Daniel Soltis, Oscar Winters, Teresa Miller, Maureen Berezna, and Michelle Fletcher

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Borough Solicitor

### PUBLIC PRESENT \*SEE ATTACHED SIGN IN SHEET\*

### RECOGNITION OF PUBLIC

- Lt. Davis Holland reports there were 9 calls for service, and 9 traffic incidents (6 warnings, 3 citations) in December. Chief Loper asked that Lt. Holland pass along that as a department, Fairview PD is very pleased with the relationship with Lewisberry Borough and the residents of the Borough.

### APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded Daniel **SOLTIS** to approve the December 2021 Regular Meeting Minutes. Motion carried, 7-0.

### APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 7-0.

### SOLICITOR'S REPORT

- Solicitor Altland reports the following:
  - That he has been in contact with the York County Tax Claim Bureau, and disbursement for the sale of the Konevitch property, 203 Market Street, was disbursed. Manager Allard confirms receipt of the funds via Electric Biller Chornak. Also, the resident on Heck Hill Rd that had not paid their trash bill, paid after a letter was sent by Solicitor Altland.
  - He asks to amend the agenda under new business. Notice was just received today that former tax collector Debra Popp would not be collecting any interim tax bills, and so while Kendra Allen of Fairview Township was appointed to be the Lewisberry Borough Tax Collector, she is not able to collect interim bills for 2021. Someone needed to be in place immediately. Under the local tax collection law, a joint tax collection district may be formed for Fairview Township and Lewisberry Borough. One person will collect for both. If Lewisberry Borough would like to get out of the agreement, notice would need to be given the December prior to the year a tax collector term would be up for election. This will solve the problem of having to appoint a tax collector every two years. The agreement and resolution will be up for vote under new business and the agenda will be amended. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to amend the agenda to add item 9. d. Tax Collection District to the agenda. Motion carried, 7-0.

### MAYOR'S REPORT

- Mayor Branyan reports that there was a quiet start to the new year with only one firework that was set off.

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### COMMITTEE REPORTS

#### Road Committee:

- Council member Soltis states the road committee is waiting for spring to put up new signs and work on road issues.

#### Electric Committee:

- Council Member Thompson states the following:
  - NextERA will host the Public Power Summit in Florida February 6-9, 2022, all expenses paid except for airfare.
  - Utility Engineers have moved their office, the new address was sent via email.
  - The landfill contract expired December 2021 and so the electric bill received from AMP will be higher due to the expiration of the contract credit.
  - A virtual conference for the Fremont plant will be held January 5, 2022 at 2 pm
  - Darren Westenberger, the safety rep from AMP, met with Mr. Thompson and Manager Allard in December and did a visual inspection of the electric poles around town. There was one pole on W Front Street that he noted to keep an eye on due to some deterioration.
- President Groft states the new phone system is active. Himself and Council Member Fletcher currently have the app downloaded and are answering emergency calls. He would like more members of council to download the application and take calls as well.

#### Insurance Committee:

- No report

#### Building and Grounds Committee:

- President Groft brings forth the following:
  - The Community Room at the Community Building is scheduled for carpet installation the week of January 24. Ceiling tiles are still needed for the Community Room and the hallway.
  - A.G. Mauro came out to measure and look at the Fire Hall front doors and investigate the surround to ensure the doors will be able to be fastened to the existing framing. A quote is forthcoming.
  - The rubber roof at the Park Building has a piece that has shrunk and pulled up, LR4 will be called to take a look.
  - The fascia on the Fire Hall has more pieces missing. LR4 will be asked to look at it as well. Council Member Griffith will obtain some quotes.
  - The refrigerator at the Park Building is not working right, Council Member Soltis looked at it and says it needs a hard start put on it.
  - After repeated overloaded circuits at the Park Building, another circuit should probably be added out at the Park Building. President Groft reports that there is another panel box and more drops can be added, but will wait for spring or summer.
  - An area right above the medical center's window on the side of the building where the fascia board has rotted and the birds were able to push up the soffit and nest. This was not an area of soffit that was replaced when the other soffit was replaced. President Groft will take a look.
  - The Community Building interior painting is done. A much needed update and improvement.
  - Fairview Fire Department asks for a key to the Fire Hall and the Kitchen so they can utilize the kitchen as needed. A motion was made by Maureen **BEREZNAK**, seconded by Daniel **SOLTIS** to give keys for the fire hall social hall and kitchen to the Fairview Fire Department. Motion carried, 7-0.

