

# LEWISBERRY BOROUGH COUNCIL MEETING

MONDAY APRIL 4, 2022

The meeting was called to order by Michelle Fletcher, Council Vice President, leading in the Pledge of Allegiance to the Flag.

## MEMBERS PRESENT

Wayne Branyan, Mayor; Council Members; Robert Griffith, Teresa Miller, Maureen Berezna, Michelle Fletcher, and Daniel Soltis

Also Present: Yvonne Allard, Borough Manager; P. Daniel Altland, Borough Solicitor

PUBLIC PRESENT \*SEE ATTACHED SIGN IN SHEET\*

## RECOGNITION OF PUBLIC

- Chief Jason Loper reports there were 6 calls for service, and 16 traffic incidents (9 warnings, 7 citations) in March. There were 2 traffic crashes and 1 resulted in a DUI arrest. Chief Loper announces his retirement and advises that Lt. Davis Holland will be attending the council meetings for the foreseeable future. There will be another drug take back event on Saturday April 30 at Crossroads Middle School. Chief Loper also advises Fairview Township is undergoing their accreditation renewal and expect no issues with the renewal.
- Resident Mark Keener inquires about parking on the street on Lewis Street, as there is not much room for cars to be parking on the street, if there are 2 cars parked on each side of the road, the road is then blocked. Chief Loper suggests an ordinance and then a no parking sign if enforcement would be needed. Discussion ensued.
- Lizz and Ted Christiansen asks Council to use the softball fields for their annual softball camp. The proposed dates are June 20-23 and then June 27-30, 9 am – 12 pm. Council approves the fee remaining at \$200 for the 2 week camp.
- Residents Mary Jo and Mark Keener mention some issues in the Borough with garbage stockpiling, disabled vehicles, and other such code violations. Discussion ensued. The new codes officer will be notified and asked to conduct a walk through of the Borough to note violations and ask for rectification.

## APPROVAL OF MINUTES

- Maureen **BEREZNAK** made a motion, seconded Teresa **MILLER** to approve the February 2022 Regular Meeting Minutes. Motion carried, 5-0.

## APPROVAL OF INVOICES AND RECEIPTS

- Maureen **BEREZNAK** made a motion, seconded by Daniel **SOLTIS** to approve the General Fund, Electric Fund, Road Fund, and Building Maintenance account invoices for payment. Motion carried, 5-0.

## SOLICITOR'S REPORT

- Solicitor Altland has no report.

## MAYOR'S REPORT

- Mayor Branyan states he's been walking around town and has noticed there are some things around town that need attention. Playground equipment is in poor condition and needs repair or replacement.

## COMMITTEE REPORTS

Road Committee:

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- Council Member Soltis reports the following:
  - Has looked into Aquafault and Road Rescue, both cold patches, to repair some potholes around town.
  - Low Volume Roads contact has left, a new contact was assigned, and applications have been received. He will get Engineer Byron Trout to do a cost estimate and plans for South Street. Funding will not be available until July.
  - Dip signs for 3<sup>rd</sup> Street have not been obtained yet. He would like some additional help to put up signs during the week. Two residents have volunteered to help, but Council Member Soltis would like them to be paid hourly for their work. Rather than place them on payroll, Manager Allard suggests they be hired on as 1099 employees. A motion was made by Robert **GRIFFITH**, seconded by Daniel **SOLTIS** to hire 2 residents to be on payroll as 1099 employees to help with putting up road signs.
- Council Member Berezna reports the stop sign on Lewisberry Court is leaning into the street, and will need to be put back up when signs are done.

## Electric Commission:

- Council Member Fletcher reports no issues for electric last month.
- Council Member Griffith states the last invoice had the Borough electric cost as \$0.084 per kwh, up \$0.05 since last month. Costs are rising. At this point though, there aren't any plans to raise electric rates for Borough residents.

