

LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY FEBRUARY 3, 2025

The meeting was called to order by Patrick Groft, Council President, leading in the Pledge of Allegiance to the Flag at 7 PM.

MEMBERS PRESENT

Patrick Groft, Council President; Michelle Fletcher, Council Vice President; Wayne Branyan, Mayor; Council Members: Mark Keener, Robert Lewis, Maureen Berezna, and Daniel Soltis

Also Present: Yvonne Allard, Borough Manager

PUBLIC PRESENT *SEE ATTACHED SIGN IN SHEET*

RECOGNITION OF PUBLIC

- Chief Holland reports that there were 7 calls for service in the Borough in January. He also states that a new administrative assistant was hired as well as a new officer.

APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded by Daniel **SOLTIS** to approve the January 2025 Regular Meeting Minutes. Motion carried, 6-0.

APPROVAL OF INVOICES AND RECEIPTS

- Michelle **FLETCHER** made a motion, seconded by Robert **LEWIS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 6-0.

SOLICITOR'S REPORT

- Solicitor Altland was absent.

MAYOR'S REPORT

- Mayor Branyan states when relaying to the snow removal contractor, specificity is key.

COMMITTEE REPORTS

Road Committee:

- Engineer Trout discusses the crosswalk at 308 Market Street and how to make it legal. It will entail cutting the curb, leveling out, and making it compliant with ADA. Discussion ensued.

Electric Committee:

- A presentation was given by representatives from Tesco Nighthawk on AMI smart meters. Discussion ensued.
- A quote was obtained from Gettle, Inc. to do some grid modifications. The quote was for \$15,225.00. Decision tabled.

Insurance Committee:

- Manager Allard has a meeting scheduled with the insurance agent on February 25, 2025.

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Building and Grounds Committee:

- Council Member Soltis states he has been looking at the meters at the different buildings with Mike Dubbs and will get a new lock for the meter at 308 Market Street.
- Engineer Trout discusses subdivision of the Borough Park parcel and a variance of the impervious surface area of the parking lot at the Park Building. Discussion ensued.

OLD BUSINESS

- Council Member Soltis states that he will compile a list of rental property owners and draft a letter requesting updated contact information. Manager Allard will access the tax listings to provide the addresses for the owners. The rental dwelling tenant form was located, however discussion ensued regarding a digital version.
- A question was brought forth by Council Member Lewis regarding the status of 315 W Front Street and the status of the repair. Manager Allard gave a brief run down of the current status of the repairs and the disbursements of the fire insurance escrow funds.

NEW BUSINESS

- Manager Allard states that Solicitor Altland has prepared the recovery of inspection fees into the pertinent ordinances and the ordinance is now ready for advertising. A motion was made by Michelle **FLETCHER**, seconded by Robert **LEWIS** to approve the ordinance revisions for advertising. Motion carried, 6-0.
- Manager Allard states that correspondence was received from AMP, Inc. regarding the AMP Master Services Agreement. This agreement needs updating and executed, and to do this, it needs a resolution. Since Solicitor Altland is absent and has not had a chance to review, Manager Allard is requesting that council conditionally approves with the stipulation that Solicitor Altland review and approve. Discussion ensued. A motion was made by Robert **LEWIS**, seconded by Daniel **SOLTIS** to approve Resolution 2025-01 to approve the execution of a schedule with the American Municipal Power, Inc. for participation in safety and training programs. Motion carried, 6-0.
- A motion was made by Mark **KEENER**, seconded by Michelle **FLETCHER** to conditionally approve the Schedule to Master Services Agreement for Participation in Safety and Training Programs from AMP, Inc. based on Solicitor Altland's approval upon his return from vacation. Motion carried, 6-0.

TABLE

- No items

ADJOURN MEETING

Maureen **BEREZNAK** made a motion, seconded by Robert **LEWIS** to adjourn the regular at 9:06 PM. Motion carried, 6-0.

February 3, 2025 Please Print

Name

Affiliation

Mike Dubbs
ROB LANE
Sam Sottas

Electrician (Board)
RED LAND SENIOR CENTER
Resident