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### OLD BUSINESS

- President Groft brings forth the following:
  - The Borough Square in front of 213 Market Street where the three trees were removed is still being used as a parking area for the residents of that address. A Japanese Maple tree was planted by Peachy's Landscaping. After repeated conversations with the property owner, the violation continues. A certified letter was sent to the property owners advising that they are in violation of parking ordinances and trespassing. The letter has not been signed for yet. President Groft and Manager Allard will follow up on the receipt of the certified letter. Once the owners are in possession of the letter, it is then within guidelines that the vehicle can be towed.
  - The electric and sewer payment boxes were modified by Ken Mansberger, a slot was cut in and the boxes bolted shut. However, the slot is quite large, and the envelopes were piling up to the top of the slot and could be removed. Council Member Griffith contacted Ken Mansberger again, as the inner shelf from the drawer was left in and has now been removed. The envelopes now fall to the bottom, but new set of boxes will need to be purchased. Council Member Berezna has looked into new boxes that would be able to utilize the existing post and is not finding any options.
- Solicitor Altland states that 108 Market Street has a lot of work being done and no permits have been filed for the construction. It appears the building is being converted to apartments (it is rumored to be 5 units being constructed) without a special exception being petitioned from the Zoning Hearing Board, nor any permits being pulled from the Zoning and Codes Officer. The same owner has recently acquired 104 E Front Street, which has now been confirmed to have been converted to two units, again without going through the proper channels. The Borough was made aware of the conversion at 104 E Front Street when the tenant called for assistance. Correspondence with Code Officer Lechene on December 14 stated he was going to post the properties. Correspondence between the property owner and the Sewer Authority on December 24 confirmed structural changes to the property by the property owner. He asks for an executive session following the regular meeting.

### NEW BUSINESS

- Manager Allard brings forth the following:
  - A date for the reopening of the Park Building in March has yet to be determined, yet inquiries for rentals are being submitted. Discussion ensued. Decision tabled until further notice.
- President Groft brings forth the following:
  - A recent occurrence of the restrooms at the Community Building have been vandalized. The soap dispenser was ripped off the wall and soap sprayed all over. Frequently the toilets are left unflushed and overflowing as well. The Borough cleaning staff is having to clean it all up. The bathrooms are locked and the Borough office is closed most days. The library has a sign in and sign out sheet. Family First Healthcare is allowing their clients to use the restrooms and not checking the state of the restrooms at the end of the day. Discussion ensued. President Groft will speak to the practice manager.
  - The community room is being used as storage for Family First Healthcare. Discussion ensued. A motion was made by Maureen **BEREZNAK**, seconded by Michelle **FLETCHER** to change the locks on the community room and install a lock on the door that connects Family First to the community room. Motion carried, 7-0.

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- As Solicitor Altland stated during his report, the agreement establishing the Joint Tax District of Lewisberry Borough and Fairview Township needs to be approved. Maureen **BEREZNAK** made a motion, seconded by Michelle **FLETCHER** to approve the agreement and pass Resolution 2022-01 establishing the Joint Tax District. Motion carried, 7-0.

TABLE

- No items due to COVID-19 pandemic

ADJOURN MEETING

Maureen **BEREZNAK** made a motion seconded by Michelle **FLETCHER** to adjourn the regular meeting and move to executive session. Motion carried, 7-0.

January 3, 2022

Please Print

Name

~~Michael Stein~~

Clayton Bugey

Davis Holland

Sandy Fogle

Tom Thompson

Affiliation

~~Fire Dept~~

FTFD

FTPD