## Insurance Committee:

- No report

## Building and Grounds Committee:

- Council Member Soltis reports the following:
  - He had Weaver door come out to give an estimate for new fire hall doors, the estimate should be forthcoming, that will make the three estimates needed. Capital Door and Hardware were also contacted, but never came out to give the quote.
  - The furnace at the park building was cleaned, and when it was fired back up, the entire bottom fell out. It's a 25 year old furnace, installed in 1997. Dolan Oil has quoted \$6,450 to replace it. The 5 ton air conditioner unit was installed in 1994. He suggests that instead of replacing just the furnace, replace the HVAC to a heat pump and air conditioner. A motion was made by Daniel **SOLTIS**, seconded by Teresa **MILLER** to obtain quotes for a heat pump. Motion carried, 5-0.
- Manager Allard reports the following:
  - states President Groft asked her to place the topic of tape in the buildings on the agenda. Discussion ensued. Tabled until his return.
  - Council Member Griffith has obtained a new quote for painting of the metal roof on the library. It was approved to be done last year and materials were not able to be obtained at the time. The new quote from Glen Stoner is as follows: \$2,363.90 for materials, and \$3,450 for labor, for a total of \$5,813.90, up from the 2021 quote obtained last April for \$1,858 for materials and \$3,300 for labor for a total of \$5,158.00. A motion was made by Robert **GRIFFITH**, seconded by Daniel **SOLTIS** to approve the updated 2022 quote from Glen Stoner for the library metal roof painting. Motion carried, 5-0.
  - A chair inventory needs to be done on the buildings, as renters are reporting there are not 100 chairs in each building. Council Member Berezna volunteers to do inventory and move chairs between the buildings as needed to reach an equal number in each building.

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- Council Member Griffith reports the repair of the rubber roof at the park building will be done this month.

### OLD BUSINESS

- Manager Allard states the following:
  - She and Codes and Zoning Officers Gardner and Gasiewski toured 108 Market Street a few weeks ago, and the owners have been informed of everything they will need to submit to move forward with any plans to renovate and subdivide the building. Discussion ensued.
  - Red Land Girls Softball Association (HEREIN REFERRED TO AS “RLGSA”) has asked to regrade the fields. Council Members Soltis and Groft toured the fields with RLGSA and agree that additional dirt needs added. Discussion ensued. A motion was made by Robert **GRIFFITH**, seconded by Teresa **MILLER** to approve RLGSA to regrade the fields. Motion carried, 5-0.

### NEW BUSINESS

- Manager Allard brings forth the following:
  - Resolution 2022-04 Amending the fee for a Zoning and/or Building Permit to \$125, to include \$90.50 for the Borough fee, \$4.50 for the UCC fee, and a \$30 admin fee, effective April 4, 2022. A motion was made by Daniel **SOLTIS**, seconded by Robert **GRIFFITH** to approve the resolution. Motion carried, 5-0.
  - The 2021 Annual Audit was conducted. No issues were found. Council members were each provided a copy of the final audit, and the DCED audit report was filed.
- Council Member Soltis discusses the current procedure for responding to PA One Call. At this time, council is notified and someone declares whether it is clear or conflict. The Lewisberry Area Joint Sewer Authority does not get the notification. A locator should be able to be named, especially since the Borough does own locating equipment. Discussion ensued.
- Vice President Fletcher brings forth approval of the earlier mentioned \$200 fee for the softball camp run by Ted and Lizz Christiansen. A motion was made by Teresa **MILLER**, seconded by Maureen **BEREZNAK** to keep the fee at \$200 for the 2 week camp. Motion carried, 5-0.

### TABLE

- No items due to COVID-19 pandemic

### ADJOURN MEETING

Maureen **BEREZNAK** made a motion seconded by Teresa **MILLER** to adjourn the regular meeting. Motion carried, 5-0.

April 4, 2022

Please Print

Name

Affiliation

TERENCE YINGER

Resident

STUDY FOGIE

Resident

Pam Soltis

Resident

Mary J. Keener

Resident

Mark Keener

Resident

Ted Christensen

Softeb

LIZZ Fields

Softeb